



TOWN OF OXFORD, MA 2013 ANNUAL REPORT



Oxford's Official Date of Incorporation: July 8, 1713



TERCENTENNIAL COMMITTEE

Front Row (L-R): Deb Lamarche, Tina Weldon, **Emily Thomas**, **Paula Parker**, **Jean O'Reilly**, Linda Faneuf, Ginny Sears, Meg McIlvaine. **Second Row**: Dennis Lamarche, William Levie, Susan Gustafson, **Rebecca Gaddis**, Bob Parker, **Michael Voas**, **Alan Hammond**, Norman Sears, **Sarah Beane**, Jane Bania. Back Row: Justin O'Halloran, Chris Christenson, Adrian Krasinskas. Absent: Anthony Dupuis, Diana Fiorentino, Nancy Heath, Nick Inangelo, **Peter Smith**, Claire Wilson. Assistants (not shown): Alison Lane, Cindy Hammond, Robert Krasinskas, **Lynn Soucy**, Jonathan Tripp. Oxford's Tercentennial Committee formed in August 2009 - original members (in bold)

In Memoriam: Charles "Chuck" Fegreus, Linda Tripp

Co-Chairs: Alan Hammond, Michael Voas, Treasurer: Susan Gustafson, Historian: Jean O'Reilly, Clerks: Becky Gaddis, 2009-2012, Tina Weldon, 2013, Business Liaison: Jane Bania, Parade Coordinator Deb Lamarche.

Oxford's Tercentennial Committee was formed in August 2009 and held its first meeting in September. The committee consisted of community members, each anxious to put on a celebration that the town would remember for years to come. Although most committee members hardly knew each other, we were about to embark on a journey we would never forget, which would involve a lot of hard work and a lot of fun along the way.

In the beginning there were no available funds for activities, so the first thing we had to do was look at a long range budget. We estimated it would cost over \$125,000 to put on the weekend-long celebration that we had discussed. So we began fund raising by hosting pasta dinners, comedy shows, karaoke nights, golf tournaments and more. The committee appealed to the business community and the general public to become annual sponsors and funding began to trickle in.

Although the money flow started, the committee knew we would have to raise more. We also realized we needed to get more people involved. The idea of a celebration "kick-off" was born and on July 8, 2012 we held a one day celebration, complete with vendors, entertainment and a parade. It was an event that far exceeded our expectations and we made a few minor mistakes that we were able to avoid during the main celebration.

With a little over a year to go, there were still fund raisers to be held, entertainment to be scheduled, a parade to be organized and more. Although we picked up a few new members after the kick-off event, our committee stayed small, but they were a dedicated, hard-working group. As the celebration date drew near, we had everything in place; almost! There was still the municipal side of the celebration to deal with: Police (security), Fire-EMS (safety), DPW-Highway (clean-up, roads, etc.), Parking & Transportation, and so much more. Being a committee that met monthly, it was often hard to coordinate conversations and plans with the different departments. With the celebration rapidly approaching, there were a lot of questions by the committee and by the municipal departments about who was going to do what, so a meeting was held with all departments and the committee.

The general public probably does not realize the professional level of our municipal departments. They developed maps showing where the detours would be, where we could have parking, where the security command center would be located and the various locations of the safety stations. Overflow parking was at the Chaffee School, Greenbriar, and the School Department arranged for shuttle buses.

All the little headaches that the committee had worried about were taken care of by Oxford's professional departments. The only detail left was the celebration weekend itself. What a weekend it was! The committee started setting up the night before with some members working well into the night only to return at the crack of dawn to finish. A 5k road race started the celebration, booths were in place, and entertainment would commence at 9:00 a.m.

On July 13, 2013, almost four years after the Tercentennial Committee began meeting, Oxford's 300th Anniversary celebration weekend began. With the exception of a late Saturday afternoon shower that drove some people away for a couple hours, the celebration attracted tens of thousands of people from all over.

There were games of chance, crafts, food, entertainment for all ages on the Bandstand and on a Main Street stage, as well as street entertainment. We had a Craft Fair, a Classic & Antique Car Show, as well as a Monster Truck visit and an autograph session appearance by a couple of the New England Patriot Cheerleaders. The Committee recognized Key Citizens at a special awards presentation and, topping off the event, was a two and one-half hour long parade, featuring local and nationally known participants, such as the Shriners, the Philadelphia Mummers and even a real gondola. It was the committee's goal to have something for everyone.

In closing, this celebration was the undertaking of a proud community and we thank all who participated; vendors, sponsors, municipal departments, our entertainment and parade participants, plus the community that came to enjoy the events. Our biggest thanks go to that small, but dedicated committee, without whom this event could not have taken place.

As one member once put it, *"This is a once in a lifetime celebration, let's do it up right."* We are proud of the job our committee did and we firmly believe, *"We did it right!"*

Respectfully Submitted on behalf of the Oxford Tercentennial Committee
Alan Hammond and
Michael Voas, Co-Chairmen

Town of Oxford, Massachusetts

Annual Town Report for 2013

TABLE OF CONTENTS

VOTING AND GENERAL INFORMATION	1
TOWN DEPARTMENT TELEPHONE NUMBERS.....	2
FEDERAL AND STATE OFFICIALS/Addresses & Telephone Numbers	3
TOWN OFFICIALS FOR 2013	4
TERMS CONCLUDED & RESIGNATIONS/Elected & Appointed Officials	12
 GENERAL GOVERNMENT	
Selectmen.....	13
Town Manager.....	15
Personnel Board.....	17
Board of Assessors	17
 FINANCIAL REPORTS	
Town Accountant's Report.....	18
Gross Wage Report.....	28
Tax Collector's Receivables.....	41
Trust Fund Report.....	42
 PUBLIC SAFETY	
Animal Control.....	45
Board of Health.....	45
Building Department	46
Fire/E.M.S. Department	47
Police Department.....	50
 PUBLIC SERVICE	
Bandstand Committee.....	52
Community Center.....	52
Conservation Commission	54
Council on Aging	54
Cultural Council	55
Fence Viewer.....	56
Historical Commission.....	57
Library Director's Report.....	58
Library Trustees' Report.....	59
Open Space Committee.....	60
Oxford Housing Authority	60
Planning Board.....	61
Recreation Commission	61
Tercentennial Committee.....	See back of <u>front</u> cover
Zoning Board of Appeals	63
 VITAL STATISTICS.....	
	64
 PUBLIC WORKS	
Department of Public Works.....	65
Facilities Maintenance	66

SCHOOLS

School Department	68
School Committee Report	75
Oxford High School.....	76
<i>Oxford High School Athletic Highlights 2013</i>	76
<i>2013 OHS Graduates</i>	77
<i>2013 OHS Scholarship Recipients</i>	78
<i>Naval Junior ROTC Unit</i>	80
<i>Project Coffee</i>	86
Oxford Middle School.....	86
Oxford Elementary Schools.....	88
Special Services Department.....	89
<i>Special Education</i>	90
<i>District Homeless Education Liaison</i>	90
<i>Title I</i>	91
Bay Path Regional Vocational Technical High School	92
<i>2013 Bay Path Graduates from Oxford</i>	93

2013 ELECTION REPORTS

Special State Primary - April 30, 2013	94
Annual Town Election - May 21, 2013.....	97
Special State Election - June 25, 2013	100

2013 TOWN MEETINGS

Annual Town Meeting - May 8, 2013	102
Special Town Meeting - October 9, 2013	131

SPECIAL REPORT(S)

Oxford Water Company/Aquarion Water Company of MA	161
Volunteer Form.....	Last page
Official Act - Date of the Town of Oxford's Incorporation	Inside back cover



VOTING INFORMATION

<u>PRECINCTS</u>	<u>REGISTERED VOTERS</u>	<u>VOTING PLACES</u>	<u>GENERAL AREA</u>
1	2222	A.M. Chaffee School	Southwest
2	2037	Oxford Middle School	North
3	2268	Oxford Middle School	Center
4	2131	A.M. Chaffee School	Southeast
TOTAL	8658		

GENERAL INFORMATION

<u>TAX RATE - F/Y 2013</u>	<u>SIZE</u>	<u>ROAD MILEAGE</u>
\$ 14.45 per \$1,000	26.71 Square Miles	111.68
<u>LOCATION</u>	<u>ELEVATION</u>	<u>POPULATION</u>
14 Mi. So. of Worcester Town Census	510 Ft. above mean	2013
53 Mi. West of Boston	sea level at Town Hall	12,302
37 Mi. from Providence		
165 Mi from N.Y. City		

ZIP CODES

AUBURN 01501	DUDLEY 01571	NO. OXFORD 01537	WEBSTER 01570
CHARLTON 01507	OXFORD 01540	ROCHDALE 01542	SUTTON 01590

TOWN OF OXFORD PHONE NUMBERS

AMBULANCE SERVICE	
Emergency from 987 phones	911
From all other phones	508-987-0156
Ambulance billing	508-987-6009
ANIMAL CONTROL	508-987-6047
BOARD OF APPEALS	508-987-6045
ASSESSOR	508-987-6036
BUILDING INSPECTOR	508-987-6045
CEMETERY SUPERINTENDENT	508-987-6006
COMMUNITY CENTER	508-987-6002
CONSERVATION COMMISSION	508-987-6044
COUNCIL ON AGING (SENIOR CENTER)	508-987-6000 or 6001
DPW	508-987-6006
FIRE DEPARTMENT	
Emergency from 987 phones	911
Fire Headquarters	508-987-6012
North Oxford Fire Station	508-987-6015
GAS INSPECTOR	508-987-6045
BOARD OF HEALTH	508-987-6045
HOUSING AUTHORITY	508-987-5055
LIBRARY	508-987-6003
MIS DEPARTMENT	508-987-6041
PLANNING DEPARTMENT	508-987-6042
PLUMBING INSPECTOR	508-987-5154
POLICE DEPARTMENT	
Emergency from 987 phones	911
From all other phones	508-987-0156
All other calls	508-987-0156
Hearing Impaired	508-987-3794
RECREATION COMMISSION	508-987-6002
SCHOOL DEPARTMENT	
A.M. Chaffee School	508-987-6057
Clara Barton School	508-987-6066
High School	508-987-6081
Guidance Office	508-987-6084
Middle School	508-987-6074
Special Education	508-987-6099
Superintendent of Schools	508-987-6050
SEALER OF WEIGHTS & MEASURES	508-987-6030
SEWERAGE INSPECTOR	508-987-6045
BOARD OF SELECTMEN	508-987-6027
TOWN ACCOUNTANT	508-987-6040
TOWN CLERK	508-987-6032
TOWN COLLECTOR	508-987-6038
TOWN MANAGER	508-987-6030
TOWN TREASURER	508-987-6035
TREE WARDEN	508-987-6006
VETERAN'S SERVICES	508-987-6034
WIRING INSPECTOR	508-987-6045

FEDERAL AND STATE OFFICIALS

UNITED STATES SENATE

Senator Elizabeth A. Warren

317 Hart Senate Office Building
Washington, DC 20510
Tel. 202-224-4543

2400 J.F.K. Federal Building
15 New Sudbury Street
Boston, MA 02203
Tel. 617-565-3170

1550 Main Street, Suite 406
Springfield, MA 01103
Tel. 413-788-2690

Senator Edward J. Markey

218 Russell Senate Office Bldg.
Washington, D.C. 20510
Tel. 202-224-2742

10 Causeway Street, Suite 559
Boston, MA 02222
Tel. 617-565-8519

SECOND CONGRESSIONAL DISTRICT

Congressman James P. McGovern
438 Cannon House Office Bldg.
Washington, DC 20515
Tel. 202-225-6101

12 East Street, Suite 1
Worcester, MA 01604
Tel. 508-831-7356

GOVERNOR

His Excellency Deval Patrick
State House, Rm. 280 Boston, MA 02133
Tel. 617-725-4005
888-870-7770

STATE SENATOR WORCESTER & NORFOLK DISTRICT

Senator Richard T. Moore
State House, Rm. 111, Boston, MA 02133
Tel. 617-722-1420
e-mail: Richard.Moore@masenate.gov

STATE REPRESENTATIVE SEVENTH WORCESTER DISTRICT

Representative Paul K. Frost
State House, Rm. 542, Boston, MA 02133
Tel. 617-722-2489
e-mail: Paul.Frost@mahouse.gov

STATE REPRESENTATIVE EIGHTEENTH WORCESTER DISTRICT

Representative Ryan C. Fattman
State House, Rm. 443, Boston, MA 02133
Tel. 617-722-2460
e-mail: Ryan.Fattman@mahouse.gov

ELECTED OFFICIALS FOR 2013

Moderator	TERM EXPIRES
Russell C. Rheault	ATE 2014
Deputy Moderator (Appointed)	
Cynthia L. Bathgate	ATE 2014
Albert J. Grudzinskas, Jr.	ATE 2014
Board of Selectmen	
John G. Saad, Chairman	ATE 2014
Dennis E. Lamarche, Vice Chairman	ATE 2015
Michael Voas, Secretary	ATE 2014
Alan R. Berthiaume	ATE 2016
Jarred J. Mahota	ATE 2016
School Committee	
Brenda A. Ennis, Chairman	ATE 2016
Susan O. Rivelli, Vice Chairman	ATE 2014
Sarah M. Gaucher, Secretary	ATE 2015
Daniel P. Coonan	ATE 2015
Alice K. Walker (to fill a vacancy)	ATE 2014
Southern Worcester County Regional Vocational School District Committee	
Rene J. Hamel	ATE 2015
Benjamin J. LaMountain	ATE 2014
Library Trustees	
John J. Bowes, Chairman	ATE 2015
John I. Flynn, Vice Chairman	ATE 2014
Carole A. Steina, Secretary	ATE 2016
Housing Authority	
Karen Erickson (State Appointee)	12/07/2014
Ernest A. White, Jr., Chairman	ATE 2014
Howard R. Merson, Vice Chairman	ATE 2017
Robert F. Charbonneau, Asst. Treasurer	ATE 2015
Arthur C. Degon, Jr.	ATE 2018
Director	
Elisabeth E. Earle, Executive Director	---
Trustees of the Charles Learned Entertainment Fund	
Joseph R. DePasquale	ATE 2015
Nancy A. Maki	ATE 2014
Claire D. Wilson	ATE 2016

APPOINTED OFFICIALS FOR 2013

BOARD/COMMITTEE/POSITION	TERM EXPIRES
Animal Control	
P/T Animal Control Officer	
Kathleen Flynn	5/1/2014
ACO Coyote Trapper	
P/T Field Driver/Pound Keeper	
P/T Agent Migratory Waterfowl	
BOH Problem Animal Control Agent	
Animal Inspector/Slaughtering	
Kathleen Flynn	4/30/2014
Board of Appeals	
Michael F. Leduc, Chairman	ATE 2015
Peter J. LaFlash, Vice Chairman	ATE 2016
John J. Sneade, Clerk	ATE 2018
Arthur L. Bouley	ATE 2017
Mark Mercadante	ATE 2014
Associate Members	
Stephen P. Balcunas	ATE 2015
Michael J. Camossee	ATE 2014
Alfred R. St. Germain	ATE 2016
Board of Assessors	
Christopher T. Pupka, Chairman	ATE 2014
Garry F. Bates	ATE 2016
Robert Fike	ATE 2015
Auctioneer Agent	
Lori A. Kelley	---
Bandstand Committee	
Joyce A. Sirard	ATE 2018
Jonathan Longtin	ATE 2018
Burial Agent	
Lori A. Kelley	---
Cable Advisory Committee	
Kathryn A. Eljadidi	ATE 2014
Eugene B. MacKay	ATE 2014
Howard R. Merson	ATE 2014
Ann R. Mrvica	ATE 2014
Cecelia Smolenski/Millette Charitable Trust II	
Dolores M. Lyons	ATE 2014
Jean M. O'Reilly	ATE 2014

BOARD/COMMITTEE/POSITION	TERM EXPIRES
Cemetery Commissioners	
Jane E. Davis, Chairman	ATE 2015
Daniel J. Viel	ATE 2014
Claire D. Wilson	ATE 2016
Conservation Commission	
Robert C. Manuel, Chairman	11/09/2014
George E. Esteves, Vice Chairman	11/09/2013
Arthur Firl, Jr.	11/09/2013
Albert Shahnarian	11/09/2016
Edward J. Stuczko	11/09/2014
J. William Zoldak	11/09/2015
Council on Aging	
Larry P. Ackley, Sr., Chairman	ATE 2015
Diane R. Kaminski, Vice Chairman	ATE 2015
Joyce A. Nilson, Secretary	ATE 2016
Richard Casagrande	ATE 2014
Karen M. Erickson	ATE 2015
Carole A. Fegreus	ATE 2016
Dorothy E. Ireland	ATE 2014
Joan I. Kasabula	ATE 2015
Joyce A. Nilson	ATE 2016
Gladys A. Pacenka	ATE 2014
Alice K. Walker	ATE 2014
Director of Community Programs	
Stacy K. Barr	---
Cultural Council	
Alice M. Rojko, Chairman	5/01/2014
Jessica A. Kiley	5/01/2014
Kristin Lovett MacKay	5/01/2016
Rose M. Wing	5/01/2015
Jennifer Woodward	5/01/2016
Father Alfred Zadig	5/01/2016
DPW Director/Supt. of Streets	
Sean M. Divoll	ATE 2014
Dev. & Industrial Commission	
Carol Ann Esposito	6/28/2013
Downtown Beautification Committee	
George J. Starkus, Chairman	ATE 2014
Alfred W. Banfill	ATE 2014
Carolyn J. Banfill	ATE 2014
Kathleen T. Bowles	ATE 2014
Kimberly S. Denn	ATE 2014
Joel P. Masley	ATE 2014
Olive L. Prunier	ATE 2014
John D. Reckner	ATE 2014
Dorothy A. Starkus	ATE 2014

BOARD/COMMITTEE/POSITION	TERM EXPIRES
Fence Viewer	
James H. Walker	ATE 2014
Assistant Fence Viewer	
Finance Committee	
Cheryll A. LeBlanc, Chairman	6/30/2014
John M. Doherty, Vice Chairman	6/30/2016
Albert J. Grudzinskas, Jr.	6/30/2014
Veronica M. Hamel (to fill a vacancy)	6/30/2015
Kevin M. O'Connor	6/30/2016
Paul R. Sepuka	6/30/2015
Jacqueline Sullivan	6/30/2014
Finance Director	
Donna L. Foglio	6/30/2015
Fire Chief/EMS Director	
Sheri R. Bemis	6/30/2014
Acting Assistant Fire Chief	
Kenneth J. Sellers	Until Further Notice
Board of Health	
Robert D. Boulay, Chairman	ATE 2014
Kerri A. Singer, Vice Chairman	ATE 2015
Clerk-Terry M. Fike	ATE 2014
Agent for Emergency Situations	
James F. Malley, Jr.	ATE 2014
Inspector-James F. Malley, Jr.	ATE 2014
Board of Health – Inspectors:	
Paul D. Mazeika, Gas	ATE 2014
John E. Murray, Asst. Gas	ATE 2014
Paul D. Mazeika, Plumbing	ATE 2014
John E. Murray, Asst. Plumbing	ATE 2014
Sean M. Divoll, Sewerage	ATE 2014
James F. Malley, Jr., Asst. Sewerage	ATE 2014
Randa A. Tawadros, Asst. Sewerage	ATE 2014
Steven Garabedian, Food	ATE 2014
Yolanda DeGaetano	ATE 2013
Historical Commission	
Jean M. O'Reilly, Chairman	9/01/2015
Paul J. Lariviere, Vice Chairman	9/01/2016
Terrence A. Cummings	9/01/2016
Howard G. Holbrook	9/01/2014
John R. Pariseau	9/01/2014
Carol A. Pytko	9/01/2014
Richard Shumway	9/01/2015

BOARD/COMMITTEE/POSITION	TERM EXPIRES
Inspector of Buildings	
Inspector of Buildings	
Adelle M. Reynolds	ATE 2014
Local Building Inspector	
Inspector of Wires	
Alfred W. Banfill	ATE 2014
Assistant Wire Inspector	
Ronald C. Stevens	ATE 2014
Municipal Hearing Officer	
Alfred W. Banfill	6/30/2015
Municipal Liaison to State Ethics Commission	
Joseph M. Zeneski	Until a Successor is Appointed
North Oxford Sewer Study Committee	
Thomas W. Sullivan, Vice Chairman	Until Project Completion
John R. Fortin	Until Project Completion
John J. O'Connor, Sr.	Until Project Completion
Robert F. Parker	Until Project Completion
Ann S. Rossik	Until Project Completion
Open Space Committee	
Alice C. Shaw, Chairman	ATE 2014
Virginia R. Suklis, Vice Chairman	ATE 2016
Keith J. Giard	ATE 2014
Jeffrey Stafford	ATE 2016
Alternate	
Carol S. Colena	ATE 2014
Other Post Employment Benefits Trust Committee	
Jennie L. Caissie, Chairman	---
Donna L. Foglio, Vice Chairman	---
Claire D. Wilson, Secretary	---
S. Veronica Bachand	---
Cheryll A. LeBlanc	---
Parking Clerk	
Christine F. Abrahamson	6/30/2014
Personnel Board	
S. Veronica Bachand, Chairman	6/30/2015
William R. Capers	6/30/2015
Cheryll A. LeBlanc	6/30/2016
Rebecca A. Power	6/30/2015
James H. Walker	6/30/2014

BOARD/COMMITTEE/POSITION	TERM EXPIRES
Planning Board	
Richard A. Escolas, Jr., Chairman	ATE 2016
Jeffrey Stafford, Vice Chairman	ATE 2018
Thomas W. Sullivan, Clerk	ATE 2015
Norman J. LeBlanc, Assistant Clerk	ATE 2017
Edward J. Hashey (to fill an unexpired term)	ATE 2016
Dale Mahota	ATE 2014
Donald A. Mosher	ATE 2015
Town Engineer	
CMRPC-First Delegate	
Edward J. Hashey	ATE 2014
CMRPC-Second Delegate	
Terrence A. Cummings	6/30/2014
CMRPC-Alternate Delegate	
Dale J. Mahota	ATE 2014
CMRPC Rep. to Transportation Advisory Group	
Ralph J. Lepore	---
Police Chief	
Michael C. Hassett	---
Recreation Commission	
Joel P. Masley, Chairman	ATE 2016
Roger L. McCarthy, Jr., Vice Chairman	ATE 2015
Burke Desautels	ATE 2015
Paul Fitzpatrick	ATE 2015
John Guillotte	ATE 2018
Robert J. Racicot	ATE 2016
Registrars of Voters	
Carol J. Graves, Chairman	ATE 2014
John Flattery	ATE 2016
Robert J. Shedd (to fill a vacancy)	ATE 2015
Clerk:	
Lori A. Kelley, Town Clerk	---
Rep. to Worcester Regional Transit Authority	
Joseph M. Zeneski	ATE 2014
Sealer of Weights & Measures	
Edward R. Seidler	ATE 2014
Board of Selectmen Admin. Asst.	
Karen A. Crandell	ATE 2014

BOARD/COMMITTEE/POSITION	TERM EXPIRES
Superintendent of Schools	
Allen W. Himmelburger	---
Business Manager	
Richard J. Mathieu	---
Superintendent of Sewers	
Sean M. Divoll	ATE 2014
Survey Board	
Town Accountant/Budget Director	
Donna L. Foglio	ATE 2014
Assistant Town Accountant	
Theresa E. Cenedella	ATE 2014
MIS Director	
Donna M. O'Halloran	ATE 2014
Town Clerk	
Lori A. Kelley	---
Assistant Town Clerk	
Carolyn J. Banfill	6/30/2015
Town Collector	
Christine F. Abrahamson	6/30/2015
Assistant Collector	
Deborah A. Castell	6/30/2015
Justin M. Leduc	6/30/2015
Town Counsel	
Leonard Kopelman	---
Town Librarian	
Timothy Kelley	---
Town Manager	
Joseph M. Zeneski	---
Town Treasurer	
Claire D. Wilson	6/30/2015
Assistant Treasurer	
Deborah A. Castell	6/30/2015
Tree Warden/Supt. of Insect Control	
Wayne F. Burlock	ATE 2014
Veteran's Services	
Director	
Larry P. Ackley, Sr.	ATE 2014
Agent	
Daniel G. O'Halloran	ATE 2014

TEMPORARY BOARDS/COMMITTEES	TERM EXPIRES
Architectural Design Selection Comm. For Energy Efficiency Improvements at Middle School	
Richard A. Donais	Until Designer Selection
Allen W. Himmelberger	Until Designer Selection
Designer Selection Committee for Boilers at Middle School	
Allen W. Himmelberger	Until Project Completion
Designer Selection Committee For Memorial Hall Clock Tower Preservation Project	
Richard A. Donais	Until Project Completion
Robert W. Matus	Until Project Completion
Jean M. O'Reilly	Until Project Completion
Middle School Committee	
Richard A. Donais	Until Project Completion
Brenda Ennis	Until Project Completion
Donna L. Foglio	Until Project Completion
Katherine E. Hackett	Until Project Completion
Allen W. Himmelberger	Until Project Completion
Dennis E. Lamarche	Until Project Completion
Richard J. Mathieu	Until Project Completion
Robert W. Matus	Until Project Completion
Joseph M. Zeneski	Until Project Completion
Tercentennial Committee	
Alan J. Hammond, Co-Chairman	Until Project Completion
Michael Voas, Co-Chairman	Until Project Completion
Susan B. Gustafson, Treasurer	Until Project Completion
Rebecca L. Gaddis, Secretary/Clerk	Until Project Completion
Sarah E. Beane	Until Project Completion
Arthur L. Bouley	Until Project Completion
Joan M. Bouley	Until Project Completion
Anthony R. Dupuis	Until Project Completion
Linda F. Faneuf	Until Project Completion
Virginia Johnson-Sears	Until Project Completion
William R. Levie	Until Project Completion
Jean M. O'Reilly	Until Project Completion
Paula Parker	Until Project Completion
Norman Sears	Until Project Completion
Emily F. Thomas	Until Project Completion
Tina L. Weldon	Until Project Completion
Wastewater Management Plan Study Committee (ad hoc to BOS)	
Donald Mosher, Chairman (citizen at large)	Until Project Completion
Arthur L. Bouley (citizen at large)	Until Project Completion
George E. Esteves (rep. Conservation Commission)	Until Project Completion
Ronald C. Rheault (rep. Oxford Business Association)	Until Project Completion
Thomas W. Sullivan (rep. Planning Board)	Until Project Completion

TERMS CONCLUDED

Elected	
Henry J. LaMountain, Sr.	Board of Selectmen
Jennie L. Caissie	Board of Selectmen
Rosalie Allen	Trustee, Charles Larned Entertainment Fund
Appointed	
Judith A. Brunelle	Election Worker, Precinct I
Carl J. Feraco	Election Worker, Precinct IV
Deborah R. Stearns	Election Worker, Precinct I
Rose M. Sullivan	Election Worker, Precinct II
Gloria A. Wade	Election Worker, Precinct IV
Ernest A. White, Jr.	Election Worker, Precinct IV
Robert Green	Constable
Kelly Parks	Constable
Steven M. Sutton	Constable
Thomasz Kruszewski	Constable
Maureen Ruanne	Constable
Donald J. Vigeant	Constable
Christopher Hadis	Police Officer, Sworn Weigher Town of Oxford
Jane Stafford	Open Space Committee
Rebecca Gaddis	Cultural Council
Anthony Troiano	Cultural Council
Gina Palmieri	Oxford Community Emergency Response Team
Cynthia Thompson	Oxford Community Emergency Response Team
Danielle Y. Foglio	Oxford Community Emergency Response Team
Donna L. Foglio	Oxford Community Emergency Response Team

RESIGNATIONS

Elected	
Sarah M. Gaucher	School Committee
Appointed	
Joseph David Clem	Full-time Radio Dispatcher
Karen Mahota	Part-Time Radio Dispatcher, Police Matron
Ralph J. LePore	Planning Board
Jeanine A. Hurley	Board of Health
Theresa M. Laramee	Board of Registrars
Daniel J. Karle	Police Officer
Rebecca R. Laramee	Recreation Commission
Jason D. O'Halloran	Voting Machine Custodian
Joan E. Goodell	Bandstand Committee
Earl Holmberg	Historical Commission
Frances R. Smolenski	Council on Aging

GENERAL GOVERNMENT

SELECTMEN

As a result of the 2013 Annual Town Election, Selectman Alan R. Berthiaume and Selectman Jarred J. Mahota were newly elected, filling the positions of outgoing Selectmen Jennie L. Caissie and Henry J. LaMountain, Sr. At the Board's re-organizational meeting, John G. Saad was voted Chairman; Dennis E. Lamarche, Vice Chairman and Michael Voas, Secretary. Alan R. Berthiaume and Jarred J. Mahota are members. Karen A. Crandell was re-appointed as the Board's Administrative Assistant and maintains the office on a daily basis. Melody G. Roland assists in the office on a part-time basis.

