

**TOWN OF OXFORD
BOARD OF ASSESSORS
MINUTES TO THE NOVEMBER 20,2025 MEETING**

BOARD MEMBERS PRESENT: Mary Petro-Chair, Claire Wilson-Member and Robert Fike-Member
PRESENT: David Manzello- RRG

Chair Petro called the meeting to order at 11:00 AM

MINUTES APPROVAL-

Chair Petro entertained a motion TO APPROVE regular and executive session minutes from October 30, 2025, Member Fike made the motion, Member Wilson seconded the motion. No further discussion. All in favor. Motion carried

October 2025 Motor Vehicle Abatements APPROVAL

Chair Petro entertained a motion to APPROVE -September 2025 Motor Vehicle Abatements = \$7,018.60

Member Fike made the motion, Member Wilson seconded the motion. No further discussion. All in favor. Motion carried

FY26 Renewal of various Personal Exemption applications that meet statutory requirements APPROVAL

Chair Petro entertained a motion to APPROVE - FY26 Renewal of various Personal Exemption applications

Member Fike made the motion, Member Wilson seconded the motion. No further discussion. All in favor. Motion carried

RRG, Regional Assessor Report

Updated the Board on the On-going Inspections that started last weekend and will probably go through until end of March 2026. The 600 inspections are only on the weekends. No data entries are happening yet-only pictures and visit history.

Mary Petro- Assistant Assessor Report

A. See enclosed letter on-line explanation to residents re: Inspections. 110/600 questionnaires have come in and many walk ins and calls. Scanned in and emailed to RRG periodically.

B. Prepping 3ABCs,FOLs (going out Jan 1)- just need to be stuffed in envelopes.
(Lori) working on the I&Es to go out Jan 15.

B. Exemption Local option explanation enclosed that we go over with residents as needed.

1.Exemptions:

- 207 exemption forms distributed (mailed/handed out)
- 170 returned
- 82% forms returned

2.Chapterland:

- 67 forms distributed via mail
- 52 returned
- 78% forms returned

C. Bridge scheduled Thurs. – Dec. 4th will input exemptions, betterments/Liens and Senior Work off #'s into VADAR.

D. Office memo update

E. Quotes on envelope printing : Shared this info with Justin Leduc

Inform- 5,000 = \$416.52 plus shipping \$51.13= \$467.65 vs Masscor- 5,000=\$247.75 (free shipping)
Savings of \$219.90

F. Next meeting will be held Thursday Dec. 18th

Chair Petro entertained a motion to adjourn the meeting and enter into Executive Session at 11:12 AM.

Member Wilson made the motion; Member Wilson seconded the motion. No further discussion. All in favor. Motion carried

Respectfully submitted,

Mary S Petro

Mary S. Petro
Assistant Assessor

2025 DEC 18 PM:12:02
TOWN OF OXFORD BOARD OF ASSESSORS