The Board's meeting Agenda is publicized on TV (on the Charter Communications Cable Bulletin Channel 12) and the Town's Web Site. The Agenda informs viewers of the topics to be discussed on a weekly basis. In addition, Selectmen's Meetings are televised and broadcast on Tuesday evenings at 7:00 p.m. and rebroadcast every day at 10:00 a.m. and 7:00 p.m.

Highlights from the year 2013: In January of 2013, Senator Richard T. Moore came to the first Selectmen's Meeting of the year to present the Town with a number of Historical Signs, which were the fruit of the efforts of the Oxford Historical Commission. The Senator presented signs to highlight "The Main Street Historic District" and two signs to mark the birthplaces of two historic Oxford figures: Dr. Elliot P. Joslin (Pioneer in Diabetes Research & Treatment) and Michael Bartlett (Edwin Alonso Bartlett), who was an operatic singer and actor in the early twentieth century. At that same meeting, Oxford's DPW Director, Sean Divoll, presented a "Pavement Management" analysis of Oxford's roadways. Mr. Divoll said that the goal is to plan for pavement maintenance and rehabilitation to maximize the value and life of the Town's roadways. In late January, the Selectmen met with the Oxford Housing Authority to discuss Governor Deval Patrick's idea to consolidate Housing Authorities across

the State of Massachusetts. The Selectmen notified the Authority that they had already advised the Town's Legislators of their vehement opposition to the Governor's proposal and that they supported the Oxford Housing Authority 100% in their efforts to prevent Legislators from passing the new legislation. In February, the Board met specifically to declare a State of Emergency due to the "Blizzard of 2013," also known as "Winter Storm Nemo" (occurring February 6th through the 8th), which was a powerful winter storm that caused heavy snowfall and hurricane-force winds. The total snowfall in Boston, MA reached nearly 25 inches! The Town's Public Safety Departments handled the emergency in an exemplary manner and received many compliments. In May, two longstanding Selectmen—Jennie L. Caissie and Henry J. LaMountain, Sr.--left their positions on the Board to pursue other endeavors. They will be sorely missed, as both of them contributed greatly to the success of the community. In June, the Selectmen were involved in last minute preparations for the culmination of a "year-long" celebration of the Town's 300th Anniversary. The Tercentennial Committee members, who were appointed by the Selectmen, worked tirelessly throughout the Town's 300th year to provide the townspeople with awesome events, culminating in a weekend-long celebration on July 13 & 14, 2013. You will notice that the cover of this year's Town Report highlights the festivities of Oxford's 300th year. The Selectmen are extremely grateful to those who sacrificed their time to make it a wonderful year. Also in July, the Selectmen undertook the review of the Town's license with Charter Communications. It has been ten (10) years since the last Cable Television License Renewal. The Board appointed a Cable Advisory Committee, which reviewed the voluminous license with Oxford's Special Counsel and Charter Communications. They negotiated with Charter to include stipulations in the license that would benefit the townspeople of Oxford. Unfortunately, the

rates that cable companies charge their customers are not within the Board's jurisdiction. The license was renewed at the Selectmen's Meeting of November 26, 2013 for another ten (10) years. The Selectmen thank the Cable Advisory Committee for their assistance throughout the year. In August, the Selectmen voted to relocate Precinct III (also known as the Town Hall) to Precinct II (also known as the Middle School). This change will make voting easier for the residents of Oxford by providing enhanced handicapped access and additional parking. All voters were notified of this change by mail. Also in August, the Board considered Police Chief Hassett's request for additional personnel in the Police Department. In late September, the Selectmen appointed one (1) full-time Police Officer from the Town's Roster List of Permanent Intermittent Police Officers. In October, the Selectmen appointed five (5) new Permanent Intermittent Police Officers to replenish that list. Senator Richard T. Moore and the Town's State Representatives Ryan C. Fattman and Paul K. Frost attended the Selectmen's September 24th meeting. They came to present the Board with the original signed copy of "An Act Validating the Date of Incorporation of the Town of Oxford," which was signed by Governor Deval Patrick on August 7, 2013 and stated that, "the date of July 8, 1713 is hereby validated, ratified, confirmed and declared to be the date of incorporation of the Town of Oxford." Confirming the Town's official date of incorporation has taken years of research conducted by the Town's Historical Commission and others. Most recently, it was a concern of the Co-Chairman of the Tercentennial Committee, Alan Hammond, who wished to ratify the date of incorporation in time for the 300th Anniversary Celebration. Although Governor Patrick did not sign the Act in time for the 300th Anniversary Weekend Celebration, it was finalized in the Town's 300th year. In November, the Board voted to finalize the "Oxford Traffic Control and Guide Sign Policy." Discussions regarding this Policy began in mid-September with DPW Director Divoll. The Board hopes that the new Policy will streamline efforts to erect signs when necessary and appropriate, as well as schedule their elimination when they become unnecessary and obsolete.

In 2013, the Board presented the following Awards and Proclamations:

"Certificates of Appreciation" were presented to:

- Retiring Selectman Henry J. LaMountain, Sr., for twelve (12) years of dedication and service as a member of the Board of Selectmen; two (2) of those years served as Chairman.
- Retiring Selectwoman Jennie L. Caissie for thirteen (13) years of dedication and service as a member of the Board of Selectmen; seven (7) of those years served as Chairwoman.
- Retiring Wendy A. Erskine for twenty-five (25) years of service as the Administrative Assistant to the Town Manager.

"Certificates of Recognition" were presented to:

- Robert Shedd, Oxford's "unsung hero."
- Dennis L. Fitzgibbons, Firefighter/Paramedic, for his commendable service during a situation in July of 2012, which saved a young boy's life.
- Thomas F. Walsh, EMT, for being named EMT of the year.
- Andrew R. Troiano, Firefighter/EMT Intermediate, for being named EMT Intermediate of the year.

"Citations" were presented to:

- Benjamin Patrick Murray, Nicholas Joseph Gaucher, Paul Michael Szczepanek and Nicholas Joel Raymond Masley, upon becoming Eagle Scouts.
- Emily Dawidczyk, for her award-winning performances in Track and Field.
- Theresa M. Laramee, in recognition of forty-eight (48) years of service to the Town of Oxford as an Election Worker and Registrar.

"Proclamations" were presented to:

- Swissturn/USA, upon the company's move to a new location in Town and for continuing to make Oxford the company's home.

“Proclamations” (continued)

- The Girl Scouts, upon their 101st anniversary week (March 10-16, 2013).
- The Oxford Police Department, in observation of National Police Week (May 12-18, 2013).
- The Department of Public Works, in observation of National Public Works Week (May 19-25, 2013).
- The Oxford Police Department’s Dispatchers, in observation of National Public Safety Telecommunications Week (April 14-20, 2013).
- Oxford’s EMS Department, in observation of Emergency Medical Services Week (May 19-25, 2013).

A “Community Service Award” was presented to Grace A. Flynn, upon her retirement as the President of the “Friends of the Oxford Public Library” for the past twelve (12) years.

A “Resolution” designating the Town of Oxford as a “Purple Heart Town” was signed by the Selectmen on October 22, 2013. On December 17, 2013, the Selectmen received a “Certificate



of Acknowledgment” from the Department of Massachusetts’ Combat Wounded Veterans Military Order of the Purple Heart and congratulations

from the Town’s Legislators upon becoming an official “Purple Heart Town.”

The Board extends its appreciation to the Town Manager, all department heads and employees of the Town for their positive attitude and efforts throughout 2013. On behalf of the Town, the Board commends all of the volunteers, who donate their valuable time and resources to serving the Town on boards, committees, commissions and in all other capacities and ways. There are a number of volunteer positions available to anyone interested in serving the Town. Anyone interested is encouraged to contact either the Town Manager’s office or the Selectmen’s office.

The Board of Selectmen thanks all of the residents of Oxford for their support and dedication to making Oxford a great place to live. The Board strongly encourages all

residents to participate in Town Government and to exercise their right to vote.

**2013 Licenses and Permits
Issued by Selectmen’s Office**

Auto Amusement	720.00
Class I	400.00
Class II	2,200.00
Class III	300.00
Common Victualler	1,550.00
General Licenses	.00
Hawkers’ & Peddlers	.00
Liquor—All Alcohol	18,225.00
Liquor—Wine & Malt	6,675.00
Misc. Town Permits	55.00
Cable T.V.	1,949.50
Seasonal Car Show	.00
Solicitation Permits (Delegated to OPD*)	.00
Special Permit for Animals	300.00
Special Permit for Unregistered MV	.00
Special Pouring Licenses	50.00
Special Permit for Earth Removal	.00
Storage Tank Licenses	30.00
Sunday Entertainment	700.00
Weekday Entertainment	425.00
TOTAL	<u>\$ 33,579.50</u>

* OPD=Oxford Police Department

TOWN MANAGER

As we began calendar year 2013 we started planning for the 2014 fiscal year budget, the year that started on July 1, with a federal government in gridlock and State budget proposal based on an untenable tax proposal. Things, as usual, settled down and we found that we could put together a budget that has worked so far during the year. We had some advantages though. Despite all the anxiety over the implementation of Obamacare, we received notice of NO INCREASE in our health insurance costs. Thanks to the solar farm lease arrangement we entered into in 2012, we started receiving “net meter credits” from the facility in Southbridge that started producing last June for a total savings, thus far, of \$70,000. We are still waiting on the final arrangements for credits from the facility in Orange that should produce as much savings.

We continue to make both fiscal and physical improvements. With a relatively meager amount of “free cash” we were able to continue the implementation of our financial plan by funding the Stabilization and the OPEB accounts. The implementation of our capital

plan was limited to projects and purchases that could be accomplished by the transfer of funds; these included: purchase a new police cruiser, purchase of a Module for the Govern System to Valuate Properties, funding for the Rehabilitation of the Huguenot Road Culvert, and additional funds for the constructing and equipping of a Concession Stand/Bathroom Building at Ruel Field. At the October Special town meeting, voters authorized borrowing to fund the refurbishment of Fire Engine #2, the conversion of heating systems in public buildings to natural gas, and an additional sum for the HVAC improvements at the Middle School.

We got closer to finishing some things too. The second phase of the Middle School project, the window and door replacements, were completed during the summer months with the result of much improved insulation. The third phase of the project, the HVAC Replacement and Accessibility Improvements went out for bid in November 2013 and the contract was awarded to RAC Builders. The work will begin on this phase of the project after the winter break. In May I attended the trial on the water system acquisition that was authorized by the Town Meeting vote of May 6, 2009. Closing comments were presented in mid July and the judge issued his decision in December. The trial was requested to decide the amount the Town must pay to acquire the system that is defined as the “actual cost” of the “franchise, property, rights and privileges” plus an amount to assure the stockholders a net return of five percent per annum on their investment. The amount is \$8.2 million dollars. While the decision is higher than originally anticipated, we have determined that the two rates increases granted by the DPU (30% in 2009 and 15% in 2012) still make Town ownership a more economical choice for the ratepayers. Beginning in early 2014 we will start meeting with company representatives to finalize the acquisition.

We continue to rebuild and maintain our Service Staff. Ms. Lisa Dalrymple was hired in the Town Managers Office to fill the position of Administrative Assistant to the Town Manager after the retirement of Ms. Wendy Erskine who served the town for 25 years. Ms. Heather Thibeault was hired to perform the duties of the

Payroll & Benefits Administrator, and the Accountant’s office added Ms. Marie LaHair, as Senior Clerk. The Library hired a page, Ms. Leah Brooks to fill the vacancy when Ms. Meghan Cunningham resigned. In the public works division, Staff remained rather stable, with the exception of the untimely passing of Mr. Scott Boudreau of our Building Maintenance division. Mr. Bryan Warren, III was hired to fill the vacancy of Mr. Boudreau’s position.

In the public safety division, we continue to deal with Staff changes due to attrition, rather than reactive Staff reductions. In the Police Department, this process began with the hiring of one (1) full-time Officer, Roy Aquafresca, after the resignation of Officer Matthew Laskes, which was effective October 12, 2013. Officer Laskes accepted a position with the Town of Auburn. In November 2013, the department hired five (5) Permanent Intermittent Officers to replenish the depleted pool of PI Officers. The newly hired PI officers are, Daniel Ausmus, Matthew Gray, Joseph Conlon, Richard Fairbanks, and Christopher Raymond. Ms. Jamie Goodwin replaces Ms. Susan Dalton in the Communications Division. Mr. Joseph Lee joined the Fire/EMS department in July of 2013. Ms. Kathleen “Kelly” Flynn was appointed to the position of Animal Control Officer as of April 2013.

I salute those still here, who work so hard with so little to get so much done. In addition, I thank and welcome those who have taken on new positions within the organization.

In closing, the most sincere thanks are extended to the Board of Selectmen, the Staff and all the committees, boards and commissions of the Town for all of their support and efforts throughout the past year of continued transition and “change.” All Oxford residents are, once again, invited to get involved in their government by volunteering to serve on any of the very important committees, boards and commissions listed elsewhere in this report. Applications are accepted continually at the Town Manager’s Office.

Respectfully submitted,
Joseph M. Zeneski
Town Manager

PERSONNEL BOARD

The Personnel Board was organized for the year 2013 as follows:

S. Veronica Bachand, Chairman
William R. Capers, Member
Cheryll A. LeBlanc, Member
Rebecca A. Power, Member
James H. Walker, Member

The Personnel Board continues to evaluate and research job classifications and benefits, as well as other matters pertinent to the Town's Employees.

The Personnel Board wishes to thank the Board of Selectmen, the Town Manager and the townspeople for their continued support.

BOARD OF ASSESSORS

The Board of Assessors was organized for calendar year 2013 as follows:

Christopher T. Pupka, Chairman	Full-time
Robert Fike, Member	Part-time
Garry Bates, Member	Part-time

The Assessor's Office is charged with determining the value of real and personal property and is committed to ensuring that all classes of property are valued and assessed equitably. The Assessor's Office processes abatements and exemptions on real and personal property tax bills and motor vehicle excise tax bills; updates ownership of real property with information supplied by the Worcester County Registry of Deeds; updates Assessor's maps; oversees agricultural, forest and recreation lands; prepares abutters and business lists; researches property ownership and assists other town departments in the performance of their duties. A public computer is available outside of the Assessor's Office to review property record cards, which can also be viewed on the Town's website, along with Assessor's maps. The office Staff, with the assistance of a private appraisal vendor, who handles personal property, is dedicated to providing the highest quality of service to the citizens of Oxford.

The FY2013 property tax rate of \$13.89 per \$1,000.00 of assessed value was approved by the Massachusetts Department of Revenue on April 24, 2013. The Assessor's Office has begun preliminary work for the triennial certification by the Massachusetts Department of Revenue scheduled for FY2015.

Valuations for the separate classes of property for FY2012 were as follows:

Residential	\$1,010,156,256
Commercial	\$ 114,356,929
Industrial	\$ 92,204,300
Personal Property	<u>\$ 53,264,100</u>
	\$1,269,981,585

The number and amounts of statutory exemptions that were approved and processed by the Board of Assessors for FY2013 were as follows:

Clause 41C (Elderly)	67	\$46,785.72
Clause 17D (Surviving Spouse)	28	\$6,848.92
Clause 22 (Veteran)	76	\$42,781.84
Clause 22B (Veteran)	1	\$1,572.30
Clause 22C (Veteran)	1	\$1,677.12
Clause 22D (Veteran)	2	\$6,161.50
Clause 22E (Veteran)	30	\$37,933.86
Paraplegic (Veteran)	1	\$3,297.50
Clause 37 (Blind)	<u>10</u>	<u>\$6,161.68</u>
	216	\$153,220.44

The number and amounts of real estate, personal property and motor vehicle excise* tax abatements that were approved and processed by the Board of Assessors for FY2013 are as follows:

FY2013 Real Estate Tax Abatements Granted:

51	\$20,637.24 (FY2013)
15	\$23,050.08 (FY2012)
3	\$ 7,628.25 (FY2011)
1	\$ 3,932.31 (FY2010)
<u>1</u>	<u>\$ 3,757.39</u> (FY2009)
71	\$59,005.27

FY2013 Personal Property Tax Abatements Granted:
2 \$734.80 (FY2012)

*Motor Vehicle Tax Abatements

(amounts are for calendar year 2013):

<u>2013</u> ~	601-	\$47,471.40
<u>2012</u> ~	50 -	\$5,870.30
<u>2011</u> ~	9 -	\$ 552.08
<u>2010</u> ~	2 -	\$137.71
<u>2009</u> ~	2 -	\$93.33
<u>2007</u> ~	1 -	<u>\$52.52</u>
		\$54,177.34

OXFORD ACCOUNTANT'S REPORT

Balance Sheet Fiscal Year Ending June 30, 2013

GENERAL FUND:

Assets:

Cash	4,097,317.80
Personal Property Receivable	38,549.08
Real Estate Receivable	512,874.74
Overpayment (Refunds Due)	(7,620.61)
Allowance Abate/Exempt	(413,547.20)
Tax Liens Receivable	619,774.74
Motor Vehicle Excise Receivable	267,300.94
Tax Foreclosure Receivable	293,956.85
Other Receivables	86,524.54
MSBA Receivables	4,044,040.00
Intergovernmental Receivables	52,826.99
Total General Fund Assets	<u>9,591,997.87</u>

Liabilities:

Warrants Payable	263,047.80
Accrued Payroll	1,180,228.65
Due to Trust Funds	363,683.06
Abandoned Property & Unclaimed Items	26,213.35
Deferred Revenue – Personal Property/Real Estate	137,876.62
Deferred Revenue - Tax Lien	619,774.74
Deferred Revenue - Motor Vehicle	267,300.94
Deferred Revenue – Tax Foreclosure	293,956.85
Deferred Revenue - Departmental	86,524.54
Deferred Revenue – MSBA	4,044,040.00
Total General Fund Liabilities	<u>7,282,646.55</u>

Fund Balance:

Fund Balance - Reserved for Encumbrance	495,974.56
Fund Balance - Reserved for Articles	684,047.25
Fund Balance - Reserved for Expenditure	100,000.00
Fund Balance – Offset Receipt Deficits	(31,412.61)
Fund Balance – Unprovided Allowances	(21,623.28)
Undesignated Fund Balance	1,082,365.40
Total General Fund - Fund Balance	<u>2,309,351.32</u>

Total General Fund Liabilities & Fund Balance

9,591,997.87

NON-SCHOOL FEDERAL GRANTS

Assets:

Cash	55,571.39
Receivables	167,734.00
Total Non-School Federal Grant Assets	<u>223,305.39</u>

Liabilities:

Warrants Payable	635.90
Deferred Revenue	167,734.00
Total Non-School Federal Grant Liabilities	<u>168,369.90</u>

Fund Balance:	
Undesignated Fund Balance	54,935.49
Total Non-School Federal Grant Fund Balances	54,935.49
Total Non-School Federal Grant Liabilities & Fund Balance	<u>223,305.39</u>

HIGHWAY	
Assets:	
Cash	(99,881.50)
Total Highway Fund Assets	<u>(99,881.50)</u>
Liabilities:	
Warrants Payable	26,478.00
Total Highway Liabilities	26,478.00
Fund Balance:	
Fund Balance - Reserved for Encumbrance	45,320.50
Undesignated Fund Balance	(171,680.00)
Total Highway Fund Balance	(126,359.50)
Total Highway Liabilities & Fund Balance	<u>(99,881.50)</u>

RECEIPTS RESERVED FOR APPROPRIATION

Assets:	
Cash	1,391,193.83
Other Receivables	899,878.97
Refundable Deposit	3,882.33
Total Receipts Reserved for Appropriation Assets	<u>2,294,955.13</u>
Liabilities:	
Deferred Revenue - Other	899,878.97
Total Receipts Reserved for Appropriation Liabilities	899,878.97
Fund Balance:	
Undesignated Fund Balance	1,395,076.16
Total Receipts Reserved for Appropriation Fund Balance	1,395,076.16
Total Receipts Reserved Liabilities & Fund Balance	<u>2,294,955.13</u>

NON-SCHOOL REVOLVING

Assets:	
Cash	257,941.03
Other Receivables	45,719.63
Total Non-School Revolving Assets	<u>303,660.66</u>
Liabilities:	
Accrued Payroll	10,258.64
Deferred Revenue - Other	45,719.63
Total Non-School Revolving Liabilities	55,978.27
Fund Balance:	
Fund Balance – Reserved for Encumbrance	12,736.94
Undesignated Fund Balance	234,945.45
Total Non-School Revolving Fund Balance	247,682.39
Total Non-School Revolving Liabilities & Fund Balance	<u>303,660.66</u>

NON-SCHOOL DONATIONS

Assets:	
Cash	300,143.22
Due From Other Fund	49,950.92
Total Non-School Donation Assets	<u>350,094.14</u>
 Liabilities:	
Warrants Payable	11,794.00
Total Non-School Donation Liabilities	11,794.00
 Fund Balance:	
Fund Balance – Reserved for Encumbrance	1,869.39
Undesignated Fund Balance	336,430.75
Total Non-School Donation Fund Balance	338,300.14
 Total Non-School Donation Liabilities & Fund Balance	<u>350,094.14</u>

NON-SCHOOL NON-FEDERAL GRANTS

Assets:	
Cash	124,154.17
Total Non-School Non-Federal Grant Assets	<u>124,154.17</u>
 Liabilities:	
Warrants Payable	911.38
Accrued Payroll	7,556.05
Total Non-School Non-Federal Grant Liabilities	8,467.43
 Fund Balance:	
Undesignated Fund Balance	115,686.74
Total Non-School Non-Federal Grant Fund Balances	115,686.74
 Total Non-School Non-Federal Grant Liabilities & Fund Balance	<u>124,154.17</u>

SCHOOL-TUITION FOR STATE WARDS

Assets:	
Cash	493.28
Total School-Tuition for State Wards Assets	<u>493.28</u>
 Fund Balance:	
Undesignated Fund Balance	493.28
Total School-Tuition for State Wards Fund Balances	493.28
 Total School-Tuition for State Wards Liabilities & Fund Balance	<u>493.28</u>

SCHOOL FEDERAL GRANTS-DOE

Assets:	
Cash	21,671.11
Intergovernmental Receivables	187,413.00
Total School-Federal Grants-DOE Assets	<u>209,084.11</u>
 Liabilities:	
Warrants Payable	20,505.55
Accrued Payroll	20,445.49
Total School-Federal Grants-DOE Liabilities	40,951.04

Fund Balance:	
Fund Balance - Reserved for Encumbrance	21,132.60
Undesignated Fund Balance	<u>147,000.47</u>
Total School-Federal Grants-DOE Fund Balances	168,133.07

Total School-Federal Grants-DOE Liabilities & Fund Balance	<u>209,084.11</u>
---	--------------------------

SCHOOL FEDERAL GRANTS-OTHER

Assets:	
Cash	(13,036.37)
Intergovernmental Receivables	<u>19,687.76</u>
Total School-Federal Grants-Other Assets	<u>6,651.39</u>
Liabilities:	
Accrued Payroll	<u>5,084.16</u>
Total School-Federal Grants-Other Liabilities	5,084.16
Fund Balance:	
Undesignated Fund Balance	<u>1,567.23</u>
Total School-Federal Grants-Other Fund Balances	1,567.23
Total School-Federal Grants-Other Liabilities & Fund Balance	<u>6,651.39</u>

SCHOOL STATE GRANTS-DOE

Assets:	
Cash	<u>9,152.20</u>
Total School-State Grants-DOE Assets	<u>9,152.20</u>
Liabilities:	
Warrants Payable	4,172.00
Accrued Payroll	<u>1,440.00</u>
Total School-State Grants-DOE Liabilities	5,612.00
Fund Balance:	
Fund Balance – Reserved for Encumbrance	3,255.00
Undesignated Fund Balance	<u>285.20</u>
Total School-State Grants-DOE Fund Balances	3,540.20
Total School-State Grants-DOE Liabilities & Fund Balance	<u>9,152.20</u>

SCHOOL STATE GRANTS-OTHER

Assets:	
Cash	<u>4,935.31</u>
Total School-State Grants-Other Assets	<u>4,935.31</u>
Liabilities:	
Warrants Payable	<u>1,678.15</u>
Total School-State Grants-Other Liabilities	1,678.15
Fund Balance:	
Fund Balance – Reserved for Encumbrance	1,117.28
Undesignated Fund Balance	<u>2,139.88</u>
Total School-State Grants-Other Fund Balances	3,257.16
Total School-State Grants-Other Liabilities & Fund Balance	<u>4,935.31</u>

SCHOOL PRIVATE GRANTS

Assets:	
Cash	19,321.03
Total School-Private Grants Assets	<u>19,321.03</u>
Liabilities:	
Warrants Payable	14,035.16
Total School-Private Grants-Other Liabilities	14,035.16
Fund Balance:	
Fund Balance – Reserved for Encumbrance	827.82
Undesignated Fund Balance	4,458.05
Total School-Private Grants Fund Balances	5,285.87
Total School-Private Grants Liabilities & Fund Balance	<u>19,321.03</u>

SCHOOL CHOICE/TUITION

Assets:	
Cash	358,815.72
Intergovernmental Receivables	88,870.00
Total School Choice/Tuition Assets	<u>447,685.72</u>
Liabilities:	
Warrants Payable	9,313.94
Accrued Payroll	101,617.63
Total School Choice/Tuition Liabilities	110,931.57
Fund Balance:	
Fund Balance Reserved for Encumbrance	7,785.49
Undesignated Fund Balance	328,968.66
Total School Choice/Tuition Fund Balances	336,754.15
Total School Choice/Tuition Liabilities & Fund Balance	<u>447,685.72</u>

SCHOOL ATHLETIC/STUDENT ACTIVITIES

Assets:	
Cash	36,435.57
Total School Athletic/Student Activities Assets	<u>36,435.57</u>
Liabilities:	
Warrants Payable	1,313.00
Accrued Payroll	2,120.00
Total School Athletic/Student Activities Liabilities	3,433.00
Fund Balance:	
Fund Balance Reserved for Encumbrance	162.00
Undesignated Fund Balance	32,840.57
Total School Athletic/Student Activities Fund Balances	33,002.57
Total School Athletic/Student Activities Liabilities & Fund Balance	<u>36,435.57</u>

SCHOOL LUNCH

Assets:	
Cash	142,068.10
Intergovernmental Receivables	17,920.26
Total School Lunch Assets	<u>159,988.36</u>

Liabilities:	
Warrants Payable	10,043.67
Accrued Payroll	4,793.89
Total School Lunch Liabilities	14,837.56

Fund Balance:	
Fund Balance – Reserved for Encumbrance	304.49
Undesignated Fund Balance	144,846.31
Total School Lunch Fund Balances	145,150.80

Total School Lunch Liabilities & Fund Balance	<u>159,988.36</u>
--	--------------------------

SCHOOL OTHER LOCAL RECEIPTS

Assets:	
Cash	147,016.22
Total School Other Local Receipts Assets	<u>147,016.22</u>

Liabilities:	
Warrants Payable	8,097.67
Accrued Payroll	1,255.38
Total School Other Local Receipts Liabilities	9,353.05

Fund Balance:	
Fund Balance Reserved for Encumbrance	1,750.77
Undesignated Fund Balance	135,912.40
Total School Other Local Receipts Fund Balances	137,663.17

Total School Other Local Receipts Liabilities & Fund Balance	<u>147,016.22</u>
---	--------------------------

CAPITAL PROJECTS FUND:

Assets:	
Cash	1,831,555.25
Intergovernmental Receivables	148,423.05
Total Capital Projects Fund Assets	<u>1,979,978.30</u>

Liabilities:	
Warrants Payable	456,950.00
BAN's Payable	731,000.00
Total Capital Projects Fund Liabilities	1,187,950.00

Fund Balance:	
Fund Balance Reserved for Encumbrances	1,325,748.08
Undesignated Fund Balance	(533,719.78)
Total Capital Projects Fund - Fund Balance	792,028.30
Total Capital Projects Fund Liabilities & Fund Balance	<u>1,979,978.30</u>

ENTERPRISE FUNDS

Assets:	
Cash	521,296.75
Overpayments	(859.68)
Other Receivables	914,026.88
Total Enterprise Fund Assets	<u>1,434,463.95</u>

Liabilities:	
Warrants Payable	124,356.59
Accrued Payroll	6,213.35
Deferred Revenue Other	914,026.88
Total Enterprise Fund Liabilities	1,044,596.82

Fund Balance:	
Fund Balance Reserved for Encumbrances	81,474.10
Undesignated Fund Balance	<u>308,393.03</u>
Total Enterprise Fund - Fund Balance	389,867.13
Total Enterprise Fund Liabilities & Fund Balance	<u>1,434,463.95</u>

TRUST FUNDS

Assets:	
Cash	10,002,376.70
Due from Other Funds	<u>364,299.60</u>
Total Trust Fund Assets	<u>10,366,676.30</u>
Liabilities:	
Warrants Payable	4,188.24
Due to Other Funds	<u>50,567.46</u>
Total Trust Fund Liabilities:	54,755.70
Fund Balance:	
Fund Balance Reserved for Encumbrances	16,343.19
Undesignated Fund Balance	<u>10,295,577.41</u>
Total Trust Fund - Fund Balance	10,311,920.60
Total Trust Fund Liabilities & Fund Balance	<u>10,366,676.30</u>

UNEMPLOYMENT FUND

Assets:	
Cash	351,765.01
Total Unemployment Fund Assets	<u>351,765.01</u>
Fund Balance:	
Undesignated Fund Balance	351,765.01
Total Unemployment Fund – Fund Balance	351,765.01
Total Unemployment Fund Liabilities & Fund Balance	<u>351,765.01</u>

PERFORMANCE/AGENCY FUND

Assets:	
Cash	1,354,325.36
Total Performance/Agency Fund Assets	<u>1,354,325.36</u>
Liabilities:	
Warrants Payable	30,731.67
Accrued Payroll	16,674.46
Guaranteed Deposits Police Outside Detail	<u>1,306,919.23</u>
Total Performance/Agency Fund Liabilities	1,354,325.36
Total Performance/Agency Fund Liabilities & Fund Balance	<u>1,354,325.36</u>

LONG-TERM DEBT

Assets:	
Bonds - Amount Provided for Payment	11,825,000.00
Sick/Vacation - Amount Provided for Payment	<u>467,174.42</u>
Total Long-Term Debt Assets	<u>12,292,174.42</u>
Liabilities:	
Bonds Payable Outside Limit	2,673,208.00
Bonds Payable Inside Limit	<u>9,151,792.00</u>
Sick/Vacation Payable General	334,620.57

Sick/Vacation Payable School	132,553.85
Total Long-Term Debt Liabilities	12,292,174.42
 Fund Balance:	
Bonds Authorized	10,050,000.00
Bonds Authorized & Un-issued	(10,050,000.00)
Total Long-Term Debt Fund Balance	0.00
 Total Long-Term Debt Liabilities & Fund Balance	<u>12,292,174.42</u>

Schedule A
Fiscal Year Ending June 30, 2013

REVENUES – GENERAL FUND

Personal Property Taxes	764,095
Real Estate Taxes	17,255,279
Motor Vehicle Excise	1,437,691
Penalty and Interest	161,883
Other Taxes	140,108
Other Departmental Revenues	106,527
Licenses and Permits	33,731
Federal Revenue-through State	2,052
State Revenue	12,617,276
Court Fines	68,042
Other Fines	6,125
Miscellaneous Revenue	173,738
Earnings on Investment	29,125
Transfers In From Special Revenue	981,087
Transfers In From Trust Funds	673,556
TOTAL GENERAL FUND REVENUES	34,450,315

EXPENDITURES - GENERAL FUND

General Government:	
Legislative – Salary and Wages	50,777
Legislative – Expenditures	4,718
Executive – Salary and Wages	155,354
Executive – Expenditures	13,619
Executive – Construction	65,000
Finance – Salary and Wages	577,028
Finance – Expenditures	770,712
Legal Services – Expenditures	56,292
License and Registration – Salary and Wages	129,300
License and Registration – Expenditures	9,345
Land Use – Salary and Wages	156,054
Land Use – Expenditures	35,283
Public Building Maintenance – Salary and Wages	326,698
Public Building Maintenance – Expenditures	238,708
Public Building Maintenance – Construction	25,141
Public Building Maintenance – Capital Outlay	35,218

Public Safety:

Police – Salary and Wages	1,737,794
Police – Expenditures	112,607
Police – Capital Outlay	74,706
EMS/Fire – Salary and Wages	830,583

EMS/Fire – Expenditures	176,245
Inspection – Salary and Wages	3,100
Inspection – Expenditures	1,203
Other – Salary and Wages	5,976
Other – Expenditures	16,349

Education:

Education – Salary and Wages	13,569,885
Education – Expenditures	2,772,428
Education – Regional School Assessment	1,039,556

Public Works:

DPW – Salary and Wages	1,105,541
DPW – Expenditures	604,410
DPW – Construction	3,392
DPW – Capital Outlay	175,343
Street lighting – Expenditures	63,110
Other – Expenditures	321,230

Human Services:

Veterans Services – Salary and Wages	6,771
Veterans Services – Expenditures	116,173
Special Program (COA) – Salary and Wages	66,955
Special Program (COA) – Expenditures	8,268

Culture and Recreation:

Library – Salary and Wages	257,790
Library – Expenditures	134,573
Historical Commission – Salary and Wages	267
Historical Commission – Expenditures	51
Celebrations – Expenditures	5,092

Debt Service:

Retirement of Debt Principal	675,000
Interest on Long Term Debt	369,368
Other Interest	2,664

Unclassified:

Health Insurance Total	4,864,716
Other Insurance Total	397,977
Intergovernmental Assessments Total	710,613
Retirement Total	1,211,409
Other Employee Benefits Total	275,712

Transfers Out:

Transfer to Other Funds	79,104
TOTAL GENERAL FUND EXPENDITURES	34,445,208

SPECIAL REVENUE FUNDS - Revenues & Other Financing Sources

Federal Grants	1,141,200
State Grants	1,108,926
Miscellaneous Revenue	288,103
Charges for Services	3,090,486
Earnings on Investment	74
Transfers In	75,042
TOTAL Special Revenue Funds – Revenue & Other Financing Sources	5,703,831

SPECIAL REVENUE FUNDS - Expenditures & Other Financing Uses

Salary and Wages	2,678,139
Expenditures	1,675,731

Construction	513,603
Capital Outlay	13,733
Transfers Out	1,081,242
TOTAL Special Revenue Funds – Expenditures & Other Financing Uses	5,962,448

CAPITAL PROJECTS FUND - Revenues & Other Financing Sources

Miscellaneous Revenue	36,746
State Revenue	3,072,527
Bond Proceeds	<u>3,875,000</u>
TOTAL Special Revenue Funds – Revenue & Other Financing Sources	6,984,273

CAPITAL PROJECT FUND - Expenditures & Other Financing Uses

Construction	3,792,924
Capital Outlay	196,697
Transfer to Other Funds	2,090,018
TOTAL Special Revenue Funds – Expenditures & Other Financing Uses	6,079,639

ENTERPRISE FUNDS - Revenues & Other Financing Source

Sewer – Revenue	252,289
Sewer – Transfer to Other Fund	488,637
Community Center-Revenue	226,318
Community Center – Transfer to Other Fund	963,090
Water – Revenue	38,753
Water – Transfer to Other Fund	<u>711,508</u>
TOTAL Enterprise Funds – Revenue & Other Financing Sources	2,680,595

ENTERPRISE FUNDS - Expenditures & Other Financing Uses

Sewer – Expenditures	170,210
Community Center – Expenditures	242,910
Water – Expenditures	<u>25,139</u>
TOTAL Enterprise Funds – Expenditures & Other Financing Uses	438,259

TRUST FUNDS - Revenues & Other Financing Source

Miscellaneous Revenue	244,490
Earnings on Investment	580,764
Transfers in from Other Funds	1,760,394
TOTAL Trust Funds – Revenues & Other Financing Sources	2,585,648

TRUST FUNDS - Expenditures & Other Financing Uses

Expenditures	252,105
Transfers to Other Funds	<u>2,402,950</u>
TOTAL Trust Funds – Expenditures & Other Financing Uses	2,655,055

DEBT OUTSTANDING: ISSUED AND RETIRED THIS YEAR

Long Term Debt:	
Outstanding 7/1/2012	8,650,000
Issued this Fiscal Year	3,875,000
Retired this Fiscal Year	700,000
Outstanding 6/30/2013	11,825,000
Interest this Fiscal Year	396,679

Short Term Debt:

Outstanding 7/1/2012	2,175,000
Issued this Fiscal Year	0
Retired this Fiscal Year	1,444,000
Outstanding 6/30/2013	731,000
Interest this Fiscal Year	4,256

CALENDAR YEAR 2013 WAGE REPORT

EMPLOYEE	CLASS	TITLE	GROSS
ABRAHAMSON, CHRISTINE F	TOWN	TOWN COLLECTOR	\$ 58,542.00
ABRAHAMSON, DAVID A	TOWN	CALL/STAND BY FIRE	\$ 3,951.61
ABUBAKAR-MWENYE, EVELYN A	SCHOOL	TEACHER - OHS	\$ 69,346.69
ADAMS, ALBERT M	TOWN	CONSTABLE	\$ 705.50
ADAMS, CAROLYN	TOWN	ELECTION WORKER	\$ 61.18
ADAMS, MICHAEL	SCHOOL	TEACHER - OHS	\$ 50,607.94
ADAMUSKA, LEAH	SCHOOL	INSTRUCTIONAL AIDE - BARTON	\$ 245.00
AKER, MICHELLE M	TOWN	CHILDREN'S CIRCULATION CLERK	\$ 29,722.77
ALI, CRAIG G	*	PATROL OFFICER	\$ 67,609.26
ALLEN, ROSALIE	TOWN	ELECTION WORKER	\$ 446.88
ANDERSON, JASON	SCHOOL	SUBSTITUTE CUSTODIAN	\$ 220.16
ANDERSON, RUSSELL B	SCHOOL	OHS CUSTODIAN	\$ 49,381.97
ANDERSON, STEPHEN C	SCHOOL	HEAD CUSTODIAN - CHAFFEE	\$ 53,114.49
ANDERSON, WILLIAM	SCHOOL	SUBSTITUTE CUSTODIAN	\$ 6,839.83
AQUAFRESCA, ROY L	*	PATROL OFFICER	\$ 9,469.97
AROMANDO, JEAN E	SCHOOL	SECRETARY - OMS	\$ 32,015.14
AUCOIN, DENISE M	SCHOOL	EDUCARE DIRECTOR	\$ 45,971.39
BAGGETT, ALTON L	SCHOOL	TEACHER - OHS	\$ 80,049.32
BANACH, TERRY L	SCHOOL	EDUCARE AIDE	\$ 5,882.43
BANFILL, ALFRED W	TOWN	INSPECTOR OF WIRES	\$ 11,487.75
BANFILL, CAROLYN J	TOWN	ASSISTANT TOWN CLERK	\$ 35,354.13
BANSFIELD, GEORGE E	TOWN	CUSTODIAN/MAINTENANCE	\$ 33,718.54
BARDIER, ELIZABETH	SCHOOL	FOOD SERVICE - HELPER	\$ 8,301.86
BARONI, STEPHEN A	SCHOOL	PRINCIPAL - BARTON	\$ 97,255.52
BARR, STACY K	TOWN	COA-DIR OF COMMUNITY PROGRAMS	\$ 62,329.14
BATES, GARRY F	TOWN	BOARD OF ASSESSORS	\$ 999.96
BAYLE, CYNTHIA	SCHOOL	SUBSTITUTE TEACHER	\$ 280.00
BAYLIES, WALTER W	TOWN	SKILLED SEASONAL LABORER-DPW	\$ 1,259.11
BECK, NICOLE M	SCHOOL	TEACHER - CHAFFEE	\$ 72,798.85
BEKIER, CRAIG R	SCHOOL	SUBSTITUTE TEACHER	\$ 7,210.00
BELANGER, JON T	*	CAPTAIN/PARAMEDIC	\$ 64,609.35
BELHUMEUR, AMY J	SCHOOL	TEACHER - OMS	\$ 75,589.60
BELHUMEUR, BRIAN M	*	CALL/STAND BY FIRE	\$ 1,343.84
BELHUMEUR, RHONDA	SCHOOL	FOOD SERVICE SUBSTITUTE	\$ 1,005.70
BELVERY, JOYCE D	SCHOOL	INSTRUCTIONAL AIDE - BARTON	\$ 26,271.91
BEMIS, SHERI R	TOWN	FIRE CHIEF/EMS DIRECTOR	\$ 83,171.20
BENNETT, CATHY J	SCHOOL	FOOD SERVICE - BAKER	\$ 25,652.64
BENNETT, TARA A	SCHOOL	TEACHER - CHAFFEE	\$ 70,886.56
BENOIT, MATTHEW J	TOWN	DPW-GROUNDS KEEPER	\$ 51,903.43
BENOIT, NICOLE	SCHOOL	INSTRUCTIONAL AIDE - CHAFFEE	\$ 24,650.90
BENT, ANNETTE S	SCHOOL	INSTRUCTIONAL AIDE - CHAFFEE	\$ 22,909.92
BERG, CHARLES P	TOWN	SKILLED SEASONAL LABORER-DPW	\$ 8,943.34
BERG, MICHAEL C	TOWN	DPW-FLEET SUPERINTENDENT	\$ 81,350.60
BERG, THOMAS J	TOWN	DPW-ASSISTANT MECHANIC	\$ 64,829.45
BERNAL, WENDI R	SCHOOL	DRIVER - SPECIAL EDUCATION	\$ 15,777.47
BERNARD, ANGELA M	SCHOOL	INSTRUCTIONAL AIDE - CHAFFEE	\$ 31,936.27
BERTHIAUME, ALAN R	TOWN	BOARD OF SELECTMEN	\$ 583.31
BERTHIAUME, DEBRA J	SCHOOL	INSTRUCTIONAL AIDE - CHAFFEE	\$ 16,734.99
BIANCO, LAUREN	SCHOOL	TEACHER ASST. - BARTON	\$ 25,753.60
BIANCULLI, DAVID J	TOWN	LIFEGUARD	\$ 2,440.00
BIANDO, KRISTIE	SCHOOL	GUIDANCE COUNSELOR - OMS	\$ 77,094.21
BILIS, DEBORAH E	TOWN	CHILDREN'S LIBRARIAN	\$ 36,389.53
BINGHAM JR, CLAUDE R	TOWN	OCC - SR. ACTIVITY COORDINATOR	\$ 8,350.64
BIRD, JENNA	SCHOOL	EDUCARE AIDE	\$ 1,877.86
BLEVINS, AMANDA M	SCHOOL	INSTRUCTIONAL AIDE - OHS	\$ 24,730.00

BLOOD, MICHELLE A	SCHOOL	TEACHER - OMS	\$ 72,920.76
BODREAU, DENDRA L	SCHOOL	TEACHER - CHAFFEE	\$ 70,857.03
BODREAU, SCOTT A	TOWN	CUSTODIAN	\$ 10,613.63
BOIN, RYAN	SCHOOL	TEACHER ASST. - OHS	\$ 21,654.15
BOND, RUTH A	SCHOOL	CROSSING GUARD	\$ 8,694.86
BONIN, BRIANNA F	SCHOOL	CHAFFEE - CUSTODIAN	\$ 45,973.65
BORJESON, SARA	SCHOOL	TEACHER - CHAFFEE	\$ 51,018.86
BOROWKO, DEBRA A	SCHOOL	INSTRUCTIONAL AIDE - OHS	\$ 25,072.39
BOSOWSKI, JULIE D	SCHOOL	DRIVER - SPECIAL EDUCATION	\$ 32,518.84
BOSS JR, ERNEST L	SCHOOL	SUBSTITUTE ASST. PRINCIPAL	\$ 12,800.00
BOUCHER, DEBORAH P	SCHOOL	TEACHER - CHAFFEE	\$ 70,896.24
BOULAY, BARBARA J	SCHOOL	SUBSTITUTE TEACHER	\$ 980.00
BOULAY, ROBERT	TOWN	BOH MEMBER	\$ 500.00
BOWES, SEAN T	TOWN	CALL EMT	\$ 2,880.60
BRADISH-GRIECO, HOLLY L	SCHOOL	INSTRUCTIONAL AIDE - OMS	\$ 13,890.19
BRASSARD, DEBORA L	SCHOOL	TECHNOLOGY ASST.	\$ 39,076.28
BRAY, SUSAN	SCHOOL	SUBSTITUTE TEACHER	\$ 15,049.15
BREEN, KRISTIN	SCHOOL	PSYCHOLOGIST	\$ 19,121.50
BRESCIA, JOYCE	SCHOOL	INSTRUCTIONAL AIDE - OMS	\$ 20,702.23
BROADARD, ROBERT S	SCHOOL	CUSTODIAN - PROJECT COFFEE	\$ 22,505.61
BROOKS, LEAH S	TOWN	LIBRARY PAGE	\$ 1,040.00
BROWN, MAYROSE D	SCHOOL	CROSSING GUARD	\$ 6,602.34
BRYN, RICHARD P	* TOWN	PATROL OFFICER	\$ 83,311.70
BUCCICO, EVELYN	SCHOOL	CROSSING GUARD	\$ 8,352.38
BUCHHOLZ, JOHN J	TOWN	CAMP COUNSELOR	\$ 2,402.50
BURCH, JASON A	SCHOOL	SPECIAL EDUCATION TEACHER	\$ 75,297.84
BURDETT, JASON E	* TOWN	PATROL OFFICER	\$ 82,439.84
BURKE, JOHANNA	SCHOOL	SUBSTITUTE CUSTODIAN	\$ 3,825.28
BURKE, JOHN	SCHOOL	COACH	\$ 3,282.50
BURKE, MARY-JANE	SCHOOL	TEACHER - BARTON	\$ 74,619.00
BURLOCK, KYLE W	TOWN	SKILLED SEASONAL LABORER-DPW	\$ 772.31
BURLOCK, LAURIE A	TOWN	ADMINISTRATIVE ASSISTANT	\$ 45,921.73
BURLOCK, WAYNE F	TOWN	DPW-TREE WARDEN	\$ 64,972.26
BURSELL, JANICE C	SCHOOL	INSTRUCTIONAL AIDE - OHS	\$ 28,666.75
BUSH, KACEY L	SCHOOL	TEACHER - OMS	\$ 8,979.15
BUSHA JR, ROGER P	TOWN	CALL EMT	\$ 416.03
BUTLER, DONALD R	SCHOOL	OHS CUSTODIAN	\$ 48,566.17
CADY, LYNNE	SCHOOL	SUBSTITUTE NURSE - OHS	\$ 755.00
CADY, MARTHA A	TOWN	ELECTION WORKER	\$ 444.22
CAISSIE, JENNIE L	TOWN	CLERICAL	\$ 416.65
CAMERON, JAMES L	TOWN	DPW-SUPT CEMETERY/GROUNDS	\$ 64,053.60
CAMPBELL, DEBORAH J	SCHOOL	INSTRUCTIONAL AIDE - OMS	\$ 23,118.87
CAPPUCCIO, BOBBI-JO	SCHOOL	INSTRUCTIONAL AIDE - CHAFFEE	\$ 23,940.48
CARLSON, ABBY L	SCHOOL	INSTRUCTIONAL AIDE - OHS	\$ 27,352.00
CARLSON, ANN MARIE	SCHOOL	INSTRUCTIONAL AIDE - OHS	\$ 3,019.50
CARON, DENA	SCHOOL	LIBRARIAN - OHS	\$ 49,859.12
CARPENTER, CRAIG B	TOWN	DPW-HEAVY EQUIPMENT OPERATOR	\$ 45,588.66
CARROLL, ALEX T	SCHOOL	TEACHER - OHS	\$ 43,397.25
CASAGRANDA, RICHARD	* TOWN	OPD-TRAFFIC CONTROLLER	\$ 6,640.00
CASAVANT, KATHLEEN A	SCHOOL	TEACHER - OHS	\$ 11,000.00
CASTELL, DEBORAH A	TOWN	ASSISTANT TREASURER/COLLECTOR	\$ 42,372.61
CASTELL, KELLY E	SCHOOL	TEACHER - CHAFFEE	\$ 67,204.80
CAVANAUGH, BRENNA E	TOWN	ASSISTANT LIBRARY DIRECTOR	\$ 48,185.48
CEMINSKI, MARY-LINN	TOWN	PT RECEPTIONIST - OCC	\$ 10,659.47
CENEDELLA, THERESA E	TOWN	ASSISTANT TOWN ACCOUNTANT	\$ 58,320.00
CEPPETELLI, WENDY	SCHOOL	INSTRUCTIONAL AIDE - OHS	\$ 19,922.93
CHAMBERS, LESLIE A	SCHOOL	TEACHER - OHS	\$ 71,518.40
CHARBONNEAU, ROBERT F	TOWN	CONSTABLE	\$ 470.82

CHAUVIN, KATHERINE E	SCHOOL	INSTRUCTIONAL AIDE - OHS	\$ 22,939.23	
CHENEY, JESSICA L	SCHOOL	BUS MONITOR	\$ 17,593.09	
CHENEY, LAUREN M	SCHOOL	SUBSTITUTE CUSTODIAN	\$ 12,887.57	
CHENEY, LINDA A	SCHOOL	DRIVER - SPECIAL EDUCATION	\$ 62,206.39	
CHENEY, SCOTT M	SCHOOL	OMS CUSTODIAN	\$ 46,854.48	
CHRISLER, MARY L	SCHOOL	INSTRUCTIONAL AIDE - BARTON	\$ 26,968.55	
CIBELLI, ELAINE E	TOWN	RADIO DISPATCHER IN TRAINING	\$ 847.20	
CLEM, JOSEPH D	TOWN	CALL EMT	\$ 12,007.18	
CLIFFORD, KATHLEEN	SCHOOL	DRIVER - SPECIAL EDUCATION	\$ 27,638.56	
COFSKY, JILL M	SCHOOL	TEACHER - CHAFFEE	\$ 74,482.03	
COLLETTE, JENNIFER	SCHOOL	TEACHER ASST. - BARTON	\$ 22,014.85	
COLONERO, CHRISTINE	SCHOOL	LIBRARY INSTRUCT. AIDE - OMS	\$ 6,681.36	
CONLON, DEVAN	SCHOOL	SUBSTITUTE INSTRUC AIDE/TA	\$ 2,510.08	
CONNOLLY, LORI M	SCHOOL	OCCUPATIONAL THERAPIST	\$ 64,688.41	
COOKE, EMMA E	TOWN	LIBRARY PAGE	\$ 6,148.00	
COONAN, DANIEL	SCHOOL	SCHOOL COMMITTEE MEMBER	\$ 700.00	
CORBIN, ROBERT A	SCHOOL	SUBSTITUTE TEACHER	\$ 525.00	
COREY, AMY B	SCHOOL	TEACHER - OHS	\$ 60,910.35	
CORMIER, JOANNE	SCHOOL	TEACHER - OMS	\$ 70,221.24	
CORNACCHIOLI, DAVID P	SCHOOL	ASST.PRINCIPAL - OMS	\$ 94,883.43	
COSWAY JR, EDWARD	TOWN	COUNCIL ON AGING VAN DRIVER	\$ 12,225.18	
COTTIN, NANCY P	SCHOOL	TEACHER - CHAFFEE	\$ 75,199.32	
COURCHAINE, DEREK P	*	TOWN	PATROL OFFICER	\$ 96,712.04
COURNOYER, KIMBERLY A	SCHOOL	PLAYGROUND/CAFE AIDE - CHAFFEE	\$ 3,720.48	
COX, ALYSON	SCHOOL	INSTRUCTIONAL AIDE - BARTON/LIBRA	\$ 16,076.95	
COX, JOHNNA M	TOWN	OPD-P/T RADIO DISPATCHER	\$ 3,564.19	
CRAIG, TIMOTHY L	SCHOOL	TEACHER - OHS	\$ 76,989.72	
CRANDELL, KAREN A	TOWN	ADMINISTRATIVE ASSISTANT - BOS	\$ 47,244.75	
CROSSMAN, CRYSTAL	SCHOOL	SUBSTITUTE TEACHER	\$ 4,635.23	
CUNNINGHAM, MEGHAN M	TOWN	CLERICAL	\$ 4,316.00	
CUNNINGHAM, PHYLLIS M	SCHOOL	INSTRUCTIONAL AIDE - BARTON	\$ 24,338.93	
CUSSON, JOSEPH E	TOWN	SEWER ENTERPRISE FOREMAN	\$ 9,579.20	
CUTRONI, CINDI	SCHOOL	PLAYGROUND/CAFE AIDE - BARTON	\$ 602.93	
DALRYMPLE, LISA M	TOWN	ADMINISTRATIVE ASSISTANT	\$ 10,341.92	
DALTON, SUSAN C	TOWN	DISPATCHER	\$ 26,145.14	
DALY, ANDREW	SCHOOL	TECHNOLOGY ASST.	\$ 1,305.00	
DALY, JOANNE M	SCHOOL	CURRICULUM COORDINATOR	\$ 95,496.19	
DANIELS, SHEILA K	SCHOOL	DRIVER - SPECIAL EDUCATION	\$ 30,169.30	
DAOUST, JOEL P	TOWN	CALL EMT	\$ 7,340.34	
DAOUST, SHAWN M	*	TOWN	CALL - FF/EMT-BASIC	\$ 9,910.55
DAOUST, VALERIE J	SCHOOL	SECRETARY - OMS	\$ 40,365.86	
DAVIS, AMANDA	SCHOOL	EDUCARE AIDE	\$ 5,038.93	
DAVIS, CAROL A	SCHOOL	TEACHER - CHAFFEE	\$ 68,826.82	
DAVIS, GAIL T	SCHOOL	TEACHER ASST. - OMS	\$ 26,004.46	
DAVIS, JANE E	TOWN	CEMETERY COMMISSIONER	\$ 230.00	
DAVIS, KIMBERLY A	SCHOOL	TEACHER - CHAFFEE	\$ 57,849.55	
DAVIS, PAMELA	SCHOOL	TECHNOLOGY ASST.	\$ 2,535.00	
DAVIS, SUSAN A	SCHOOL	TITLE ONE - SECRETARY	\$ 27,147.45	
DECKER, STACEY M	SCHOOL	INSTRUCTIONAL AIDE - CHAFFEE	\$ 22,606.17	
DELGADO, KELLY	SCHOOL	TEACHER ASST. - BARTON	\$ 2,759.99	
DELL'AQUILA, LYSA V	SCHOOL	SECRETARY- BARTON	\$ 30,601.41	
DELUCA, SHIRLEY	SCHOOL	DRIVER - SPECIAL EDUCATION	\$ 14,389.78	
DESRUISEAUX, NICOLE L	TOWN	OPD-P/T RADIO DISPATCHER	\$ 664.28	
DEVON, MELISSA H	SCHOOL	INSTRUCTIONAL AIDE - OMS/LIBRARY	\$ 19,681.82	
DEW, JOAN	SCHOOL	COACH	\$ 2,725.00	
DIDONATO, RACHEL L	SCHOOL	TEACHER - BARTON	\$ 47,852.36	
DIGGINS, BONNIEJEAN C	SCHOOL	SUBSTITUTE NURSE - OMS	\$ 1,000.00	
DIGIOIA, SARAH L	SCHOOL	TEACHER - OMS	\$ 61,156.20	

DILLEY, BRITTANY E	TOWN	LIBRARY PAGE	\$ 2,524.00
DION, DEBORAH M	SCHOOL	TEACHER - PROJECT COFFEE	\$ 69,004.45
DIRENZO, SUSAN M	SCHOOL	TEACHER ASST. - CHAFFEE	\$ 24,287.89
DIVOLL, SEAN M	TOWN	DPW DIRECTOR	\$ 88,014.40
DOBSON, DELORES	SCHOOL	SUBSTITUTE TEACHER	\$ 10,780.00
DOE, DEBORAH J	SCHOOL	TEACHER - PROJECT COFFEE	\$ 70,602.03
DOEG, CHRISTOPHER W	TOWN	CALL - FF/EMT-BASIC	\$ 5,418.08
DOEG, ELIZABETH M	TOWN	CALL EMT	\$ 4,867.76
DOIG, NICHOLAS	SCHOOL	SUBSTITUTE TEACHER	\$ 11,970.00
DOLDOORIAN, DANYELLE	SCHOOL	SUBSTITUTE TEACHER	\$ 650.00
DOLDOORIAN, JOHN K	SCHOOL	TEACHER - OHS	\$ 81,817.29
DOLDOORIAN, KERI	SCHOOL	SUMMER SPORTS CAMP COACH	\$ 600.00
DOLDOORIAN, KIRSTEN E	SCHOOL	SUBSTITUTE TEACHER	\$ 6,790.00
DOLDOORIAN, LYNNE	SCHOOL	SUBSTITUTE TEACHER	\$ 4,320.00
DOMIAN, RITA R	TOWN	ELECTION WORKER	\$ 454.86
DOMINY, NICOLE E	TOWN	CAMP COUNSELOR	\$ 2,880.00
DONAIS, RICHARD A	TOWN	FACILITIES MAINTENANCE DIRECTR	\$ 64,079.20
DONEY, RHONDA L	SCHOOL	FOOD SERVICE - HELPER	\$ 15,219.67
DONNELLY, KENNETH B	TOWN	CUSTODIAN/MAINTENANCE	\$ 48,022.18
DONNELLY, STEPHANIE C	SCHOOL	DRIVER - SPECIAL EDUCATION	\$ 22,280.64
DONOHUE, NICHOLAS S	*	TOWN CALL EMT	\$ 12,369.46
DONOVAN, BARBARA A	SCHOOL	DRIVER - SPECIAL EDUCATION	\$ 25,242.33
DORAY, LOIS M	SCHOOL	TEACHER - OMS	\$ 74,279.97
DOUKA, BARBARA	SCHOOL	TEACHER - OMS	\$ 65,097.77
DOWD, STEPHEN P	TOWN	DPW-LIGHT EQUIPMENT OPERATOR	\$ 41,514.95
DRISCOLL, BARBARA J	SCHOOL	FOOD SERVICE SUBSTITUTE	\$ 332.85
DUBE, RICHARD	SCHOOL	TEACHER - PROJECT COFFEE	\$ 56,331.06
DUBOIS, BENJAMIN E	SCHOOL	EDUCARE AIDE	\$ 1,463.77
DUBOIS, CHERYL A	SCHOOL	INSTRUCTIONAL AIDE - OHS	\$ 24,752.14
DUDEK, STEPHANIE	SCHOOL	INSTRUCTIONAL AIDE - OMS	\$ 22,691.49
DUPONT, CHERIE	SCHOOL	TEACHER - BARTON	\$ 11,945.00
DUPRE, ANDREW P	TOWN	HEAD LIFEGUARD	\$ 2,319.00
DWINELL, DEBRA	SCHOOL	SUBSTITUTE NURSE	\$ 1,242.50
DYER-RACICOT, DIANE	SCHOOL	SUBSTITUTE INSTRUC AIDE/TA	\$ 8,381.58
DZIEDZIC, JOYCE E	SCHOOL	TEACHER - CHAFFEE	\$ 45,738.78
ELLIOTT, NANCY K	TOWN	ELECTION WORKER	\$ 292.60
ELWOOD, KRISTI	SCHOOL	PLAYGROUND/CAFE AIDE - BARTON	\$ 6,053.13
ENNIS, BRENDA	SCHOOL	SCHOOL COMMITTEE MEMBER	\$ 700.00
ERICKSON, BRYAN D	TOWN	FIRE DEPT MISC.	\$ 160.35
ERSKINE, THOMAS E	TOWN	SKILLED SEASONAL LABORER-DPW	\$ 817.85
ERSKINE, WENDY A	TOWN	ADMIN ASSISTANT-TOWN MANAGER	\$ 27,252.28
ESPOSITO JR, STEPHEN F	TOWN	DPW-OPERATIONS MANAGER	\$ 82,152.07
ESPOSITO, CAROL ANN	TOWN	ELECTION WORKER	\$ 444.22
ESPOSITO, JAMES G	TOWN	DPW - WORKING FOREMAN	\$ 58,011.55
ETHIER, THOMAS M	SCHOOL	TEACHER - OHS	\$ 72,001.49
EWINGS, BRENDA K	SCHOOL	INSTRUCTIONAL AIDE - CHAFFEE	\$ 23,617.71
EYRICH, DONNA N	SCHOOL	SECRETARY - PROJECT COFFEE	\$ 36,051.46
FAHL, ANDREA	SCHOOL	SUBSTITUTE TEACHER	\$ 350.00
FAIA, LAURIE E	SCHOOL	INSTRUCTIONAL AIDE - BARTON	\$ 26,980.81
FALLAVOLLITA, JOSEPH V	TOWN	DPW-HEAVY EQUIPMENT OPERATOR	\$ 49,411.27
FALLAVOLLITA, VINCENT T	TOWN	FACILITIES MAINTENANCE TECH	\$ 58,320.91
FAVREAU, JENNIFER	SCHOOL	SUBSTITUTE INSTRUC AIDE/TA	\$ 6,437.20
FEGREUS, CAROLE A	TOWN	ELECTION WORKER	\$ 444.22
FEINGOLD, DEBORAH R	SCHOOL	TEACHER - OHS	\$ 32,028.63
FELICETTI, MAUREEN	SCHOOL	HALLWAY MONITOR	\$ 3,180.84
FERDELLA, PATRICIA L	TOWN	ELECTION WORKER	\$ 476.14
FERLAND, FAY Y	TOWN	ADULT SERVICES LIBRARIAN	\$ 25,914.18
FIKE, ROBERT W	TOWN	BOARD OF ASSESSORS	\$ 999.96

FIKE, TERRY M	TOWN	BOH ADMIN ASSISTANT	\$ 47,947.68
FINIZZA, KELLY C	SCHOOL	SUBSTITUTE TEACHER	\$ 6,437.16
FINO, NICOLE	SCHOOL	SUBSTITUTE TEACHER	\$ 15,570.33
FISHER, DONNA M	TOWN	ELECTION WORKER	\$ 444.22
FITZGIBBONS, DENNIS L	TOWN	FIREFIGHTER/PARAMEDIC	\$ 60,210.08
FLATTERY, JOHN H	TOWN	BOARD OF REGISTRARS	\$ 368.00
FLORES, CLAUDETTE M	TOWN	ELECTION WORKER	\$ 473.48
FLYNN, KATHLEEN	TOWN	ANIMAL CONTROL OFFICER	\$ 19,230.00
FOGLIO, DANIELLE Y	TOWN	LIBRARY ASST.	\$ 3,154.00
FOGLIO, DONNA L	TOWN	TOWN ACCOUNTANT/BUDGET DIRECT.	\$ 100,162.50
FORMICA, BRIAN	SCHOOL	SUBSTITUTE TEACHER	\$ 350.00
FORTE, LINDA J	SCHOOL	GUIDANCE COUNSELOR - CHAFFEE	\$ 73,214.11
FOURNIER, MICHAEL R	TOWN	OPD-RADIO DISPATCHER	\$ 27,810.90
FOURNIER, TAMMY L	SCHOOL	TEACHER - CHAFFEE	\$ 58,577.85
FOURNIER, TRACY	SCHOOL	INSTRUCTIONAL AIDE - OHS	\$ 13,406.48
FREEDMAN, SHARON A	SCHOOL	INSTRUCTIONAL AIDE - OHS	\$ 25,691.96
FREELAND, DONNA-MARIE	SCHOOL	CROSSING GUARD	\$ 158.74
FRENCH, KAITLYN	SCHOOL	SUBSTITUTE TEACHER	\$ 5,250.00
FREUDENTHAL, MARY L	SCHOOL	TEACHER - BARTON	\$ 69,626.11
FRYKBERG, PAUL	SCHOOL	TEACHER - OHS	\$ 47,014.75
FUGATT, CARYN	SCHOOL	TEACHER - OMS	\$ 43,412.25
FUQUA, ROBERT	SCHOOL	COACH	\$ 3,650.00
GAGE, MITCHELL L	TOWN	DPW-LIGHT EQUIPMENT OPERATOR	\$ 40,783.86
GAGE, ROGER L	TOWN	DPW - LEAD MAN	\$ 62,428.39
GAGNER, CRAIG R	TOWN	OPD-P/T RADIO DISPATCHER	\$ 33,697.16
GALLAGHER, COLLEEN	SCHOOL	TEACHER - OMS	\$ 60,996.93
GAMACHE, CHERYL	SCHOOL	TEACHER ASST. - CHAFFEE	\$ 22,131.49
GAMACHE, TINA V	SCHOOL	DRIVER - SPECIAL EDUCATION	\$ 18,653.54
GASSETT, RANDI L	SCHOOL	INSTRUCTIONAL AIDE - OHS	\$ 24,416.17
GAUCHER, SARAH	SCHOOL	SCHOOL COMMITTEE MEMBER	\$ 650.00
GAUDETTE, MICHAEL A	* TOWN	CALL/STAND BY FIRE	\$ 3,518.42
GELINEAU, DAVID	TOWN	CUSTODIAN/MAINTENANCE	\$ 5,683.72
GENATOSSIO, ANTHONY C	SCHOOL	TEACHER - PROJECT COFFEE	\$ 67,578.40
GERING, CHRISTINA	SCHOOL	TEACHER - BARTON	\$ 33,116.68
GIARD, KEITH J	TOWN	OCC - SR. ACTIVITY COORDINATOR	\$ 9,752.55
GIFFORD, MICHAEL A	* TOWN	PATROL OFFICER	\$ 59,270.18
GIFFORD, SHANNON	SCHOOL	PLAYGROUND/CAFE AIDE - BARTON	\$ 68.58
GILBERT, CARA M	SCHOOL	SPECIAL EDUCATION TEACHER	\$ 43,546.86
GILES, MARK D	SCHOOL	OHS CUSTODIAN	\$ 48,254.78
GILLIGAN, BONNIE A	SCHOOL	TEACHER - BARTON	\$ 68,696.10
GIONET, LISA M	SCHOOL	SUBSTITUTE VAN DRIVER	\$ 988.57
GIROUX, CHELSEA	SCHOOL	TEACHER ASST. - CHAFFEE	\$ 26,199.57
GIROUX, MARK S	TOWN	DPW-HEAVY EQUIPMENT OPERATOR	\$ 52,612.43
GIVNER, BRYAN J	TOWN	CALL/STAND BY FIRE	\$ 626.73
GIVNER, EVA	TOWN	CALL EMT	\$ 3,972.33
GIVNER, KATHLEEN	SCHOOL	PLAYGROUND/CAFE AIDE - OMS	\$ 3,036.79
GODELL, JOAN	SCHOOL	SUBSTITUTE TEACHER	\$ 700.00
GOMES, JAMES L	SCHOOL	COACH	\$ 4,400.00
GONYEA, JACQUELYN	SCHOOL	TEACHER - BARTON	\$ 48,433.30
GOODMAN, JAMIE I	TOWN	OPD-RADIO DISPATCHER	\$ 5,844.46
GORDON, ROBYN	SCHOOL	SUBSTITUTE NURSE - CHAFFEE	\$ 250.00
GOULAS, ELAINE M	SCHOOL	TEACHER - OMS	\$ 71,305.87
GOYETTE, DAVID	SCHOOL	COACH	\$ 2,800.00
GRADY, PAMELA H	SCHOOL	SUBSTITUTE TEACHER	\$ 4,884.01
GRANAHAN, SANDRA S	SCHOOL	TEACHER - CHAFFEE	\$ 76,239.32
GRANGER, COURTNEY	SCHOOL	TEACHER ASST. - OMS	\$ 18,543.34
GRASSESCI, TAMMY M	SCHOOL	PLAYGROUND/CAFE AIDE - CHAFFEE	\$ 3,837.64
GRAVES, CAROL J	TOWN	BOARD OF REGISTRARS	\$ 368.00

GRAVES, MAUREEN A	TOWN	OPD-P/T RADIO DISPATCHER	\$ 1,605.54
GRAVES, NANCY D	SCHOOL	BUS MONITOR	\$ 18,144.08
GRAY, ANDREW	SCHOOL	COACH	\$ 4,175.00
GREEN, ROBERT M	TOWN	POLICE SERGEANT	\$ 93,497.70
GREENE, LISA J	SCHOOL	INSTRUCTIONAL AIDE - OHS	\$ 30,721.35
GREENE, STEPHEN C	SCHOOL	TEACHER - OMS	\$ 75,333.40
GREENOUGH, DONNA M	SCHOOL	TEACHER - OMS	\$ 70,809.66
GRENIER, PATRICIA	SCHOOL	OCCUPATIONAL THERAPIST	\$ 60,944.16
GRENIER, SUSAN M	SCHOOL	SECRETARY-CHAFFEE	\$ 36,236.70
GRNIET, AMY	SCHOOL	NURSE - OMS	\$ 50,193.68
GRNIET, BARBARA J	TOWN	ELECTION WORKER	\$ 444.22
GRNIET, JEROMY	SCHOOL	RESOURCE OFFICER	\$ 10,846.61
GRNIET, JEROMY T	*	TOWN POLICE SERGEANT	\$ 103,826.35
GRZEMBSKI, JOANNE B	SCHOOL	TEACHER - OMS	\$ 52,733.86
GUNDERMAN, BRIAN	SCHOOL	BARTON - CUSTODIAN	\$ 42,959.27
GUNDERMAN, JULIA E	SCHOOL	FOOD SERVICE SECRETARY	\$ 30,589.47
HACKETT, KATHERINE E	SCHOOL	PRINCIPAL - OMS	\$ 102,586.83
HADIS, CHRISTOPHER D	*	TOWN POLICE OFFICER	\$ 33,260.32
HALE, EMMA	SCHOOL	EDUCARE AIDE	\$ 303.35
HALEY, RITA	SCHOOL	TEACHER - PROJECT COFFEE	\$ 20,105.80
HALL JR, RICCI W	*	TOWN OPD-P/T RADIO DISPATCHER	\$ 13,508.89
HALL, JENNIFER M	SCHOOL	TEACHER ASST. - BARTON	\$ 28,749.58
HALL, WILLIAM	SCHOOL	SUBSTITUTE VAN DRIVER	\$ 1,527.46
HALLEY, LYNNE	SCHOOL	SUBSTITUTE TEACHER	\$ 280.00
HALLORAN, SEAN	SCHOOL	COACH	\$ 5,125.00
HAMMOND, NORA A	SCHOOL	INSTRUCTIONAL AIDE - BARTON	\$ 25,157.63
HANKEY, ROBERT C	SCHOOL	SPECIAL EDUCATION TEACHER	\$ 65,943.05
HANSEN, SEAN	SCHOOL	TEACHER ASST. - OHS	\$ 26,699.65
HARRIMAN, HEATHER M	SCHOOL	SPED TEAM CHAIRPERSON	\$ 73,226.35
HARRINGTON, CLAIRE J	SCHOOL	FOOD SERVICE - BAKER	\$ 24,169.80
HASSETT, MICHAEL C	*	TOWN CHIEF OF POLICE	\$ 108,480.59
HEALY, JILL C	SCHOOL	TEACHER - CHAFFEE	\$ 71,082.03
HEATH, MICHELLE	SCHOOL	TEACHER ASSISTANT - OMS	\$ 16,128.93
HELLER, LINDA	SCHOOL	INSTRUCTIONAL AIDE - OHS	\$ 12,914.29
HENNESSEY, IAN T	SCHOOL	TEACHER - OMS	\$ 51,676.02
HERRIAGE, MARY F	TOWN	PLANNING BOARD CLERK	\$ 33,067.63
HERRICK, CATHERINE J	SCHOOL	TEACHER - CHAFFEE	\$ 46,362.94
HERSEY, SCOTT W	SCHOOL	TEACHER - OMS	\$ 80,596.24
HETHERMAN, CHERYL A	SCHOOL	SPECIAL EDUCATION TEACHER	\$ 82,588.55
HETHERMAN, JAMES M	SCHOOL	HEAD CUSTODIAN - OHS	\$ 60,627.93
HIGGINS, JAMES	SCHOOL	EDUCARE AIDE	\$ 3,770.16
HIGGINS, STEPHANIE M	SCHOOL	TEACHER - CHAFFEE	\$ 32,799.73
HILL, STEPHANIE	SCHOOL	TEACHER - OHS	\$ 18,770.80
HIMMELBERGER, ALLEN W	SCHOOL	SUPERINTENDENT OF SCHOOLS	\$ 136,393.17
HITCHINGS, LISA M	TOWN	OCC - PROGRAM MANAGER	\$ 18,353.41
HODGERNEY, JUDY A	SCHOOL	TEACHER - OMS	\$ 80,506.05
HOKANSON, PATRICIA A	SCHOOL	FOOD SERVICE DIRECTOR	\$ 55,606.40
HORNBAKER, ROBIN	SCHOOL	TEACHER - OMS	\$ 27,462.16
HOSFORD, ALYSHA	SCHOOL	SPECIAL EDUCATION TEACHER	\$ 57,314.45
HOUCK, LAURA	SCHOOL	SUBSTITUTE TEACHER	\$ 1,680.00
HOULE, RHONDA L	TOWN	HUMAN RESOURCES ASSISTANT	\$ 24,674.72
HOURIHAN, JANET A	SCHOOL	COACH	\$ 5,520.00
HOWARD, GARY P	*	TOWN OPD-TRAFFIC CONTROLLER	\$ 4,598.75
HUDON, MICHAEL P	TOWN	FIREFIGHTER/PARAMEDIC	\$ 56,026.31
HURLEY, JEANINE A	TOWN	BOH MEMBER	\$ 176.40
IWANSKI, KAREN M	SCHOOL	COTA	\$ 36,278.28
JACKSON, SANDRA M	SCHOOL	TEACHER - BARTON	\$ 68,373.40
JAMES, MICHAEL	SCHOOL	SUMMER SPORTS CAMP COACH	\$ 200.00

JANERICO, JOSEPH D	SCHOOL	TEACHER - OHS	\$ 68,828.40
JENISKI, MATTHEW R	TOWN	SEASONAL LABORER/DPW	\$ 10,427.98
JENKINS, ERIC D	SCHOOL	TEACHER - OHS	\$ 70,782.03
JOHNS, JULIE A	SCHOOL	SPECIAL EDUCATION TEACHER	\$ 73,786.24
JOLIN, DEBBIE	SCHOOL	FOOD SERVICE - BAKER	\$ 23,754.05
JORDAN, ANGELA	SCHOOL	INSTRUCTIONAL AIDE - CHAFFEE	\$ 23,803.23
JOYCE, ERIN	SCHOOL	SUBSTITUTE	\$ 10,430.00
JOYCE, PATRICIA L	SCHOOL	INSTRUCTIONAL AIDE - OHS	\$ 13,729.10
JOYCE, PAUL W	SCHOOL	EDUCARE AIDE	\$ 8,999.25
KABALA, MARIA	SCHOOL	SPECIAL EDUCATION TEACHER	\$ 41,265.30
KAHN, JARED	SCHOOL	TEACHER - OMS	\$ 50,802.34
KARLE, DANIEL J	*	TOWN PATROL OFFICER	\$ 23,979.65
KARSOKE, MARYBETH	SCHOOL	GUIDANCE COUNSELOR - OMS	\$ 80,795.30
KEELER, BARBARA J	SCHOOL	PLAYGROUND/CAFE AIDE - BARTON	\$ 3,911.94
KELLER, JASON	SCHOOL	ADJUSTMENT COUNSELOR	\$ 39,199.45
KELLER, JILLIAN N	SCHOOL	TEACHER - CHAFFEE	\$ 63,101.43
KELLEY, LORI A	TOWN	TOWN CLERK	\$ 72,377.35
KELLEY, TIMOTHY A	TOWN	LIBRARY DIRECTOR	\$ 68,519.30
KENNEN, AUDREY L	SCHOOL	INSTRUCTIONAL AIDE - OMS	\$ 27,106.85
KENNEN, JOSHUA E	SCHOOL	EDUCARE AIDE	\$ 6,745.86
KEOHANE, HOLLY L	SCHOOL	INSTRUCTIONAL AIDE - BARTON	\$ 23,576.84
KING, MIRIAM T	SCHOOL	TEACHER - OMS	\$ 60,810.32
KIPPAX, TRISTAN J	TOWN	EMT	\$ 162.30
KIRK, SUSAN S	SCHOOL	TEACHER - BARTON	\$ 45,813.78
KLIMCZUK, CASSANDRA	SCHOOL	TEACHER - OHS	\$ 60,544.46
KNAPP, BRIAN M	TOWN	CALL EMT	\$ 5,635.77
KNAPP, CAROL A	*	TOWN PATROL OFFICER	\$ 81,639.18
KNEELAND, RICHARD M	*	TOWN OPD-TRAFFIC CONTROLLER	\$ 4,435.00
KNOTT, APRIL	SCHOOL	TEACHER - CHAFFEE	\$ 70,411.24
KOSEL, PETER	SCHOOL	TECHNOLOGY ASST.	\$ 2,730.00
KOSS, ELIZABETH	SCHOOL	TEACHER ASST. - OMS	\$ 17,147.86
KRANTZ, MARCIA A	SCHOOL	TEACHER - OHS	\$ 72,832.03
KRASINSKAS, ROBERT W	TOWN	ELECTION WORKER	\$ 444.22
KREVOSKY, MIKHAIL M	TOWN	HEAD CAMP COUNSELOR	\$ 3,650.01
LABAY, LYNELLE A	SCHOOL	SUBSTITUTE BUS MONITOR	\$ 8,689.98
LABELLE, APRIL A	TOWN	BUILDING MAINTENANCE CLERK	\$ 27,188.96
LACKI, MARYANN	SCHOOL	TEACHER - OHS	\$ 73,006.48
LAFLASH, ADAM P	TOWN	CALL - FF/EMT-PARAMEDIC	\$ 122.64
LAFORTUNE, RITA S	TOWN	COUNCIL ON AGING OUTREACH PT	\$ 1,713.85
LAHAIR, MARIE E	TOWN	SR. CLERK ACCOUNTING	\$ 9,989.00
LAL, PATRICIA H	SCHOOL	TEACHER - OHS	\$ 74,430.90
LAMARCHE, DENNIS E	TOWN	BOARD OF SELECTMEN	\$ 999.96
LAMBERT, NICHOLAS J	*	TOWN FIREFIGHTER/PARAMEDIC	\$ 59,412.66
LAMBERT, ROGER D	*	TOWN CAPTAIN/PARAMEDIC	\$ 74,901.90
LAMBERT, RUESS R	*	TOWN CALL - FF/EMT-BASIC	\$ 13,918.87
LAMBERT, SHELLEY L	TOWN	OCC - PROGRAM MANAGER	\$ 10,404.76
LAMOUNTAIN SR, HENRY J	TOWN	BOARD OF SELECTMEN	\$ 416.65
LARAMEE, JENNIFER N	SCHOOL	COACH	\$ 800.00
LARAMEE, THERESA M	TOWN	BOARD OF REGISTRARS	\$ 368.00
LAREAU, PATRICIA C	TOWN	ADULT CIRCULATION CLERK	\$ 30,202.90
LARGESSE, DONNA	SCHOOL	DRIVER - SPECIAL EDUCATION	\$ 15,009.08
LARIVIERE, ERIC F	TOWN	OCC - SR. ACTIVITY COORDINATOR	\$ 3,738.97
LAROCHE, CAITLIN	SCHOOL	TEACHER ASST. - OMS	\$ 23,280.42
LAROSE, MARY V	SCHOOL	BUSINESS OFFICE CLERK	\$ 6,120.00
LARSON, KIMBERLY H	SCHOOL	TEACHER - CHAFFEE	\$ 73,008.85
LASKES, MATTHEW J	*	TOWN PATROL OFFICER	\$ 69,812.32
LATINO, SHEILA A	TOWN	ELECTION WORKER	\$ 505.40
LAVIGNE, STACEY	SCHOOL	TEACHER - CHAFFEE	\$ 26,509.48

LEANNA, STEPHEN D	*	TOWN	PATROL OFFICER	\$ 70,098.86
LEBLANC, DENISE		SCHOOL	SUBSTITUTE BUS MONITOR	\$ 804.45
LEBRETON, KEVIN R	*	TOWN	PATROL OFFICER	\$ 77,226.45
LECHIARA, CAROL		SCHOOL	SUB VAN DRIVER	\$ 7,794.95
LEDUC, JUSTIN M		TOWN	ASSISTANT MIS DIRECTOR	\$ 45,792.84
LEE, JOSEPH W		TOWN	FIREFIGHTER/PARAMEDIC	\$ 16,651.98
LEHNER, JOSEPH J		SCHOOL	SUBSTITUTE TEACHER	\$ 70.00
LEIGHER, LYNN A		SCHOOL	TEACHER - BARTON	\$ 63,881.75
LEMIEUX, CHRISTIAN J		TOWN	LIFEGUARD	\$ 2,285.00
LEMPICKI, MARK J		SCHOOL	TEACHER - PROJECT COFFEE	\$ 68,409.19
LEPORE JR, RALPH J		SCHOOL	SUBSTITUTE CUSTODIAN	\$ 220.16
LEPORE, NAIDA		SCHOOL	BUDGET SPECIALIST	\$ 45,799.34
LETOURNEAU, ANGELA A	*	TOWN	CALL EMT	\$ 5,771.52
LEVIE, LINDA E		SCHOOL	FOOD SERVICE - BAKER	\$ 31,937.49
LIBERA, JOHN J		SCHOOL	TEACHER - OMS	\$ 76,006.48
LIGHT, DEBRA J		TOWN	ADMINISTRATIVE ASSISTANT	\$ 59,494.22
LILLEY, VIRGINIA A		SCHOOL	GUIDANCE SECRETARY - OHS	\$ 46,399.81
LINCOLN, ANGELA		SCHOOL	FOOD SERVICE - HELPER	\$ 5,350.61
LINFIELD, TARA M		SCHOOL	TEACHER - OHS	\$ 60,551.93
LIPPE, JANE		TOWN	CUSTODIAN/MAINTENANCE	\$ 31,271.21
LIRANGE, CANDACE L		SCHOOL	TEACHER - OHS	\$ 72,102.03
LIRANGE, PAUL M		SCHOOL	TEACHER - OHS	\$ 73,218.85
LOCHNER, JUDITH A		TOWN	CONSERVATION AGENT/GIS TECH	\$ 42,835.10
LOGAN, CHRISTOPHER		SCHOOL	SUBSTITUTE TEACHER	\$ 12,250.00
LOMUSCIO-ROSEBROOKS, DEBORAH		SCHOOL	COURIER - CENTRAL OFFICE	\$ 6,924.66
LOONEY, CATHERINE L		SCHOOL	TEACHER - OMS	\$ 74,839.66
LOTTER, JACOB E		TOWN	LIBRARY PAGE	\$ 6,320.00
LUNDSTEN, WARREN K		TOWN	SR. CLERK ACCOUNTING	\$ 2,093.00
MACGREGOR, DEBRA		SCHOOL	SUBSTITUTE NURSE	\$ 1,962.50
MAHOTA, JARRED J		TOWN	BOARD OF SELECTMEN	\$ 583.31
MAHOTA, MICHAEL W		TOWN	SKILLED SEASONAL LABORER-DPW	\$ 994.84
MAKI, NANCY A		TOWN	ELECTION WORKER	\$ 446.88
MALCOM, CHERRY L		SCHOOL	COTA	\$ 37,367.17
MALIFF, RICHARD F		SCHOOL	TEACHER - PROJECT COFFEE	\$ 71,353.94
MALLEY JR, JAMES F		TOWN	BOARD OF HEALTH INSPECTOR	\$ 35,301.62
MALLEY, DANIEL E		TOWN	CALL EMT	\$ 104.95
MANZI, SUSAN M		SCHOOL	SUBSTITUTE INSTRUC AIDE/TA	\$ 10,716.58
MARC-AURELE, ELIZABETH		SCHOOL	TEACHER ASST. - OMS	\$ 1,050.00
MARCELONIS, WILLIAM C	*	TOWN	POLICE SERGEANT	\$ 88,967.05
MARKOPOULOS, JENNIFER L		SCHOOL	TEACHER - OMS	\$ 47,780.92
MARQUEZ, YESENIA M		SCHOOL	INSTRUCTIONAL AIDE - BARTON	\$ 14,773.64
MARTIN, ANDREW B		SCHOOL	TEACHER - OHS	\$ 35,160.46
MARTINELLO, KATHLEEN		SCHOOL	PAYROLL/PERSONNEL DIRECTOR	\$ 47,349.03
MASIELLO, ALLYSSA		SCHOOL	TEACHER ASSISTANT - OMS	\$ 16,504.37
MASLEY JR, MICHAEL C		SCHOOL	TEACHER - OHS	\$ 98,264.93
MASTROMATTEO, KRISTOPHER M		TOWN	DISPATCHER	\$ 1,930.34
MASTROMATTEO, RYAN R		TOWN	OPD-RADIO DISPATCHER	\$ 40,574.17
MATHIEU, RICHARD J		SCHOOL	BUSINESS MANAGER	\$ 106,973.85
MAY, KEVIN M		SCHOOL	TEACHER - OHS	\$ 80,336.69
MAZEIKA, PAUL D		TOWN	PLUMBING INSPECTOR	\$ 3,999.00
MCCAMBRIDGE, LORI J		SCHOOL	INSTRUCTIONAL AIDE - BARTON	\$ 24,758.00
MCCARTHY, KELLY L		SCHOOL	INSTRUCTIONAL AIDE - CHAFFEE	\$ 23,378.01
MCCARTHY, LEDA A		SCHOOL	FOOD SERVICE - HELPER	\$ 15,708.59
MCCARTHY, RANDY L	*	TOWN	PATROL OFFICER	\$ 82,993.49
MCCONNELL, MELISSA E		SCHOOL	INSTRUCTIONAL AIDE - OHS	\$ 25,270.27
MCCULLOGH, GLORIANN		SCHOOL	TECHNOLOGY ASST.	\$ 450.00
MCDONALD, ANTHONY J		SCHOOL	TEACHER ASST. - OHS	\$ 27,210.88
MCDONALD, DEBRA R		SCHOOL	SECRETARY - OHS	\$ 47,641.07

MCDONALD, JAMES R	*	TOWN	PATROL OFFICER	\$ 73,574.59
MCGOWN, CORINA L		SCHOOL	PLAYGROUND/CAFE AIDE - BARTON	\$ 9,041.53
MCINTIRE, LYNNETTE		SCHOOL	PLAYGROUND/CAFE AIDE - BARTON	\$ 149.22
MCKAY, ROBERTA F		SCHOOL	PLAYGROUND/CAFE AIDE - OMS	\$ 12,658.87
MCKEON, TIMOTHY F		TOWN	COUNCIL ON AGING VAN DRIVER	\$ 23,060.38
MCLAUGHLIN, VICTORIA R		TOWN	JR. CLERK/DATA COLLECTOR	\$ 31,210.90
MEAD JR, KENNETH C	*	TOWN	PATROL OFFICER	\$ 76,944.37
MEECH, DAVID		SCHOOL	COACH	\$ 2,550.00
MENARD, DIANE L		SCHOOL	TEACHER - BARTON	\$ 69,891.24
MENEGUZZO, JULIE M		SCHOOL	SPECIAL EDUCATION TEACHER	\$ 69,745.87
MICCICHE, SUSAN		SCHOOL	TEACHER - BARTON	\$ 41,386.14
MILLER, RALPH W		TOWN	SKILLED SEASONAL LABORER-DPW	\$ 13,431.03
MILLINER, BENNETT W		SCHOOL	ASST. PRINCIPAL - OMS	\$ 44,520.71
MILTON, CHRISTOPHER		SCHOOL	TEACHER - PROJECT COFFEE	\$ 48,025.44
MINARIK, PAUL J		SCHOOL	SUBSTITUTE VAN DRIVER	\$ 7,451.89
MORGAN, ANN D		TOWN	SR. CLERK/TOWN CLERK	\$ 29,794.57
MORGAN, PATRICIA A		TOWN	ELECTION WORKER	\$ 444.22
MORIARTY, SHAUN		SCHOOL	SUBSTITUTE TEACHER	\$ 560.00
MORRIS, JEFFREY S		TOWN	CALL - FF/EMT-BASIC	\$ 11,759.89
MORRISSEY, KATHERINE R		TOWN	CALL EMT	\$ 42.36
MORRISSEY, KYLE E		TOWN	OPD-P/T RADIO DISPATCHER	\$ 2,469.30
MORROW, DANIELLE		SCHOOL	CURRICULUM COORDINATOR	\$ 41,340.00
MOSCOFFIAN, SUSAN		SCHOOL	TEACHER - OMS	\$ 72,867.29
MOZER, REBECCA		SCHOOL	EDUCARE AIDE	\$ 329.83
MULLAN, JOHN J		SCHOOL	ADVISOR - YRBK, ETC	\$ 1,975.00
MURPHY, DOROTHY E		TOWN	ELECTION WORKER	\$ 444.22
MURPHY, KARA J		SCHOOL	TEACHER - OMS	\$ 64,526.92
MURPHY, LISA M		SCHOOL	SPECIAL EDUCATION TEACHER	\$ 73,098.85
MURPHY-DOW, ROBIN L		SCHOOL	TEACHER - PROJECT COFFEE	\$ 69,771.24
MURRAY, BLAYNE W		SCHOOL	TEACHER - PROJECT COFFEE	\$ 51,018.86
MURRAY, JANICE M		SCHOOL	TEACHER - CHAFFEE	\$ 69,420.87
MYHAVER, DANNY A		TOWN	CALL/STAND BY FIRE	\$ 704.17
NASH, ADAM		SCHOOL	INSTRUCTIONAL AIDE - BARTON	\$ 600.00
NASH, CLAUDIA R		SCHOOL	TEACHER - OMS	\$ 59,042.85
NEAULT, EMILY		SCHOOL	LONG TERM SUBSTITUTE TEACHER	\$ 18,446.90
NELSON, JO ANN E		TOWN	ELECTION WORKER	\$ 444.22
NGUYEN, DUNG V		SCHOOL	TEACHER - OHS	\$ 75,242.03
NIKOSEY, CATHLEEN H		SCHOOL	TEACHER ASST. - CHAFFEE	\$ 26,832.93
NOONAN, COURTNEY		SCHOOL	EDUCARE AIDE	\$ 3,411.44
NOONE-YVON, KAREN P		SCHOOL	PSYCHOLOGIST	\$ 77,521.86
NORRGARD, KATHLEEN T		SCHOOL	SPECIAL EDUCATION TEACHER	\$ 68,616.82
NUGENT, COURTNEY		SCHOOL	TEACHER - OHS	\$ 61,913.24
NUGENT, DAVID M		SCHOOL	ASST. PRINCIPAL - OHS	\$ 95,493.38
OBRIEN, FRANCIS R		SCHOOL	TEACHER - PROJECT COFFEE	\$ 65,380.43
OBRIEN, MICHAEL J		SCHOOL	INSTRUCTIONAL AIDE - OHS	\$ 37,049.98
O'BRIEN, THOMAS R		TOWN	RADIO DISPATCHER IN TRAINING	\$ 2,089.76
ODGREN, DEBORAH V		SCHOOL	BUS MONITOR	\$ 16,764.73
OGLEBAY, MELISSA		SCHOOL	TEACHER ASST. - OMS	\$ 26,556.52
O'HALLORAN, DANIEL G		TOWN	VETERANS AGENT	\$ 6,818.57
O'HALLORAN, DONNA M		TOWN	MIS DIRECTOR	\$ 72,800.00
OLLIS, GERALD		SCHOOL	TEACHER - OMS	\$ 75,592.50
O'NEILL, SHAWN D		TOWN	CALL - FF/EMT-BASIC	\$ 4,233.43
ORNELL, KRISTIN H		SCHOOL	TEACHER - CHAFFEE	\$ 69,921.24
ORTIZ, ELIZABETH		TOWN	CAMP COUNSELOR	\$ 2,312.50
PACHECO, KERRY-LEE		SCHOOL	LONG TERM SUBSTITUTE TEACHER	\$ 12,930.16
PACKARD, NICHOLAS		SCHOOL	EDUCARE AIDE	\$ 2,660.32
PALUMBO, ROSANNE R		SCHOOL	SUBSTITUTE NURSE - BARTON	\$ 125.00
PAPAGNI, STEVEN		TOWN	FACILITIES MAINTENANCE TECH	\$ 53,415.65

PARISEAU, JENNIFER L	SCHOOL	TEACHER - OMS	\$ 58,176.36	
PARKER, ALISON M	SCHOOL	TEACHER ASST. - BARTON	\$ 24,763.91	
PASTIER, VERONICA R	SCHOOL	FOOD SERVICE - BAKER	\$ 19,650.88	
PELOSO, DANA J	TOWN	CALL - FF/EMT-BASIC	\$ 2,591.30	
PELTIER, SUSAN J	SCHOOL	TEACHER - OMS	\$ 73,388.06	
PERRA, DENISE A	SCHOOL	FOOD SERVICE HELPER	\$ 3,330.64	
PERRON, JOHN	SCHOOL	SUBSTITUTE TEACHER	\$ 9,761.39	
PERRY, ANTHONY	SCHOOL	TECHNOLOGY ASST.	\$ 18,952.90	
PHILLIPS II, JOHN A	TOWN	SKILLED SEASONAL LABORER-DPW	\$ 366.13	
PICARD JR, ROBERT W	*	TOWN	PATROL OFFICER	\$ 97,526.57
PICARD SR, ROBERT W	TOWN	ELECTION WORKER	\$ 444.22	
PICARD, SUZANNE M	TOWN	ELECTION WORKER	\$ 444.22	
PIERCE, JENNIFER L	SCHOOL	TEACHER - OMS	\$ 70,834.53	
PIETRO, CHRISTOPHER J	SCHOOL	TEAM CHAIRPERSON	\$ 77,510.36	
PIETTE, MOLLY R	SCHOOL	SUBSTITUTE INSTRUC AIDE/TA	\$ 321.78	
PIETTE, RACHEL A	SCHOOL	SPECIAL EDUCATION TEACHER	\$ 81,485.20	
PIMENTEL, KIMBERLY A	SCHOOL	INSTRUCTIONAL AIDE - OMS	\$ 26,486.63	
PISCITELLI, BARBARA J	SCHOOL	TEACHER - OMS	\$ 42,416.50	
PLANTE, BEVERLY A	TOWN	ELECTION WORKER	\$ 292.60	
PLANTE, MICHAEL C	TOWN	CONSTABLE	\$ 465.50	
PLANTE, STEPHANIE R	*	TOWN	CALL EMT	\$ 15,158.18
PLIAKAS, KRISTIN M	SCHOOL	TEACHER - CHAFFEE	\$ 64,289.44	
POWER, MEREDITH	SCHOOL	COACH	\$ 1,900.00	
POWERS, RONA M	TOWN	COUNCIL ON AGING OUTREACH PT	\$ 11,111.70	
PREFONTAINE, JESSICA	SCHOOL	SUMMER PROFESSIONAL DEVELOP	\$ 550.00	
PREFONTAINE, JESSICA M	*	TOWN	FIREFIGHTER/PARAMEDIC	\$ 56,762.05
PREFONTAINE, REBECCA L	TOWN	OPD-P/T RADIO DISPATCHER	\$ 372.72	
PRUNIER, ELLEN K	SCHOOL	TEACHER - OMS	\$ 77,748.29	
PUISHYS, LAUREN M	TOWN	CAMP COUNSELOR	\$ 1,562.50	
PUNISKIS, JOHN G	*	TOWN	PATROL OFFICER	\$ 86,741.39
PUPKA, CHRISTOPHER T	TOWN	ASSESSOR	\$ 61,488.00	
PURCELL, KATHLEEN E	TOWN	ELECTION WORKER	\$ 444.22	
PURCELL, THOMAS P	TOWN	ELECTION WORKER	\$ 444.22	
PUTIS, JILL M	SCHOOL	DRIVER - SPECIAL EDUCATION	\$ 18,636.94	
PYTKO, LAURIE E	SCHOOL	NURSE - BARTON	\$ 56,565.41	
QUIGLEY, NICOLE	SCHOOL	SPECIAL EDUCATION TEACHER	\$ 67,746.75	
RACICOT, JESSICA L	SCHOOL	TEACHER - OMS	\$ 73,758.85	
RACICOT, KEVIN	SCHOOL	TECHNOLOGY ASST.	\$ 1,872.00	
RACICOT, MARY JANE	SCHOOL	SECRETARY - OHS	\$ 35,021.29	
RAND, NANCY C	TOWN	ELECTION WORKER	\$ 516.04	
RAYMOND, HILARY	SCHOOL	HALL MONITOR	\$ 3,257.33	
RAYMOND, JOSHUA S	TOWN	SEASONAL LABORER/DPW	\$ 15,356.06	
RAYMOND, MICHELLE M	SCHOOL	SPECIAL ED SECRETARY	\$ 42,167.98	
REA, COLLEEN A	SCHOOL	TEACHER - BARTON	\$ 73,527.29	
REGELE, KATHLEEN M	SCHOOL	OCCUPATIONAL THERAPIST	\$ 72,688.06	
REMILLARD, JULIE	SCHOOL	SUBSTITUTE	\$ 490.00	
REYNOLDS, ADELLE M	TOWN	INSPECTOR OF BUILDINGS	\$ 30,482.60	
REYNOLDS, JOHN	SCHOOL	TECHNOLOGY ASST.	\$ 40,231.49	
RHEAULT, MARTHA L	SCHOOL	SUBSTITUTE INSTRUC AIDE/TA	\$ 1,717.05	
RHEAULT, RUSSELL C	TOWN	MODERATOR	\$ 200.00	
RICHARDS, JUSTIN	SCHOOL	COACH	\$ 3,900.00	
RIDER, CAROLE L	TOWN	ELECTION WORKER	\$ 295.26	
RIVELLI, SUSAN	SCHOOL	SCHOOL COMMITTEE MEMBER	\$ 650.00	
RIVERNIDER, LISA	SCHOOL	SUBSTITUTE NURSE	\$ 937.50	
RIVETT, SANDRA S	SCHOOL	NURSE - CHAFFEE	\$ 60,318.83	
ROBERGE, SARAH E	SCHOOL	COTA	\$ 36,857.64	
ROBINSON, KATHERINE	SCHOOL	SUBSTITUTE	\$ 3,605.00	
RODIER, JUDY A	SCHOOL	FOOD SERVICE - BAKER	\$ 9,222.21	

RODIER, PATRICIA C	SCHOOL	TEACHER - CHAFFEE	\$ 57,111.06
RODRIGUEZ, CORBIN E	TOWN	ELECTION WORKER	\$ 292.60
ROE, SARA	SCHOOL	TEACHER - BARTON	\$ 18,810.44
ROEMER, MICHELLE E	SCHOOL	TEACHER - CHAFFEE	\$ 72,400.87
ROLAND, MELODY G	TOWN	PT CLERK/BOARD OF SELECTMEN	\$ 17,617.90
ROOS, ALICE J	TOWN	ADMINISTRATIVE ASSISTANT - DPW	\$ 39,346.34
ROSEBROOKS, WILLIS O	TOWN	CALL - FF/EMT-BASIC	\$ 2,124.21
ROSENKRANTZ, JOEL D	TOWN	FIREFIGHTER/PARAMEDIC	\$ 53,164.64
ROSS, JEANNINE A	TOWN	SR. CLERK/ASSESSOR	\$ 47,770.40
ROTHMAN, RONALD	SCHOOL	SUBSTITUTE TEACHER	\$ 7,640.00
ROUSE, SHERRIE	SCHOOL	SUBSTITUTE NURSE - OHS	\$ 665.00
ROYCEWICZ, DANIEL E	TOWN	DPW-LIGHT EQUIPMENT OPERATOR	\$ 35,754.46
RUDMAN, SCOTT P	TOWN	FIREFIGHTER/INTERMEDIATE	\$ 49,682.33
RUIZ, KAREN H	SCHOOL	TEACHER - OMS	\$ 71,556.24
RUSSELL, MOLLY E	TOWN	CAMP COUNSELOR	\$ 3,322.50
RUSSO, AIMEE L	SCHOOL	TEACHER - OHS	\$ 49,215.92
RUTKIEWICZ, SARAH L	SCHOOL	TEACHER - OMS	\$ 71,371.24
SAAD, ANTHONY P	*	TOWN POLICE SERGEANT	\$ 115,334.67
SAAD, JOHN G	*	TOWN BOARD OF SELECTMEN CHAIR	\$ 1,099.92
SAHAGIAN, ASHLEY	SCHOOL	TEACHER ASST. - OMS	\$ 35,115.52
SALVAGE, MEGAN	SCHOOL	EDUCARE AIDE	\$ 170.93
SAUCIER, ELIZABETH M	TOWN	LIFEGUARD	\$ 1,995.00
SCHAKENBACH, LAURA J	SCHOOL	SPECIAL EDUCATION TEACHER	\$ 74,744.11
SCHOEMER, KATHLEEN	SCHOOL	SUBSTITUTE NURSE - BARTON	\$ 4,687.50
SCHOLL, KRISTEN E	SCHOOL	TEACHER - OMS	\$ 65,927.02
SCHULLER, MELISSA	SCHOOL	COACH	\$ 1,225.00
SCOTT, JENNIFER M	*	TOWN PATROL OFFICER	\$ 49,853.26
SCOTTI, BETTY J	SCHOOL	PLAYGROUND/CAFE AIDE - BARTON	\$ 954.43
SEIDLER, EDWARD R	TOWN	SEALER OF WEIGHTS & MEASURES	\$ 3,100.00
SELLERS, KENNETH J	*	TOWN CAPTAIN/INTERMEDIATE	\$ 61,108.95
SEMEYCK, DEBORAH A	SCHOOL	SUBSTITUTE TEACHER	\$ 51,993.55
SHANNON, IRENE M	SCHOOL	SPECIAL EDUCATION TEACHER	\$ 77,505.90
SHEA, ANGELA	SCHOOL	DRIVER - SPECIAL EDUCATION	\$ 23,207.86
SHEEHAN, KATHERYNE A	SCHOOL	TEACHER - BARTON	\$ 70,555.87
SHELDON, KENDRA	SCHOOL	TEACHER - OHS	\$ 44,216.32
SHERIDAN, CAROL A	SCHOOL	TEACHER ASSISTANT - OMS	\$ 30,815.27
SIKONSKI, EDWARD M	SCHOOL	GUIDANCE COUNSELOR - OHS	\$ 77,928.16
SILVERSTRI, RONALD	SCHOOL	COACH	\$ 2,900.00
SIMKUS, JOHANNA Z	SCHOOL	LIBRARY INSTRUCTIONAL AIDE	\$ 23,744.06
SINGER, KERRIE	TOWN	BOH MEMBER	\$ 500.00
SKEATES, NANCY J	SCHOOL	INSTRUCTIONAL AIDE - CHAFFEE	\$ 30,600.86
SKEBOS, DANIEL T	TOWN	CALL/STAND BY FIRE	\$ 510.53
SMEGLIN, CARRIE A	SCHOOL	TEACHER - BARTON	\$ 63,361.75
SMITH, DAVID S	SCHOOL	TEACHER - OMS	\$ 65,380.43
SOMERS, JOANN	*	TOWN OPD-RADIO DISPATCHER/LEAD	\$ 66,287.65
SOUTHWELL, DALE E	SCHOOL	CROSSING GUARD	\$ 3,390.13
SPITZ, PATRICIA I	SCHOOL	INSTRUCTIONAL AIDE - OHS	\$ 28,250.60
SPOONER, CAROL A	TOWN	ELECTION WORKER	\$ 295.26
ST. GERMAIN, ANTOINETTE M	SCHOOL	INSTRUCTIONAL AIDE - CHAFFEE	\$ 23,093.96
ST. GERMAIN, DAWN M	SCHOOL	TEACHER - BARTON	\$ 63,585.32
ST. GERMAIN, EMILY	SCHOOL	EDUCARE AIDE	\$ 435.77
ST. JOHN, LINDA	SCHOOL	SPECIAL EDUCATION TEACHER	\$ 69,771.24
ST. MARTIN, CHRISTINA M	SCHOOL	TEACHER - BARTON	\$ 46,840.86
STACEY, MARY R	TOWN	ELECTION WORKER	\$ 303.24
STEIGER, DANIELLE L	SCHOOL	SUBSTITUTE TEACHER	\$ 1,960.00
STEINER, LISA	SCHOOL	FOOD SERVICE - SUBSTITUTE	\$ 1,722.41
STELMACH, ERIN	SCHOOL	TEACHER ASST. - OMS	\$ 26,152.81
STEVENS, D. LYN	SCHOOL	TECHNOLOGY ASST.	\$ 48,701.59

STEVENS, RONALD C	TOWN	ASST INSPECTOR OF WIRES	\$ 2,263.83
STOCKHAUS, KARA D	SCHOOL	TEACHER - OHS	\$ 69,526.82
STONE, CAROLYN	SCHOOL	GUIDANCE SECRETARY - OHS	\$ 1,499.40
STONE, CODY	SCHOOL	SUMMER SPORTS CAMP COACH	\$ 200.00
STONE, JOHN D	SCHOOL	TEACHER - OHS	\$ 53,576.27
STONE, KEVIN P	SCHOOL	BARTON - HEAD CUSTODIAN	\$ 52,624.05
STRETTON, LARISSA E	TOWN	LIB/CHILDS SERVICES ASST PT	\$ 15,777.93
STUART, LAURA	SCHOOL	SPECIAL EDUCATION TEACHER	\$ 60,455.74
SULLIVAN, CATHLEEN M	TOWN	LIB/PT CHILDS CIRC CLERK	\$ 14,616.62
SUSEN, PATRICIA W	SCHOOL	SPED DIRECTOR	\$ 107,307.55
SWEENEY, PAULA J	SCHOOL	OMS CUSTODIAN	\$ 44,949.53
SWINDELL, JANICE E	SCHOOL	TEACHER - OHS	\$ 67,227.33
TABORDA, JAIMEE L	SCHOOL	TEACHER - OHS	\$ 62,281.92
TARGOFF, ANDREW H	SCHOOL	TEACHER - CHAFFEE	\$ 74,991.69
TATUM, KERRY M	SCHOOL	INSTRUCTIONAL AIDE - OHS	\$ 25,123.02
TATUM, MYLENE D	SCHOOL	INSTRUCTIONAL AIDE - BARTON	\$ 22,431.11
TAWADROS, RANDA A	TOWN	CIVIL ENGINEER - DPW	\$ 69,286.90
THAYER, SHARON	SCHOOL	LONG TERM SUBSTITUTE TEACHER	\$ 13,351.16
THIBEAULT, HEATHER	TOWN	PAYROLL & BENEFITS ADMIN	\$ 9,661.76
THOMAS, LORI	SCHOOL	SUBSTITUTE NURSE	\$ 125.00
THOMPSON, MICHELLE	SCHOOL	SUBSTITUTE TEACHER	\$ 3,710.00
THORNTON, LYNN A	SCHOOL	GUIDANCE COUNSELOR - BARTON	\$ 73,621.15
TIBERT, FLETCHER	SCHOOL	TEACHER - OHS	\$ 15,661.50
TOLMAN, ASHLEY	SCHOOL	TEACHER ASST. - OMS	\$ 26,397.15
TOOHIL, ERIN E	*	TOWN CALL EMT	\$ 2,898.93
TOROSIAN, CHERYL M	SCHOOL	SUBSTITUTE TEACHER	\$ 4,174.75
TORTESON, JANICE	SCHOOL	FOOD SERVICE - SUBSTITUTE	\$ 1,110.32
TORTI, REBECCA L	SCHOOL	TEACHER - BARTON	\$ 68,398.40
TRAHAN, NEIL L	SCHOOL	TECHNOLOGY COORDINATOR	\$ 93,875.68
TRAN, ANH-DAO	SCHOOL	SUMMER SPORTS CAMP COACH	\$ 350.00
TREMBLAY, DEBRA J	SCHOOL	SPECIAL ED SECRETARY	\$ 44,099.08
TRIPP, JILL	SCHOOL	SUBSTITUTE BUS MONITOR	\$ 2,724.18
TROIANO, ANDREW R	*	TOWN FIREFIGHTER/INTERMEDIATE	\$ 57,647.73
TROIANO, MEAGHAN E	TOWN	CALL EMT	\$ 1,289.51
TUCKER, ALISON	SCHOOL	EDUCARE AIDE	\$ 1,702.11
TURNER, DONNA M	SCHOOL	CROSSING GUARD	\$ 14,898.86
TYCK, JAMES J	SCHOOL	DRIVER - SPECIAL EDUCATION	\$ 34,031.13
TYRRELL, MATTHEW	SCHOOL	TEACHER - OHS	\$ 52,655.95
UGRINOW, JENNIFER M	SCHOOL	TEACHER - CHAFFEE	\$ 59,243.17
VAN NESS, EMILY	SCHOOL	LICENSED SOCIAL WORKER	\$ 19,121.50
VANDERGRIFT, JOSEPH	SCHOOL	LICENSED SOCIAL WORKER	\$ 45,638.55
VEAR, KATHRYN M	TOWN	CALL EMT	\$ 1,531.71
VELEZ, NELSON	SCHOOL	DRIVER - SPECIAL EDUCATION	\$ 27,857.42
VIEL, DANIEL J	TOWN	CEMETERY COMMISSIONER	\$ 230.00
VINCENT, RICHARD J	SCHOOL	OMS CUSTODIAN	\$ 47,085.22
VINCENT, TINA	SCHOOL	FOOD SERVICE SUBSTITUTE	\$ 385.28
VINZI, R STEVEN	SCHOOL	TEACHER - OMS	\$ 53,676.85
VOAS, MICHAEL	TOWN	BOARD OF SELECTMEN	\$ 999.96
WAGNER, JENNIFER	SCHOOL	TEACHER - BARTON	\$ 29,101.40
WALIA, RHEA	SCHOOL	TEACHER - OMS	\$ 78,815.20
WALKER, ALICE	SCHOOL	SCHOOL COMMITTEE MEMBER	\$ 650.00
WALNE, CARYL A	SCHOOL	EDUCARE AIDE	\$ 9,361.90
WALSH JR, JOHN T	*	TOWN OPD-TRAFFIC CONTROLLER	\$ 270.00
WALSH, DONNA A	SCHOOL	FOOD SERVICE - HELPER	\$ 18,928.03
WALSH, THOMAS F	TOWN	CALL - FF/EMT-BASIC	\$ 2,480.88
WARD, THOMAS M	SCHOOL	GUIDANCE COUNSELOR - OHS	\$ 78,264.16
WARREN III, BRYAN E	TOWN	CUSTODIAN/MAINTENANCE	\$ 15,246.37
WAYMAN, AMY	SCHOOL	LONG TERM SUBSTITUTE TEACHER	\$ 3,457.19

WELLS, KEVIN P	SCHOOL	PRINCIPAL - OHS	\$ 106,899.62	
WELLS, PATRICIA J	SCHOOL	ISS COORDINATOR	\$ 28,807.69	
WELSH, MATTHEW	SCHOOL	TEACHER - OHS	\$ 55,753.86	
WHETSTONE, RYAN	SCHOOL	TEACHER - OHS	\$ 50,036.27	
WHITAKER, JOSHUA M	SCHOOL	TEACHER - OMS	\$ 68,409.19	
WHITE, DAVID P	SCHOOL	HEAD CUSTODIAN - OMS	\$ 53,275.22	
WHITE, JESSICA L	SCHOOL	SPECIAL EDUCATION TEACHER	\$ 71,211.24	
WHITE, LINDA S	SCHOOL	DRIVER - SPECIAL EDUCATION	\$ 20,835.42	
WHITE, STACY E	TOWN	OCC - SR. ACTIVITY COORDINATOR	\$ 532.11	
WIDING, MELISSA A	SCHOOL	SUPERINTENDENT SECRETARY	\$ 49,605.71	
WIELAND, KATHERINE N	SCHOOL	GUIDANCE COUNSELOR - OHS	\$ 74,890.82	
WILLIAMS, HAROLD G	SCHOOL	DRIVER - SPECIAL EDUCATION	\$ 23,163.84	
WILSON, CLAIRE D	TOWN	TOWN TREASURER	\$ 58,772.00	
WILSON, MARY A	SCHOOL	TEACHER ASST. - BARTON	\$ 24,898.85	
WING, JESSICA	SCHOOL	SUBSTITUTE NURSE	\$ 375.00	
WING, ROSEMARY J	TOWN	OCC - JR. ACTIVITY STAFF	\$ 308.00	
WINSKY, JOHN M	TOWN	DPW-HEAVY EQUIPMENT OPERATOR	\$ 46,096.88	
WOLFE, JANET L	SCHOOL	INSTRUCTIONAL AIDE - CHAFFEE	\$ 20,325.89	
WOOD, BRIAN G	TOWN	LIFEGUARD	\$ 705.00	
WOOD-ARSENAULT, MELISSA	SCHOOL	TEACHER ASST. - CHAFFEE	\$ 23,667.09	
YORK, TARRY A	SCHOOL	CROSSING GUARD	\$ 21,306.83	
YOUNGSMAN, DAVID	SCHOOL	TEACHER - OHS	\$ 72,413.83	
YURSHA, JONATHAN C	*	TOWN	FIREFIGHTER/BASIC	\$ 52,140.70
YVON, NORMAN P	SCHOOL	PRINCIPAL - CHAFFEE	\$ 98,771.69	
ZENESKI, JOSEPH M	TOWN	TOWN MANAGER	\$ 127,217.40	
ZIEMBA, ELAINE M	SCHOOL	NURSE - OHS	\$ 65,360.43	
ZIFCAK, NICOLE R	SCHOOL	TEACHER - BARTON	\$ 67,822.23	
ZINGARELLI, ELIZABETH M	TOWN	ELECTION WORKER	\$ 151.62	
ZUIDEMA, VALERIE J	SCHOOL	SPEECH PATHOLOGIST	\$ 77,256.69	
			\$22,861,340.81	

* Only a portion of the salary given is paid for by the Town of Oxford. This individual also receives income from other sources, such as Police Details and/or Overtime.

** Calendar year 2013 included 27 bi-weekly pays**

COLLECTOR'S RECEIVABLES

	UNCOLLECTED 01/01/2013	COMMITMENTS REFUNDS	ADJUSTMENTS ABATEMENTS	TRANSFERS TT & TAX POSS	LESS COLLECTIONS	UNCOLLECTED 12/31/2013
TAX TITLE	645,667.75	324,106.75	53,266.17	0.00	145,955.41	770,552.92
REAL ESTATE						
2014 R.E.	0.00	9,037,435.33	49,285.89	0.00	8,642,394.68	345,754.76
2013 R.E.	341,651.28	9,081,331.87	192,308.92	232,949.66	8,997,724.57	0.00
2012 R.E.	56,341.41	10,082.75	58,022.36	0.00	8,401.80	0.00
PERSONAL PROPERTY						
2014 P.P.	0.00	394,454.58	0.00	0.00	388,371.48	6,083.10
2013 P.P.	2,095.99	408,719.44	238.43	0.00	404,067.54	6,509.46
2012 P.P.	7,045.47	0.00	0.00	0.00	669.93	6,375.54
2011 P.P.	7,391.15	0.00	0.00	0.00	452.28	6,938.87
2010 P.P.	4,596.56	0.00	0.00	0.00	0.00	4,596.56
2009 P.P.	3,969.40	44,091.25	44,573.31	0.00	0.00	3,487.34
2008 P.P.	4,522.32	0.00	0.00	0.00	1,671.78	2,850.54
2007 P.P.	823.62	0.00	0.00	0.00	0.00	823.62
MOTOR VEHICLE EXCISE						
2013MVE	0.00	1,589,757.55	64,239.84	0.00	1,472,016.63	53,501.08
2012 MVE	48,680.86	17,385.45	5,929.17	0.00	42,205.35	17,931.79
2011 MVE	19,824.64	353.34	552.08	0.00	9,362.54	10,263.36
2010 MVE	10,383.39	69.90	69.90	0.00	2,365.43	8,017.96
2009 MVE	16,202.13	47.50	140.83	0.00	2,149.91	13,958.89
2008 MVE	23,100.99	0.00	20,910.47	0.00	2,240.21	-49.69
2007 MVE	19,623.75	596.46	18,811.46	0.00	1,408.75	0.00
2006 MVE	3,001.93	99.47	3,001.93	0.00	99.47	0.00
2005 MVE	11,046.61	74.06	10,206.59	0.00	914.08	0.00
2004 MVE	0.00	328.85	0.00	0.00	328.85	0.00
2003 MVE	0.00	121.77	0.00	0.00	121.77	0.00
2002 MVE	0.00	405.53	0.00	0.00	405.53	0.00
2000MVE	0.00	9.90	0.00	0.00	9.90	0.00
1999 MVE	0.00	8.75	0.00	0.00	8.75	0.00
1998MVE	0.00	67.50	0.00	0.00	67.50	0.00
1997MVE	0.00	87.50	0.00	0.00	87.50	0.00
1996MVE	0.00	140.00	0.00	0.00	140.00	0.00
1995MVE	0.00	122.50	0.00	0.00	122.50	0.00
1993MVE	0.00	65.00	0.00	0.00	65.00	0.00
0.00						
1992MVE	0.00	193.75	0.00	0.00	193.75	0.00
0.00						
1990 MVE	0.00	26.25	0.00	0.00	26.25	0.00
SEWER & WATER						
WATER BETTERMNT	0.00	34,956.91	0.00	0.00	34,956.91	
0.00						
WATER COMM INT	0.00	26,217.68	0.00	0.00	26,217.68	
0.00						
SEWER BETTERMENT	0.00	6,135.69	0.00	0.00	5,343.73	791.96
UTILITY BILLING	9,343.18	219,581.25	10,690.44	0.00	208,166.93	
10,067.06						
OXFORDROCHDALE	0.00	8,311.88	0.00	3,406.02	4,905.86	
0.00						
UTILITY BILLING	0.00	9,743.24	0.00	0.00	9,743.24	
0.00						
OXFODROCHDALE12	830.00	0.00	0.00	830.00	0.00	
0.00						
MISCELLANEOUS COLLECTIONS						
PENALTIES & INTEREST			198,228.54			
CERTIFICATE OF MUNICIPAL LIENS			8,175.00			
PARKING TICKETS			6,875.00			

TRUST FUND REPORT as of December 31, 2013

<u>Cemetery Expendable Balances</u>		<u>Library Expendable Balances</u>	
<u>ACCOUNT</u>	<u>BALANCE</u>	<u>ACCOUNT</u>	<u>BALANCE</u>
<u>Assets</u>			
<i>Cash and Bank Accounts</i>		<i>Cash and Bank Accounts</i>	
C. L. Newcomb	2,943.49	C. L. Newcomb	2,104.48
Wilmarth Fund	3,855.70	M. Sawtelle	1,062.82
Gore Cemetery	2,001.64	W. Olney	862.90
J. Larned Combined	16,234.37	Col. N. Davis	399.77
Gore/Phalen Cemetery	1,940.18	J. Larned Combined	7,408.20
Clara Barton	4,008.52	A. L. Joslin	2,062.37
Carleton Lot	2,598.56	M. R. Taft	638.99
Mary A. Carlton	3,115.62	Sarah Joslin	967.78
Solty's Fund	1,000.47	Nettie Chaffee	707.82
Glass & Appleby	1,470.23	Louis Mayall	1,911.54
S. M. Lilley	2,949.00	Oxford Lions Club	666.46
M. A. Carlton/Gore	3,891.74	D. R. Taft	3,219.09
J. Learned	6,595.66	R. Daigneau	1,281.25
Harlan Kidder	8,808.73	Oxford Rotary Club	2,201.39
Perpetual Care	63,512.82	Eleanor C. Walker	1,035.52
G. W. Edwards	1,859.84	M. Buffum	5,407.64
Joslin Family	985.04	Patrons of the Library	8,164.17
Pottle Lot Trust	76.73	James F. Butler	373.89
A. Moffit	1,822.25	TOTAL	\$40,476.08
TOTAL	\$129,670.59		
<u>Cemetery Non-Expendable Balances</u>			
<u>ACCOUNT</u>	<u>BALANCE</u>		
<u>Assets</u>			
<i>Cash and Bank Accounts</i>		<i>Cash and Bank Accounts</i>	
C. L. Newcomb	1,000.00	C. L. Newcomb	5,000.00
Wilmarth Fund	1,165.00	M. Sawtelle	2,200.00
Gore Cemetery	600.00	W. Olney	2,250.00
J. Larned Combined	19,511.74	Col. N. Davis	750.00
Gore/Phalen Cemetery	700.00	J. Larned Combined	21,511.74
Clara Barton	1,500.00	A. L. Joslin	2,500.00
Carleton Lot	500.00	M. R. Taft	1,500.00
Mary A. Carlton	1,000.00	Sarah Joslin	1,500.00
Solty's Fund	250.00	Nettie Chaffee	1,500.00
Glass & Appleby	400.00	Louis Mayall	1,500.00
S. M. Lilley	1,000.00	Oxford Lions Club	3,203.02
M. A. Carlton/Gore	2,000.00	D. R. Taft	3,000.00
J. Learned	2,000.00	R. Daigneau	5,500.00
Harlan Kidder	5,447.97	Oxford Rotary Club	2,400.00
Perpetual Care	216,741.23	Eleanor C. Walker	3,503.08
G. W. Edwards	1,577.17	James F. Butler	2,420.00
Joslin Family	2,350.00	M. Buffum	2,500.00
Pottle Lot Trust	400.00	TOTAL	\$62,737.84
TOTAL	\$258,143.11	TOTAL LIBRARY FUNDS	\$103,213.92
TOTAL CEMETERY FUNDS			

TRUST FUND REPORT as of December 31, 2013

<u>School Expendable Balances</u>		<u>Scholarship Non-Expendable Balances</u>	
<u>ACCOUNT</u>	<u>BALANCE</u>	<u>ACCOUNT</u>	<u>BALANCE</u>
<u>Assets</u>		<u>Assets</u>	
<i>Cash and Bank Accounts</i>			
James Eastman	40.72	James Eastman	3,065.00
Chaffee Brothers	539.96	Chaffee Brothers	4,000.00
Oxford District Nurse	10,893.64	Oxford District Nurse	3,861.98
F. Duncan Wilson	122.40	F. Duncan Wilson	2,380.46
Glenn Pottle	14.52	Glenn Pottle	3,650.00
Eugene McKenney	78.72	Eugene McKenney	5,000.00
Cathy Evans	40.91	Cathy Evans	2,030.00
Frank Sanella	132.18	Frank Sanella	2,350.00
H. Ellsworth Hobbs	228.35	H. Ellsworth Hobbs	3,138.67
Laura Shepardson	118.93	Laura Shepardson	2,500.00
Walter Dimock	40.77	Walter Dimock	3,000.00
Lynne Reilly	185.68	Lynne Reilly	1,855.00
Doris Boyle	2.47	Doris Boyle	910.00
L. J. & E. H. Chaffee	386.75	L. J. & E. H. Chaffee	13,400.00
Steven Hull Memorial	86.96	Steven Hull Memorial	4,500.00
Irwin Pottle	98.26	Irwin Pottle	4,815.00
Jean Shea	121.80	Jean Shea	1,400.00
Wayne Westall	1,106.31	Wayne Westall	9,725.00
David J. Richards	273.19	David J. Richards	3,190.00
Mark Carey	469.60	Mark Carey	3,000.00
Hannah Harwood	22,564.18	Hannah Harwood	3,000.00
Freeman Rosebrooks	47.82	Freeman Rosebrooks	4,750.00
D. Schofield	49.72	D. Schofield	1,817.82
J. Moffit	658.17	J. Moffit	25,000.00
J. Fallavollita	583.21	J. Fallavollita	3,384.40
E. A. Gomes	327.99	E. A. Gomes	1,479.50
N. J. Bennett	404.05	N. J. Bennett	3,050.00
John Chaffee	513.11	John Chaffee	1,050.00
Lyman & Violet Rosebrooks	2,370.12	Lyman & Violet Rosebrooks	23,852.97
Lillian Pottle	29,068.75	Lillian Pottle	32,891.54
Mary DeWitt	718.72	TOTAL	\$178,047.34
Webster Spring	1,847.76		
Elsie Moscoffian	213.67		
Lisa Yucatonis	227.79		
Victoria Rose Walsh	166.21		
Daniel Clem	13,812.51		
Susa Kirk	5,003.32		
OHS Scholarship	710.55		
TOTAL	\$94,269.77		
		TOTAL SCHOLARSHIP FUNDS	\$272,317.11

TRUST FUND REPORT

as of December 31, 2013

Miscellaneous Expendable Balances - I

<u>ACCOUNT</u>	<u>BALANCE</u>
<u>Assets</u>	
<i>Cash and Bank Accounts</i>	
C. Larned Entertainment	594.71
Elizabeth Copp	5,918.54
C. Wellington	18,713.34
Tri-Centennial Fund	36,525.52
American Revolution	1,295.68
Law Enforcement	6,772.08
OPEB Liability Trust	920,319.20
Council on Aging	1,821.71
Stabilization High School	1,104,790.22
<u>Stabilization Fund</u>	<u>121,629.07</u>
TOTAL	\$2,218,380.07



Miscellaneous Non-Expendable Balances - I

<u>ACCOUNT</u>	<u>BALANCE</u>
<u>Assets</u>	
C. Larned Entertainment	10,000.00
Elizabeth Copp	2,000.00
TOTAL	\$12,000.00

Miscellaneous Expendable Balances - II

<u>ACCOUNT</u>	<u>BALANCE</u>
<u>Assets</u>	
<i>Cash and Bank Accounts</i>	
R.G. Alverson	800.37
Oxford H.A.P.	33,946.62
Retirement Fund	573,162.53
Conservation Fund	18,847.09
Mun. Bldg. Insur. T.F.	128,510.94
<u>Trust Fund Group</u>	<u>6,090.52</u>
TOTAL	\$761,358.07

Miscellaneous Non-Expendable Balances - II

<u>ACCOUNT</u>	<u>BALANCE</u>
<u>Assets</u>	
<i>Cash and Bank Accounts</i>	
R.G. Alverson	300.00
Oxford H.A.P.	98,755.75
TOTAL	\$99,055.75
TOTAL MISCELLANEOUS FUNDS	\$3,090,793.89

* * * * *

Ending Market Values as of December 31, 2013:

Cecelia J. Smolenski/Millette Charitable Trust Fund I

\$1,895,144.63

Cecelia J. Smolenski/Millette Charitable Trust Fund II

\$1,491,104.99

Gahagan Family Scholarship Fund

\$594,119.05

George A. Pytko and Paul P. Pytko Scholarship Fund

\$55,423.76

Founders Day

\$5,543.03

George A. Morin Library Trust

\$152,639.05

Irwin and Lillian Pottle Scholarship

\$220,934.22

OPEB Liability Trust Invested

\$2,241, 220.94

TOTAL SPECIALIZED TRUST FUNDS

\$6,656,129.67

PUBLIC SAFETY

ANIMAL CONTROL

The Department of Animal Control falls under the Board of Health and reports directly to the Town Manager and the Board of Selectmen. Animal Control is also associated with the Oxford Police Department (OPD). Animal Control works out of an office located at the Oxford Animal Shelter on Old Webster Road, but animal-related calls typically go through the Police Department. You can access Animal Control by calling the recorded Police line at 508-987-0156 and the Police will page Animal Control, 24/7, or you may e-mail acontrol@town.oxford.ma.us.

This year Animal Control inspected 34 barns and 13 kennels and responded to 1,058 animal related calls. Animal Control also investigated 10 bites to humans and issued 30 quarantines.

The Town of Oxford has a 24-hour leash law in its by-laws for dogs and also requires owners of dogs and cats to license their pets on an annual basis. Cat and Dog licenses are available in the Town Clerk's office beginning in January. To avoid a late fee of \$10.00, please obtain your dog licenses by April 30th and cat licenses by February 28th; both are valid for one year. This pertains to all dogs and cats that reside in the Town of Oxford that are six months or older. If you no longer have your pet, please contact the Town Clerk's Office so they can adjust their records. All dog and cat licenses that are issued require valid proof of a current rabies vaccination from a licensed veterinarian.

Dog and cat licenses can be obtained at the Town Clerk's Office located in Town Hall or by mailing the appropriate fee and rabies certificate.

The license will then be issued and both the original rabies certificate and current license document will be mailed back. Other domestic/exotic animals require Special Permits; specific guidelines have been set pertaining to various species. The Board of Selectmen approves or disapproves of these permits as requests are filed.

The new Shelter opened in March, 2012 and has provided a safe, clean place for the stray animals of Oxford until they are adopted to a suitable home. In 2013, 1,483 dogs were licensed and 419 cats. Receipts for fines, fees for adoptions and other fees turned in by the Department totaled \$2,852.00. All monies collected from fees and fines are submitted to Town Hall and are deposited into the "Dog Fund."

Check out our new Facebook pages at Animals of Oxford and Oxford Animal Shelter and become our friend.

In closing, I would like to thank our dedicated volunteers, Fran Kowalcky, Jane Lippe, and Anne Berzins for everything they do for the animals!

*Respectfully Submitted,
Kelly Flynn, Oxford ACO*

BOARD OF HEALTH



The Board of Health has three volunteer members from the community who are appointed by the Town Manager. These members are entrusted with the responsibility of preventing epidemics and the spread of disease, protecting Oxford inhabitants against environmental hazards, promoting and encouraging healthy behaviors, responding to disasters and assisting the community in recovery, as well as assuring the quality of accessible health services. The Board's tasks include: monitoring the health status of the Town, investigating probable health hazards, informing, educating and involving residents in

health issues, developing policies that support community health efforts, assuring an expert public health work force, evaluating effectiveness, accessibility and quality of health services and developing new insights and innovative solutions to health problems.

The Board consists of:

Robert D. Boulay	Chairman
Kerrie Singer	Vice-Chairman
Terry M. Fike	Clerk
James F. Malley	Board of Health Inspector
Paul D. Mazeika	Plumbing/Gas Inspector
Steven Garabedian	Food Inspector

The Board continues to educate the public and update their own knowledge in regard to new developments in the State laws and regulations.

The Board continues to work on Emergency Preparedness and would like to thank the Fire Department for their constant support and help with their plan.

Permits Issued

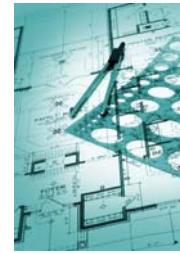
Percolation Tests/Deep Hole Observations:	50
Septic Permits	57
Wells	8
Food Permits	81
Installer's Licenses	24
Hauler's Permits	41
Plumbing Permits	112
Gas Permits	68
Body Art Practitioners Permits	4
Body Art Facility Permits	1
Tobacco Permits	17

The Clerk maintains the Board of Health office on a daily basis. The Board of Health staff works in close cooperation with Building, Gas, Electrical and Plumbing Inspectors, the DPW, Planning Board, Conservation Commission, Fire Department and Superintendent of Schools. This cooperative activity has improved the level of communication between agencies. It has also improved the efficiency of activities in regard to all departments that are entrusted with the enforcement of public health and safety environmental protection laws.

The Board of Health and its staff wish to thank the Board of Selectmen, the Town Manager and all of Oxford's Town Boards, Committees and residents who have worked with us in addressing many issues that were brought before the Board.

In closing, the Board of Health and its staff wish to thank Jeanine Hurley for her many years of service on the Board.

BUILDING DEPARTMENT



It is the duty of the Building Commissioner to administer and enforce the provisions of the Zoning By-Law of the Town of Oxford and in accordance with the State Building Code. The Building Department considers all matters relating to zoning, including requests for zoning approvals and determinations, issuance of building permits, investigation of complaints, issuance of violation notices, and enforcement of special permits, site plans, and variances granted by the Planning Board and Zoning Board of Appeals. The Building Department works in conjunction with the Land Management Department to ensure compliance of Town and State rules and regulations.

Following is the list indicating the number of permits issued by the office of the Building Commissioner during 2013:

Above Ground Pools	13
Accessory Apartment	1
Additions	5
Barn	1
Chimney	8
Commercial – New Building	1
Commercial – Remodel	19
Demolition	6
Dormer	2
Enclosed Porch	6
Garage	6
In-ground Pool	1
Miscellaneous –	
Residential & Commercial	8
New House Single Family	9
New Duplex	1
New Triplex	2

Pellet Stove	39
Porch	1
Public Utility Facility	4
Remodel – Residential	28
Roof – Residential & Commercial	42
Shed	8
Sheetmetal–Residential/Commercial	10
Siding	11
Sign	9
Solar Panels-Residential/Commercial	4
Weatherization	33
Window	33
Wood Deck	19
Wood Stove	12
TOTAL PERMITS ISSUED	342

The total value of building construction for 2013 is estimated to be \$7,380,820.00 and fees collected were \$42,419.87.

Noteworthy building permits issued were for renovations at the Middle School and an addition to the Paradis Funeral Home.

In 2013, the Building Department, along with reviewing the applications for the above listed building permits and conducting inspections for the same, responded to more than 85 requests for zoning approval or determination and responded to numerous complaints and violations.

There were 211 electrical permits issued in 2013 and the fees collected totaled \$20,700.94.

The Building Department wishes to express its thanks to the Town Hall Staff for their assistance in the many applications that are submitted for review, and expresses its thanks to its customers, as well.

Adelle Reynolds Building Commissioner
 Alfred Banfill Electrical Inspector
 Ronald Stevens Asst. Electrical Inspector

FIRE DEPARTMENT/EMS



In 2013, the Department continued its rapid pace of improving training, focusing on safety and being a respected leader in the Fire and EMS community. Great things have been accomplished. New and improved programs have been implemented, while safety and training remain the biggest priority. The intense training and experience of the Staff has been proven by the decrease in property damage from structure fires and the increase in positive outcomes for the sick and injured that are treated and transported.

Staff members continue to expand upon their skills and knowledge by attending outside trainings and bringing these new skills back to the Department to be shared with and taught to others. Because of this emphasis on training, education and safety, many members have been recruited to teach specialized programs at local colleges, other area departments, the Massachusetts Fire Academy and, in the case of the Chief, a national conference in Chicago, Illinois. In a collaborative effort between the area Chiefs, these highly trained members are working together to ensure consistent and effective training of important skills, such as: firefighter self rescue, firefighter maydays, technical rescue, confined space rescue and water emergencies.



Emergency Management and preparedness remains a priority. Many grants were written to continue with the designing and equipping of the Emergency Operations Center (EOC). The EOC is staffed with department heads during large scale events. During Blizzard NEMO, the EOC was staffed and operating. Many of the EOC staff attended trainings, quarterly meetings were held and a small table top drill was also held. Several grants were written and awarded for emergency management and preparedness supplies. In 2013, these grant funds totaled \$33,157.00. These funds were used to equip the Emergency Operations Center with radios and to purchase shelter supplies, such as: blankets, cots and radios.

The Department was awarded a \$110,160 FEMA Fire Act grant to install an exhaust system at both fire stations. This grant was researched, written and submitted in 2012, with notification of the award being received in May 2013. The grant was written because vehicle exhaust has resulted in unsafe carbon monoxide levels, damage to equipment and gear, as well as a Department of Public Health order to dispose of contaminated EMS supplies. The project is currently out to bid, with installation expected to begin in early February 2013.

Public education programs have increased with additional Staff being certified and trained as Public Fire Educators. Programs are held throughout the year for schools, scouting troops, day care centers and local businesses. These programs are funded through Student Awareness of Fire Education (SAFE) Grants that members of the Department write and submit annually. The 2013 grant award was \$4,625.00. The 2014 SAFE award is \$4,086.

The Senior Outreach Committee continued with its activities for senior citizens. Fewer events were held in 2013 than in past years due to financial constraints. Programs included a pancake breakfast, flower pot decorating and a cook-out on the Common. 2014 activities will be funded by the new state program Senior Awareness of Fire Safety grant written and submitted by staff. The grant award was \$2,818.

The Department has taken the lead in organizing and training a regional technical rescue team. The team consists of members from Oxford, Auburn,

Charlton and Southbridge. The team has trained hard over the course of two years and is now certified in Rope and Confined Space rescue for the involved communities. These same departments also share a regionalized dive team used in all water and ice related incidents. The capability to perform in these specialized functions is a federal mandate that has never previously been addressed. The ability to handle these calls is beyond the capability of any of the department alone, due to the number of trained staff and equipment required. In October 2013, on behalf of Fire District 7, the department wrote a \$243,000 grant to fund training for a district technical rescue team. The grant was awarded, and will be managed by this department to fund training for the 23 departments within the district. The grant will cover the expense of the training to ensure technician level certifications for 48 firefighters within the district, for the disciplines of rope, confined space and trench rescue. In addition, the department is representing the district on a state initiative to ensure trained technical rescue technicians across the Commonwealth. This training will be completed by early summer 2014.

The Department Honor Guard provided services at several funeral services, participated in several parades and other events including the 300th Celebration. This group of volunteers provides an impressive and often somber and respectable presence at these events.



The Department continues to work on recruiting new call/per diem Staff, as well as increasing the full-time Staff with the hiring of full time Firefighter/Paramedic Joseph Lee. Full time member Joel Rosenkrantz completed a 12 week, 40 hour per week Mass. Fire Academy Career Recruit program. Call members Jeff Morris, Shawn O'Neill and Stephanie Plante completed the Mass. Fire Academy Call recruit program, a grueling 16 week program that takes them away from their families and friends two nights a week and Saturdays. This time to complete the

call program is unpaid and demands dedication to the task of becoming a firefighter. Upon completion of each program, the recruits are Fire Fighter I/II certified. Despite the addition of several new call EMTs and firefighters, we continue to struggle with safe staffing levels on the overnights and weekends. State mandates for training are a challenge for many to maintain while trying to work and have a healthy family life, making it difficult for the on call/per diem Staff to meet these obligations. Many well intentioned members of the community were interviewed and hired for call/per diem positions, only to find that the call volume and training requirements were too much for them when trying to maintain a stable home and work life also.

2013 saw an increase in our use of mutual aid for both fire and EMS responses. In 2012 48 EMS calls were referred to mutual aid agencies; in 2013 this number increased to 78 due to the lack of available staff, often the result of multiple simultaneous calls.

The Department's Community Emergency Response Team (CERT) program is comprised of local residents who volunteer to support the Department at major incidents, participate in public education programs and staff the shelters during large storms. These volunteers are highly trained and donate a lot of their own time and skills to ensure the safety of their fellow residents. These volunteers participated in regional training with other CERT programs and trainings with this department. CERT members staffed a shelter intake and warming center during Blizzard NEMO in February 2013 in addition to the many activities they assisted with during the year.

Every member of this Department, Career, Call and Volunteer are an important part of the delivery of professional EMS and Fire service and the Department thanks them all for their time and dedication.

Most of all, the Department wishes to thank the family members who suffer the absence of a loved one at family meals and functions so that they may serve their community.



The Department also wishes to thank the community for its support of the members. Thank you to the Board of Selectmen, Town Manager, Police Department, DPW and all the Departments at the Town Hall, who ensure a smooth and efficient daily operation.

In closing, I would like to say that I, as a leader, remain proud of a Staff that continues to meet the increasing needs of the community they serve, despite the many obstacles presented by staffing and funding constraints and increased Federal and State mandates. I am impressed with the dedication, loyalty and professionalism of each and every member of this Department. They are truly the face of the new "all hazards" approach to emergency services.

2013 Department Statistics

Fire Responses:	540
EMS Responses:	1,550
Inspections:	455
Permits:	387
Safety/Education Programs:	2,300+students
Senior Programs:	400+ seniors
EMS Revenue:	\$662, 946
Permit/Inspections Revenue:	\$29, 169
Total grant funds:	\$390, 942

*Respectfully submitted,
Sheri R. Bemis, Chief, MPA*



POLICE DEPARTMENT



2013 has been a progressive and busy year for the Oxford Police Department. The department experienced several positive changes this past year. Officer Roy Aquafresca was appointed to full-time status this fall and is scheduled to attend the full-time police academy in January 2014. Officer Jennifer Scott graduated from the Springfield Academy this past June and has done well in her duties as a patrol officer. This past October, the Board of Selectmen appointed five permanent intermittent officers to the police department: Christopher Raymond, Daniel Ausmus, Richard Fairbanks, Joseph Conlon, and Matthew Gray. All of these officers will be thoroughly trained through our field training program, with the hope of one day becoming a full-time officer.

**



This past spring, the department was awarded a grant of \$25,000 which enabled us to start a K-9 Unit. This K-9 grant provides for start-up costs, such as training and other services, over a three year period. Officer Jason Burdett was instrumental in spearheading this project. Officer Burdett is currently attending the Boston Police Academy with his K-9 partner, a German Shepherd by the name of Jago (pronounced Yago). Officer Burdett and Jago are scheduled to

finish their training in early January. The implementation of a K-9 Unit will be a tremendous asset to our community and department. The K-9 Unit will provide invaluable assistance in searching for missing individuals and assisting at crime scenes. I would like to express our department's gratitude to IPG, 50 Old Webster Road. Their generous, charitable donation of \$45,000 allowed for the department to purchase and outfit a vehicle specifically dedicated for use by K9 Officer Burdett. This generous donation will allow for the use of a K-9 vehicle without any impact to our current fleet of police cruisers.

We have now been in our building for almost four and a half years and our modern facilities have allowed for the continued development of the department. Our training room area, located in the front of the building, continues to be a valuable asset. It is utilized for the Town's Emergency Operations Center, officer and dispatcher trainings, and is often utilized by town residents and community groups. Once again, with the recent appointment of several officers, our training area and overall facilities will allow for their smooth transition into the department. The department's members are always its greatest asset and our modern facility will ensure that all of our members will continue to be properly trained.

Sgt. Grniet is also the department's School Resource Officer, a position which is of extreme importance to the department and town schools. This position allows for the department and schools to maintain the proper communication to be effective in addressing issues. I would like to thank Superintendent Himmelberger for assisting the police department by providing funding for this position. Although the goal is to allow for the School Resource Officer to be in the schools on a more consistent basis, every bit of time in the schools is helpful. Hopefully, the police department will be able to assist with funding in the future to allow for an officer to be in the schools more often. The department currently has one detective, but the position has been temporarily removed to allow for proper patrol coverage. However, the hope is that with the recent addition of new personnel, the detective's position will be reinstated in the near future.

This past July, the Town of Oxford held its Tercentennial Celebration. Much planning had gone into this event, with the town departments and citizens coming together to organize this very successful event. I would like to thank the Worcester County Sheriff's Office, as well as the Mass. Emergency Management Agency for the use and staffing of mobile units, which were provided for our event. These mobile units are equipped with state of the art equipment (cameras, radios) and were an invaluable tool for the town. On December 1st, Operation Santa was held at the Community Center. This event is for Oxford residents age ten and under. Over two hundred children attended this successful event, which is a tribute to the great work done by the volunteers, who spend many hours planning and making this a great experience for all involved.

This year, the Police Department was awarded several grants, such as: State 911, K-9 (mentioned previously) and MIIA (through the town). These grants assisted us with Dispatcher training, assistance with salaries (dispatch) and provided for improved technology with regard to department and town surveillance systems. As mentioned last year, state mandated 911 training was implemented for dispatchers. The department dispatchers are required to have more training than ever before and have done a great job with the extra demands placed on them to assist with officer training.

The Oxford Police Department currently has 20 Full-Time Officers, 6 Permanent Intermittent Officers, 4 Full-time Dispatchers, 7 Part-Time Dispatchers and an Administrative Assistant. This year, the Police Department responded to over 39,000 calls (including officer initiated), 300 accidents, 532 criminal complaints or on-the-spot arrests and 600 incidents/offenses. On behalf of all the members of the Oxford Police Department, I would like to thank all of the employees and residents of the Town. Your continued cooperation during the year allows us to better serve the community.

2013 Statistics:

Murder	0
Forcible Sex Offense	6
Robbery	4
Aggravated Assault	4
Burglary/B&E	39
Kidnapping/Abduction	1
Purse Snatching	1
Shoplifting	54
All Other Larcenies	89
MV Theft	10
Theft from MV/Bldg.	16
Simple Assault	13
Drug Offenses	8
Swindle	82
Impersonation/ID Fraud	5
Counterfeit/Forgery	6
Intimidation	10
Arson	0
Attempted Murder	2
OUI	18
Vandalism	79
Weapon Law Violations	1
Liquor Law Violations	9
Other Offenses	84
Juvenile Arrests/Summons	37
Traffic Offenses	1136

*Respectfully submitted,
Michael C. Hassett
Chief of Police*



PUBLIC SERVICE

BANDSTAND COMMITTEE



Many events took place at the Oxford Bandstand on the Town Common this year. The concert series in August was well attended. Volunteers from the First Congregational Church served food and snacks during the concerts.

The Children's Fun Day was very successful. There was something for each child to do from face painting, pony rides, balloon animals, games, a fun project at the Home Depot area, to train rides. This was a free event.

The Christmas Lighting Ceremony was held in drizzly weather. About 200 people attended the event.

The breakdown of expenses for our events:

Concerts in August:

Buck Edwards
Dixie-Land
The Leicester Town Band

TOTAL EXPENSE	\$1,250
----------------------	----------------

Children's Fun Day, August 17

Boucher School of Dance	\$0.00
Starz Dance Studio	\$0.00
Ronald McDonald Magic Show	\$0.00
Home Depot Children's Crafts	\$0.00
Games	\$0.00
Pony Rides	\$465.00
Balloon Twisters	\$500.00
2 Face Painters	\$500.00
Train Rides	\$750.00
D.J.	\$150.00
Supplies	\$200.00
TOTAL EXPENSE	\$2,565.00

Christmas Lighting Ceremony

Tent for food	\$ 70.00
Hay Rides	\$250.00
Food	\$150.00
TOTAL EXPENSE	\$470.00

We received funding from several organizations, grants and other gifts: Oxford Cultural Council, Smolenski/Millette Charitable Trust, Oxford Lion's Club, Larned Entertainment Fund, in memory of Irene Lapan, and Margory Gaddess, original painting of the Bandstand, and Bandstand prints.

My thanks go to all the volunteers during all our events at the Town Common. We welcome all funding during the year. It's important to have programs on our Town Common for everyone and these events are FREE. It's what makes Oxford special. We are looking for new Bandstand Members. If interested, fill out an application at the Town Manager's office. We also need volunteers for next years Children's Fun Day.

*Joyce Sirard, Chairman
Bandstand Committee*

OXFORD COMMUNITY CENTER



We are forever grateful that the residents of Oxford and our surrounding communities enthusiastically participate in our programs. Kid Zone programs are programs geared towards ages two through six. This past year we added cooking and crafts for school-aged children and ran our popular sports programs, such as Floor Hockey and Flag Football. We are proud to say that during the year we totaled over 2,420 visits for sports activities and over 600 visits in the Kid Zone programs.

This summer we offered a Kid Zone Summer program for children ages 3-6. We implemented 5 themed weeks, 4 days a week, and 2 hours per day. Our full-day and half-day summer program for children in grades 1 through 6 saw a two-week extension at the end of our regular full-day session, to accommodate those parents who worked but still needed

someplace for their children to be since the Oxford Schools opened later this year. Swimming lessons were also offered at Carbuncle Pond this summer to the children ages 3 and up of Oxford and surrounding communities as well as all children enrolled through our full day and half day summer programs. All summer programs were supplemented by the Smolenski/Millette Grant. Field trips were added to the mix this past summer and they were met with parental approval. Offered again this year was the summer basketball program. We are proud to say that our summer programs continue to grow and we saw over 1,562 visits by children this summer.



Our gymnasium remains extremely busy. We have just had over 120 children enroll in our winter "In-house" Basketball League, which follows a successful fall league with over 65 children participating. We also provide rental space to several leagues, Lassie League clinics, and an adult co-ed volleyball program. The gymnasium is booked every night of the week and 9:00 a.m. to 8:00 p.m. both weekend days. New adult programs offered this past year include Photography and Ballroom Dancing. We also offered guitar lessons this past summer.

Our Fitness Program continues to receive strong support from the community. Member visits to classes and cardio workout sessions numbered over 13,800 for the year, a 10% increase over last year! The Teen Fitness Program funded by the Smolenski/Millette Grant continues to grow, meeting 3 days per week, with bus transportation from the Middle School and High School available as needed. Tai Chi remains popular, with Beginner Level and Advanced Level sessions starting every 8 weeks. We've

also begun a 6 month course of Tai Chi for Healthy Aging, with support from the CDC and Massachusetts Dept. of Public Health. BTS Group Power continues to be a favorite, and we've added Group KICK in 2013. Our dance based classes have enjoyed great attendance. The SilverSneakers and Silver CardioDance classes continue to bring health and social opportunities for area seniors. Our new fitness program called P90X/Insanity has attracted new customers to OCC.

The Fitness Manager and Instructor Team, including Personal Trainers, continue to attend trainings to remain current in our certifications and knowledgebase and to bring the best possible information and exercise science to our classes. Their hard work makes the program possible, affordable for our community, and welcoming for everyone.

Rentals continue within the center, such as, Access Oxford and a gymnasium rental to the Sutton High School girls and boys basketball teams. The Community Center also provides local non-profits such as the Cub Scouts, Girl Scouts, Oxford Youth Soccer, Oxford Little League, Oxford Youth Football & Cheer League, and Operation Graduation with meeting space. We house the Oxford Food Shelf, a Senior Pitch League, the Oxford Schools /Superintendent offices and provide space to a foster parent support group that meets monthly. We actively maintain our Facebook page to advertise our many programs and interact with the community. We are happy to report OCC has over 610 Facebook friends. We are grateful for the fundraising efforts and donations from the Friends of the Oxford Community Center who are saving to upgrade the downstairs cafeteria and wish to thank the Department of Public Works and the Public Buildings/Facilities Maintenance Department for their supportive municipal services. We appreciate assistance with programs funded through the Smolenski/Millette Grant. And most importantly, we want to thank our OCC community and our many customers for without all of you, we would not exist.

*Respectfully submitted,
Stacy K. Barr, Director
Shelley Lambert, Fitness Manager
Lisa Hitchings, Program Manager*

CONSERVATION COMMISSION

The Conservation Commission's main duties are to ensure that wetland resources are protected in Town according to the Massachusetts Wetland Protection Act. Oxford's resource areas include over 1,600 acres of wetlands, 9.5 miles of the French River and many other miles of tributary streams.

At the close of 2013, the Conservation Commission consisted of six members, Robert Manuel- Chairperson, George Esteves-Vice Chairperson, Arthur Firl, J. William Zoldak, Edward Stuczko and Albert Shahnarian.

During 2013, the Conservation Commission issued 18 Orders of Conditions, 18 Certificates of Compliances, three Determinations of Applicability and one Enforcement Order. In performing its duties, the Commission conducted 50 public hearings and over 150 site visits/inspections during the year.

The Commission generally meets the 1st and 3rd Wednesday of the month at 7 p.m. at 450 Main St. Site visits are scheduled as needed to evaluate projects presented to the Commission. The Conservation Commission encourages any Town citizen who is interested in learning more about wetlands and other conservation matters to attend open meetings.

COUNCIL ON AGING



The Oxford Senior Center is designed as a community focal point through the Older Americans Act. It serves as a place where older adults can come together for services and activities. It serves as a place to help our senior population enhance their dignity, support and prolong their independence and to encourage their involvement with the community. The Oxford Senior Center offers helpful resources to older adults, offers a variety of physical health-promotion activities, congregate meals of lunch and breakfast (new this year), and vital

transportation to various locations throughout the area.

The Oxford Council on Aging offers a wide variety of programs including:

*** 20 year Anniversary Celebration**

- * Meal and nutrition programs – including home delivered meals to shut-ins
- * Information and assistance – including internet access and computer education
- * Health, fitness, and wellness programs
- * Transportation services
- * Public benefits counseling – includes our S.H.I.N.E. program
- * Volunteer and civic engagement opportunities
- * Social and recreational activities
- * Educational and arts programs
- * Intergenerational programs

Compared with their peers, senior center participants have higher levels of health, social interaction, and life satisfaction and lower levels of income. The average age of participants is 75. 75% of participants visit the Oxford Senior Center 1 to 3 times per week. They spend an average of 3.3 hours per visit.

In 2013, **13,369** event visits were registered with My Senior Center – the computer check-in system available at the Oxford COA. Over **475** additional service contacts occurred as an office or phone consultation provided to either a senior or a family member. Requests for local transportation within the confines of the Town of Oxford numbered **3,413**. This is a substantial increase from 2021. Trips included transportation to the Senior Center for meals, exercise, grocery shopping, the bank, the hair dressers, etc. The WRTA van provided regional service throughout Worcester County. The Oxford WRTA van provided over **2,100 rides** and is used primarily for doctors' appointments in Worcester, Auburn, Webster, etc. The WRTA van driver logs in over **27,500** miles per year working a 5 day work week. Town expenses for the van driver are fully reimbursed by the Worcester Transit Authority.

The Oxford COA receives state grant money from the Executive Office of Elder Affairs to help defray the cost of its operation. In addition, state and federal money is used to fund Tri-Valley Services. The Town of Oxford partners with Tri-Valley so that weekly "Meals

on Wheels" and congregate meals are provided to our seniors. Over **6,000** congregate meals were served in 2013 and over **16,800** Meals on Wheels were delivered to seniors in their home. Tri-Valley receives funding under the Older Americans Act furnished by the Central Massachusetts Agency on Aging and the Massachusetts Office of Elder Affairs.

Volunteers are the heartbeat of our existence and success. The Oxford Council on Aging has over **69** volunteers registered and most volunteers average 10 or more hours each month. It is the volunteer who delivers and packs the Meals on Wheels to Oxford's home bound seniors. It is the senior volunteer who sits on the Executive Board of the Council on Aging. It is the senior volunteer who sits each day at the front desk and answers the many phone calls. It is the senior volunteer who counsels seniors in healthcare benefits. It is the volunteer who saves the Town of Oxford more than **\$50,000** each year. Oxford is blessed to have so many who are willing to give back to their community.



Council on Aging Executive Board Members:
Chairman Diane Kaminski, Vice Chairman

Larry Ackley, Secretary Joyce Nilson, Dick Casagrande, Karen Erickson, Joan Kasabula, Fran Smolenski, Gladys Pacenka, Carole Fegreus, Alice Walker, and Dorothy Ireland.

We said good-bye to employee Rona Powers, Outreach Coordinator and hello to Rita LaFortune.

*Respectfully submitted,
Stacy K. Barr, Executive Director*

CULTURAL COUNCIL



Massachusetts Cultural Council

The Oxford Cultural Council (OCC) was allotted funding in the amount of \$5,430 from the Massachusetts Cultural Council for FY 2014. A total of 22 grant applications were received by the OCC. Five applications did not meet the eligibility criteria and were not considered. The total amount requested by the 17 eligible applications was \$8200. All eligible projects were granted some funding with most projects receiving the full amount requested. The FY 2014 approved grant and field trip projects that were funded are as follows.

Several performances to be held at the Oxford Senior Center were funded including: Celebrating New England; Music is Love; A Musical Journey through the Years; and a Senior Citizen Musical Program.

As in previous years funding was provided to help support the Oxford Bandstand Summer Concerts on the Park series. These concerts are enjoyed by all Oxford residents as well as residents of other area communities.

The Oxford Library will host an Animal Adventures program as well as a History of Labor in Posters display. Funding was provided for the Library Pass Program for free or reduced admission to the Tower Hill Botanical Garden and the Worcester Art Museum. These passes are available to all Oxford residents throughout the year. The Oxford Boy Scout Troop 147 received funding to attend a performance of the Blue

Man Group and to take a field trip to Gettysburg National Park. The Oxford Cub Scouts Pack 147 was funded to attend A Christmas Carol performance at the Hanover Theater.

The Barton Center for Diabetes Education Museum received a grant to host an Open House and tour at the Clara Barton Museum in conjunction with its Blood Drive.

The Grade 6 Geography class at Oxford Middle School received funds to purchase the publication, Current Events News. Grades 11 & 12 at Oxford High School received funding for a field trip to the Stowe & Twain Houses in Harford, CT.



The Huguenot Memorial Society received funding to provide music at the annual Huguenot Fort picnic which celebrates our Huguenot heritage.

The South Central New England Critters Association received funds to continue its work as an education resource and the development of a program for animal owners.

As a local Cultural Council, the OCC receives the majority of its funding from the Massachusetts Cultural Council which is funded by the State Legislature. The OCC directs funds to individuals and organizations that are dedicated to productive and creative efforts in the arts, humanities and interpretive sciences. OCC guidelines and applications are available at the Oxford Free Public Library and the Oxford Town Hall. Further information is available at www.massculturalcouncil.org and http://www.town.oxford.ma.us/Pages/OxfordMA_BComm/culture

Seven Oxford residents serve on the OCC, which requires a minimum of five members and can include a maximum of twenty-two members. Current members include:

Alice Rojko, Chairperson
Rose Wing, Secretary
Kristin MacKay, Treasurer
Alfred Zadig
Jennifer Woodard
Rebecca Gaddis
Jessica Kiley

Any Oxford resident with an interest in serving on the OCC to help promote cultural events in town is encouraged to join by contacting the Town Clerk's Office or the Town Manager. More information can be obtained by e-mailing the Council at oxfordculturalcouncil@gmail.com.

*Respectfully Submitted,
Alice Rojko, Chairperson*

FENCE VIEWER



To conduct the role of Fence Viewer it is very helpful to understand the differences in negotiation and mediation.

When a conflict exists between new or long-time neighbors about property lines, then it is time to enlist the attention and time of the Town appointed Fence Viewer. When the border line is not clearly defined by a fence, the Viewer must rely on Surveyor layouts on recorded deeds. Deeds have the last "say." A conflict is resolved by research and markers in the ground. Hopefully, the markers are in place and not moved by either land owner.

It is very beneficial if the Fence Viewer is a trained mediator with mediation skills. The disagreement may require each party to compromise, or go to court since this is a civil matter. This requires the Fence Viewer to accompany both parties since the Magistrate will ask the Fence Viewer to testify.

*James H. Walker
Fence Viewer*

HISTORICAL COMMISSION

A town's anniversary celebration marks a significant milestone in its history. The year 2013 provided Oxford with opportunities to look back at what was, assess what is and move into the future with a better understanding of who we are as a town. While an anniversary celebration usually includes a party, it is not limited to a party because a meaningful celebration offers so much more. Oxford's 300th Anniversary is based on the English settlement established in 1713. Although Oxford had been granted the right to function as a town in 1693 during the time of the Huguenots, an actual date of incorporation was not declared at that time. Research by the OHC and the American Antiquarian Society in Worcester was compiled, and, with the support of the Board of Selectmen and Town Manager, a request was submitted to Sen. Richard T. Moore that the state be petitioned to address this issue. As a result of this action, July 8, 1713 is now designated as the date of incorporation for the town of Oxford.

The Oxford Historical Commission (OHC) and the Huguenot Memorial Society of Oxford, Inc. and friends worked together on many projects. They constructed a historically significant Float for the Parade of July 2012 which formally opened the 300th Anniversary Year. In September, they collaborated to present a Pageant at the Annual Concert and Picnic at the Huguenot Fort. The Pageant told the story of the French Huguenots who established the first settlement of New Oxford in 1686-1687. They sponsored special programs such as the "Curious and Infamous Characters of the Last Green Valley," created displays for the 1872 North Gore District Eight Schoolhouse on Joslin Park and offered video presentations. The OHC invited each House of Worship in Oxford to participate in a series of meetings. Ten churches submitted histories to the town for preservation and also submitted a historic summary which was published by MBI Graphics in an impressive booklet entitled "Over Three Hundred Years of Faith in the Town of Oxford." Histories of former churches in Oxford were also included. The First



Congregational Church, whose first documented service here dates back to 1721, hosted a special service in July 2013 to bring this program to a conclusion, and to open the last week of Celebration. The OHC and the Huguenot Society once again created a Float for the Parade of 2013. In addition to a replica of the Huguenot Monument, it honored the Nipmuck who befriended the Huguenots and recognized families who could trace their ancestry in Oxford back more

than one hundred years. Descendants riding on the Float included the following families: Joslin, Barton, Merriam, McKenney, Chaffee, Learned, Wellington, Eager, Shumway and Taft.

The theme of the Anniversary Gala held at Hogan Center at the College of the Holy Cross was the Huguenot Oak. It was hosted by a small group of dedicated residents who also produced a booklet entitled "300 Years---The Long Life of Oxford's Huguenot Oak." The booklet contains a history of Oxford from the time of the Huguenots to the Anniversary Celebration.

When the National Park Service, Dept. of the Interior accepted the Oxford Main Street Historic District for listing in the National Register of Historic Places in 2011, Oxford was granted the right to erect appropriate signage to designate the boundaries of the area included in this honor. In 2013 four signs were set in place to designate Oxford's first National Register District and two additional signs were erected in front of the birthplaces of Dr. Elliott P. Joslin and Mr. Michael Bartlett. These signs were donated to the town through the effort of Sen. Moore.

Historic monuments and markers identify important people, events and places. Discussion continues about the monument erected in 1911 by the Daughters of the American Revolution to commemorate the encampment of the Provisional Army on Camp Hill in 1799. The story of the relocation more than fifty years ago of a Stagecoach Marker from the discontinued section of Larned Road to its present location along that same road was brought to the attention of the OHC during the year. A decision has been made to leave it in place at this time.

Historic tablets commemorating individuals from Oxford who served in the Civil War are located between the doors at the front entrance of Memorial Hall which was constructed as a memorial to Civil War veterans. There is ongoing concern about the condition of those tablets due to a variety of factors. The OHC hopes that they can be restored in the safest way possible soon, and remain permanently in place with appropriate protection.

The Huguenot Fort is a historic treasure for those of Huguenot ancestry and for this town. The National Huguenot Society has commissioned one of its members to write an article about this beautiful site for its national publication in 2014. This unexpected honor is a tribute to this town and to all those who have worked tirelessly to preserve this site.

The Ninth Annual Concert and Picnic at the Huguenot Fort is scheduled for September 14, 2014 with a rain date of September 21. Each year the program focuses on a different aspect of Oxford's early history. The seventh grade student who wins the annual Huguenot Essay Contest is invited to read the essay on that occasion. All seventh grade students living in Oxford are eligible to enter the contest. Prizes of \$100.00, \$75.00 and \$50.00 have been awarded by the Huguenot Memorial Society of Oxford for almost fifty years.

While membership on the OHC is limited to seven appointed members, several associate members actively participate in meetings and contribute in a variety of ways, but cannot vote. Meetings are posted, and the public is welcome to attend. Inquiries about the town's history are invited, and donations related to Oxford's history are very much appreciated. There are a limited number of copies of Oxford's "History-Memory Book" left to be sold from the third printing. They are available at Memorial Hall and at two town businesses. The OHC web site for the town is being updated and expanded. Another historical web site for Oxford is being developed to include more historical data. The OHC continues to be very grateful to all those people who support historic projects, and recognize the need to identify, preserve and celebrate this town's rich history.

*Respectfully Submitted by
Chairman Jean M. O'Reilly*

**REPORT OF THE
LIBRARY DIRECTOR**
Oxford Free Public Library



The year 2013 was my twenty-eighth year here as your Library Director. I have enjoyed working for the people of Oxford.

Library use continues to be strong, increasing again this year. Public access computers continue to be heavily used.

The start of the new fiscal year in July saw the return of a full budget for the Library. We returned to full staff hours and re-opened on Monday. This budget also brings added money for Adult and Children's Programs. We have already added the Sturbridge Village Pass with these funds and are looking forward to offering interesting and varied programs throughout the coming year.

Internet computers remain a very popular service, and we continue to offer computer-training classes presented by Brenna Pomeroy, the Assistant Director/Reference Librarian. Wi-Fi is also available, and wireless printing was added this year.

In the Children's Room Librarian Deborah Bilis and programming assistant Larissa Stretton, continue to present a staggering array of programs for the young people of Oxford.

I would like to thank the Oxford Lions Club for their continued support of the JAWS program, which provides computer access to the blind and visually impaired.

I would like to thank the Taft Fund for providing museum passes to the Ecotarium in Worcester and the New England Aquarium. Thank you to the Friends of the Library for passes to the Davis Farmland, Roger Williams Park Zoo, The Smolenski-Millette Trust for the Science Museum and the Discovery Museums.

Thank you to the Oxford Woman's Club and the Friends for jointly providing a pass to the Children's Museum in Boston. John Bowes donated the Boston Museum of Fine Arts Pass. The Oxford Cultural Council provided funding for passes for the Tower Hill Botanical Garden, Higgins Armory Museum and the Worcester Art Museum. The pass programs are very popular with our patrons.

The Friends of the Library were saddened by the passing of long time former President Grace Flynn. Support from the Friends of the Library group remains strong as they continue to provide funding for entertainers and other programs during school vacations for our young patrons. They also provide funding for all of the little extras that are used in presenting story-hours and the many other programs for the children of Oxford.

I would also like to thank all the people who have volunteered some of their time to help us out here at the library. I am especially grateful to those who do so on a regular basis, particularly Sarah Mills.

Thank you to my hardworking staff, our always genial Trustees, our many faithful borrowers, and especially those who have given gift books and donations in memory of loved ones.

See you at the library!
Timothy A. Kelley, Library Director

LIBRARY TRUSTEES' REPORT

The year 2013 will be remembered for its two distinct halves based on the fiscal year. The first saw the continuation of the tight budget of the past few years and the new fiscal year in July brought us a fully funded budget. This brought staff back to full time hours and the re-opening of the doors on Monday's. It also brought the opportunity to do more programming particularly for adults and we look forward to having some entertaining and informative programs as the year progresses. We have scheduled a musical presentation, a self publishing workshop and a set of photography workshops. We are excited about the opportunity this funding presents as we move forward.

The Children's room continues to offer a wide array of wonderful services. We offer story hours and such for the very young, and continue right on up through young adults with entertaining and educational programs and presentations.

In tough economic times the Library is your place to find the information you need to persevere, and the recreational reading, listening and viewing that you enjoy, all for free!

We thank the Town Administration for working with us to see that the Library has been brought back to a level the people of Oxford deserve, well above the state minimums. This allows us to keep our state accreditation and opens up all of the resources of all of the libraries across the state to the people of Oxford. Stop in the Library and the staff will work to get you anything you need.

The Board is always grateful to everyone who has made a donation or asked that donations be made in their memory to the Oxford Free Public Library. Your generous gifts are much appreciated and help secure the future of your library.

The Library lost a great Friend in Grace Flynn this year. She was President of the Friends of the Oxford Free Public Library for many years, growing the group and leading them in their fund raising efforts on behalf of the Library. She will be missed.

The Board would like to express their gratitude to all of the area artists who so graciously exhibited their work at the Library to the enjoyment of our patrons.

The Board is grateful to Director Timothy Kelley and all of our staff, pages, and volunteers, who keep the Library running so smoothly, providing excellent day-to-day services to our patrons, as well as offering special events for that "something extra" reason to return to the Library.

The Board is proud of the "free" in Oxford Free Public Library. Our goal is to ensure every Oxford resident equal, free access to all library services, from historical archives to current technology: to recreational materials, from the

latest book releases (in print and audio), CDs and DVDs; to information, from a substantial collection of print nonfiction, to e-books, to online databases.

The Library can help you, for free. Your imagination is the only limit to how high you can set your goals!

Thank you for your patronage and support.

Submitted by

*John J. Bowes, Chair
John Flynn
Carole A. Steina*

OPEN SPACE COMMITTEE

The Open Space Committee continues to work on the Goals and Objectives set forth in Section 8 of the Open Space and Recreation Plan. A copy of the plan is on file in the Oxford Free Public Library and the Town Manager's Office. These goals and objectives were formulated from the over 1,200 citizen responses to the town-wide survey. Overwhelmingly, the top priority of the respondents is to "Preserve Oxford's Small Town Character by Managing New Growth."

The current Open Space and Recreation Plan expired in October, 2013. The Committee will be working on updating the current plan this year to meet the criteria for State approval.

The Committee takes this opportunity to thank Town Manager Joseph Zeneski, the Staff at the Town Hall, the Board of Selectmen, Town Clerk Lori Kelley and the volunteer members of other Town Boards, Committees and Commissions for their assistance during the past year. We look forward to working with you on the Open Space and Recreation Plan goals and objectives during the coming year.

*Respectfully Submitted,
Alice Shaw, Chairman*

OXFORD HOUSING AUTHORITY

The Oxford Housing Authority, a public corporation, was organized in 1971 as authorized by Chapter 121 of the General Laws of Massachusetts.

Annual Meeting: The first regular meeting after the Annual Town Election.

Regular Meeting: The second Tuesday of the month at 10:00 a.m. at the Housing Authority's Office.

Office: 23 Wheelock Street, Oxford, MA 01540.

BOARD MEMBERS:

Ernest A. White, Jr.	Chairman
Howard Merson	Vice Chairman
Karen Erickson	State appointee
Robert Charbonneau	Treasurer
Arthur C. Degon, Jr.	Member

TERMS:

Ernest A. White, Jr.	5/2014
Howard R. Merson	5/2017
Karen Erickson	12/2014
Robert Charbonneau	5/2015
Arthur C. Degon, Jr.	5/2018

PERSONNEL:

Elisabeth E. Earle	Executive Director
Ruth V. Benoit	Administrative Assistant
Cathleen M. Donovan	Tenant Coordinator
Ronald Dranginis	Maintenance supervisor
James Niedzialkowski	Maintenance Mechanic
Craig Erickson	Maintenance Laborer
Karen Ahlers	Attorney
Howard Gordon, CPA	Accountant

The Oxford Housing Authority's primary function is to administer public housing programs in the Town of Oxford and to recommend and apply for financial assistance to State and Federal agencies for housing programs, when and if needed. The Authority currently administers a total of 188 units of State-aided Housing. 66 were completed in 1974 and a 52 unit State-aided project was completed in 1979. The Housing Authority completed a Development Grant in 1999 for the construction of 48 units of elderly/handicap, 14 units of family, and 8 units of special needs. The Housing Authority also administers 87 units of the Federal Section 8 Rental Assistance Program (plus a number of portability units).

*Submitted by,
Elisabeth E. Earle
Executive Director*

PLANNING BOARD

The Planning Board is chartered by the Town and Massachusetts General Law to administer local and state by-law, zoning and subdivision regulations. The Planning Board makes recommendations on all matters concerning the physical, economic, and environmental development of the town. The Board is responsible for the periodic updating of the master plan.

Planning Board membership at the end of the year consisted of: Chairman Richard A. Escolas, Jr., Vice Chairman Jeffrey Stafford, Clerk Thomas Sullivan, Vice Clerk Norman LeBlanc, Donald Mosher, Dale Mahota, and Edward Hashey. The Board said good bye to long time member, Ralph LePore and welcomed new member, Edward Hashey. Staff consists of Mary Herriage, the Planning Clerk and Randa Tawadros, DPW Civil Engineer, who reviews all plans on behalf of the Board.

The Planning Board held twenty-three (23) meetings during the year 2013. During those meetings, the Board considered Approval Not Required (ANR) plans, site plan approval applications, special permit applications, stormwater management permit applications, and a preliminary subdivision application.

There were no new Definitive Subdivision Plans filed during 2013. A Preliminary Subdivision plan was submitted for an 8 lot subdivision off of Old Webster Road.

The Board endorsed fourteen (14) ANR plans showing lots with frontage on existing roads, resulting in twenty-four (24) lot line changes, easements, and/or the creation of new building sites.

Six (6) Special Permit Applications were filed. Five (5) were approved and one (1) was withdrawn without prejudice. The approved special permits included an accessory apartment, a modification to a solar farm on private property, and a solar farm on private property.

Sixteen (16) Site Plan Review Applications were received. Thirteen (13) were approved, two (2) were withdrawn without prejudice and one (1) was pending at year's end. The

approved plans included ten (10) for new uses on existing sites, two (2) solar farms, and one (1) multi-family development.

Four (4) stormwater management permits were received and approved. The approved plans included two (2) for single family homes, one (1) for multi-family development and one (1) for a commercial use.

During the year the Board considered and made recommendations at Town Meetings on seven (7) warrant articles which included Town Meeting acceptance of two (2) subdivision roads and an amendment to the sign By-Law.

The Board continues to express its thanks to the Town Hall staff, and the other volunteer Boards and Commissions for their assistance and consideration of the many applications that are submitted for review.

*Submitted by
Richard A. Escolas, Jr.
Planning Board Chairman*

RECREATION COMMISSION

The Recreation Commission is comprised of 7 members and the focus of this appointed volunteer group is to act in an advisory capacity to the Board of Selectmen and Town Manager on recreational matters and develops policies and procedures regarding the use and care of recreational properties. This board meets to organize recreational activities for children and adults as well as approve requests for the use of the Oxford Recreation property. The Commission also plans the expansion of and oversees the maintenance and upgrades of town recreational property with the assistance of the Department of Public Works in conjunction with local, state, and federal regulations. The commission meets the third Tuesday of the month at 7:00 p.m. in the Oxford Senior Center. The renovation of Ruel Field continued in 2013. The support arms for the lights on Softball field 2 are in need of replacement and repairs are planned for 2014. In the Spring the west side of Ruel Field was reseeded to help fill in areas of low grass seed germination and open patches that were left due to weed growth. The water cannon helped to maintain proper growing conditions of the grassy areas over the dry summer months. The Lassie League Softball

field had the infield reworked and a new back stop was installed. Plans to complete the fencing and installation of donated benches are planned for 2014. Work began over the summer to clear an unused basketball court to make space for the much needed bathrooms at Ruel Field. Plans include a prefabricated building which would house permanent bath rooms and a concession stand and the work is scheduled for the Summer of 2014.

At Joslin Field the grassy area continues to improve with the aid of the sprinkler system and scheduled periodic fertilizer and maintenance. The skate park at this site continues to experienced heavy use. The two basketball courts near the Joslin Field, the two courts at Ruel Field as well as the North Oxford Court all experienced high usage by many different age groups.

In June 2012 requested funding for rebuilding and upgrading the Treasure Land playground area was granted from the Smolenski Millette Fund. New play equipment was purchased and in the Spring partial park redesign was completed by the DPW. Kisses for Kayla road race was run in August with great success and proceeds to possibly assist with a splash pad in Treasure Land. Discussion continues to plan future upgrades of this area.

At Carbuncle Beach, swim lessons and Day Camp activities were again offered from the end of June through the middle of August. The programs continue to be organized and run through The Oxford Community Center under the direction of Stacy Barr, Director of Community Programs. All lifeguards and camp workers were hired by the Town. The beach area was maintained and graded weekly by the DPW crew. Weekly water testing from the beach area of the pond was performed and posted at the beach while in use by the public. An extensive water study at Carbuncle coordinated by the Conservation Commission was performed throughout the 2013 year. Samples over the year will provide a more informative, long range look at the water quality of this public body of water. Results are pending.

At the Greenbriar recreational area, the two volleyball courts, skate park, two tennis courts,

and two baseball fields continue to have heavy use by a variety of groups of people.

Town recreational areas were used by Oxford Lassie League, Oxford Men's Softball League, the Jack Benny Softball League, Oxford Men's Soccer League, Oxford Youth Soccer, Liverpool Soccer Club, Oxford Little League, and Oxford Senior League. In June, Oxford's Ruel Field was one of three towns to host the M.A.Y.S. Central Massachusetts Soccer Division III Gaffney Cup Spree Day. In early October, Ruel Field again hosted the Special Olympic Soccer Tournament where over forty teams participated to qualify for Olympic Teams. Other activities on town recreational property included horseback riding, biking trails, hiking trails, fishing, ice fishing, ice skating, sledding, cross country skiing, canoeing, kayaking and swimming.

The Commission would also like to thank Mr. Sean Divoll and the Highway Crew for their continued support and help with maintaining and improving all of Oxford's recreation properties. The Commission would also like to acknowledge Mrs. Stacy Barr for her continued support as an advisor to the Recreation Commission and all her assistance with the organization of Recreational activities.

Recreation Committee 2013	Title
Joel P. Masley	Chairman
Roger L. McCarthy	Vice-Chairman
Burke Desautels	
Daniel P. Fitzpatrick	
Paul Fitzpatrick	
John Guillotte	
Rob Racicot	
Stacy Barr	Advisor
Mary-Linn Ceminski	Clerk

The Recreation Commission continues to add more programs annually and plan safety and quality improvements to all recreational properties so that they may be safe and enjoyed by all of the residents of Oxford, Massachusetts.

*Respectfully Submitted,
Joel P. Masley
Chairman*



ZONING BOARD OF APPEALS



The Zoning Board of Appeals meets on Thursday evenings, as needed, to hear and decide on applications for Variances, Special Permits and Appeals of Administrative Zoning actions as prescribed under the Town of Oxford Zoning By-Laws. Each application to the Board involves one or more public hearings and in most cases a site visit. During 2013, the Board acted on three (3) Special Permits, five (5) Variance requests, and one (1) appeal.



At the close of the year, membership consisted of Michael Leduc – Chairman, Peter LaFlash - Vice Chairman, John Sneade - Clerk and Arthur Bouley. Alternate Board members were Alfred St. Germain, Stephen Balcunas and Michael Camosse. The Board wishes to thank the other Town Boards, Commissions and Town Hall staff for their assistance during the past year.



*Respectfully Submitted,
Michael Leduc, Chairman*



TOWN CLERK STATISTICS & REVENUE

Vital Statistics

	<u>Births</u>	<u>Marriages</u>	<u>Deaths</u>
2012	124	65	91
2013	140*	65	110*

* Incomplete

Birth Records	\$.00
Birth Certificates	2,740.00
Marriage Intention	960.00
Marriage Certificates	1,505.00
Death Certificates	<u>1,812.00</u>
Total Vital Statistics Receipts	\$ 7,017.00

Animal Control

Dog & Kennel Licenses	\$ 9,942.00
Cat Licenses	2,420.00
Duplicate Dog/Cat Tags & Transfers	9.00
Late Charges Dogs/Kennels	3,790.00
Late Charges Cats	710.00
Fines – Non-criminal Disposition (Animal Control)	<u>160.00</u>
Total Animal Control Receipts	\$ 17,031.00

Miscellaneous Receipts

Business Certificates	\$1,380.00
Miscellaneous	120.40
Photostat Copies	8.00
Raffles and Bazaars	110.00
List of Residents	120.00
Pole Locations	40.00
Registration of Flammables	1,485.00
Certificate of Residency	55.00
General By-Laws	62.40
Zoning By-Laws	755.00
Zoning Maps	12.00
Sub-Division Control Laws	90.00
Charter	.00
Municipal Legislation	.00
Notary Fees	95.00
Marijuana Tickets	1,500.00
Yard Sale Permits	<u>1,638.00</u>
Total Miscellaneous Receipts	\$7,470.80

Total Receipts by Town Clerk paid to Town Treasurer **\$ 31,518.80**

PUBLIC WORKS

DEPARTMENT OF PUBLIC WORKS **(D.P.W.)**

In 2013 DPW continued its focus on providing high quality public works and utility services. The highlight of our year was being recognized by the Oxford Recreation Commission and *Public Works Magazine* for our hard work. In May, the Recreation Commission delivered a plaque to the DPW in appreciation of our work in maintaining the Town's public green spaces and especially its playing fields. The plaque was delivered during the nation's celebration of "National Public Works Week." In August, the nationally published *Public Works Magazine* named Oxford DPW as its "Department of the Month" with an article highlighting the Town's successes with its snow and ice control program. We are honored to have received both local and national recognition for the work we do serving the Town of Oxford.

During the year we launched a new on-line GIS system for town-wide mapping. The GIS system was also used to consolidate many paper maps that we once used. In an effort to increase our effectiveness to our residents, we used the GIS service to implement an electronic service request and work order system. Now when residents call for service, the call is logged and a work order is automatically created for resolution. In only nine months of use we logged and responded to 186 calls for service. In further leveraging the GIS system, the Town's street sign inventory was completed. In addition, the Board of Selectmen approved a policy on the installation and maintenance of street signs.

Aside from normal maintenance duty, the Highway Division completed many noteworthy projects in 2013. Douglas road was reconstructed end to end with a special construction technique using Portland cement as a ground stabilizer. Dana Drive was reclaimed and repaved. Work continued on the design of the reconstruction of Charlton Street from Main Street to Dudley Road. Bids were opened for the reconstruction of the

Comins Road Bridge over the French River. Personnel also assisted in the complete makeover of the Treasureland Playground that was funded by the Smolenski Millette Charitable Trust.

The Cemetery and Grounds Division was active with both maintenance and notable projects. A total of 54 burials were conducted in Oxford cemeteries. Improvements were made at the North Cemetery including the remodeling the office and the clearing of land for a new staging area for bulk materials. Personnel responded to 22 separate calls for tree service. Routine roadside tree and brush mowing was completed with the multi-purpose sidewalk machine the Town purchased in 2010.

The Fleet Maintenance Division diligently performed repairs and preventive maintenance to all DPW, Fire-EMS, Police, and Council-on-Aging vehicles. Personnel also completed a comprehensive inventory of all vehicles and equipment owned by the Town and assigned to the DPW.

The DPW was active with sewer work in 2013. Construction was completed on a \$2.2 million dollar sewer in Old Webster Road running through Dudley and into the Town of Webster. Through "MassWorks" grant funding by the Commonwealth of Massachusetts and local contributions from Old Webster Road businesses, the sewer was built at no cost to the Town. As a result of sewer availability, businesses on Old Webster Road have expanded, added jobs, and have increased the economic activity of the Town.

The Department of Public Works wishes to thank all Boards, Committees, Commissions, Departments, and the general public for their support of the DPW. Such support is instrumental in helping the DPW continue its goal to provide superior service to the Town.

Respectfully Submitted,

Sean M. Divoll, P.E.

Director of Public

Works/Sewer Superintendent



FACILITIES MAINTENANCE DEPARTMENT

The department's mission is to efficiently and effectively utilize all available resources to provide the best economical maintenance of the town's buildings, structures and equipment in order to achieve their maximum expected design life and to insure a safe and functional environment for the public and the Town of Oxford's employees.

I am sad to report that the department lost one of its long time custodians. Mr. Scott Bodreau, who had worked for the Town since the fall of 1999, lost a yearlong battle with cancer in August of 2013. He will be missed.

It appears that having some type of serious weather event each year is becoming the rule rather than the exception. For 2013, we were visited in February by Snowstorm Nemo which turned into a full blown nor'easter type blizzard. The Town's Emergency Operations Center opened on Friday afternoon on the 8th and remained in operation until late morning on Saturday the 9th. The Library remained open to act as an intake center for anyone seeking shelter and the High School stood ready to open as a shelter; ultimately, neither was needed. By Monday morning, life in Oxford was largely back to normal due to the extraordinary efforts of the DPW and the only reminders of the storm were the mountainous piles of snow everywhere.

Some of the noteworthy happenings for the department during 2013:

1. A quantity 19 of windows in the Town Hall was replaced due to failed seals and the subsequent fogging of the panes. Additionally, another 75 windows had their counterbalance assemblies rebuilt. The result is a much nicer looking building with operable windows that can be used to provide natural ventilation and fresh air during the milder months.
2. The second phase of Middle School renovations was completed over the summer with the replacement of all the single pane windows throughout the building with new double pane windows as well as replacement of all

exterior doors. The improved thermal efficiency of these new windows and doors will provide real energy savings for many years to come. Preparations continue with plans for significant improvements to the HVAC system which will be completed during the summer of 2014.

3. A quantity of 25 thermopane windows that had failed seals and that had become permanently fogged were replaced at the Library with new panes restoring the good looks of the building while preserving its energy efficiency.
4. The department put a "new" vehicle into service in late spring. A retired police cruiser has joined our fleet as M-3; this allowed us to convert our pickup truck into a dedicated service vehicle and has enhanced our ability to handle simultaneous service calls in separate locations.
5. At the fall town meeting voters approved an article funding the conversion of multiple buildings to use natural gas for heating purposes. Fire Headquarters is currently being converted from propane to natural gas. New gas lines have been run to the DPW offices at 450 Main Street and to the Library; additional services will be run to Barton Street and the Town Hall/Senior Center in the spring. By next heating season, a total of seven buildings will have been taken off of fuel oil, electric or propane and be heated with natural gas. The savings in heating costs will be substantial.

I would like to thank the town's many boards and committees as well as the other department heads and building managers for their support of this department throughout the year. Without their cooperation, assistance, guidance and patience, the work of this department would be much more difficult. I would also like to thank my staff for their hard work, perseverance and dedication to the department and to the Town of Oxford.

*Respectfully submitted,
Richard A. Donais
Facilities Maintenance Director*

FACILITIES DEPARTMENT STATISTICS
CALENDAR YEAR 2013

Municipal Building PM	
Orders	515
Municipal Building Repair	
Orders	386
School Building PM Orders	391
School Building Repair	
Orders	520
Total Completed Work	
Orders	1,813
Work Orders added to	
Backlog	64
Total Work Orders in	
Backlog	130
Municipal Buildings Annual	
Maintenance Costs	\$151,498.00
School Buildings Annual	
Maintenance Costs	\$222,571.00
Municipal Buildings Annual	
Custodial Costs	\$170,225.00



Repair Orders

January	137
February	70
March	107
April	71
May	63
June	67
July	58
August	48
September	68
October	66
November	85
December	66



Preventative Maintenance Orders

January	63
February	53
March	75
April	66
May	69
June	94
July	72
August	89
September	111
October	68
November	89
December	75



SCHOOLS

SCHOOL DEPARTMENT 2013

SUPERINTENDENT'S OFFICE

Allen W. Himmelberger.....	Superintendent of Schools
Melissa A. Widing	Executive Assistant to the Superintendent
Richard Mathieu.....	Business Manager
Naida Lepore.....	Accounts Payable/Budget Specialist
Denise Aucoin.....	EDUCARE Coordinator
Kathleen Martinello	Payroll/Personnel Director
Neil Trahan	Director of Technology
Debora Brassard.....	Data Coordinator
Patricia Susen.....	Special Services and Title I Director
Michele Raymond.....	Special Services Secretary
Debra Tremblay	Special Services Secretary
Susan Davis.....	Title I Secretary
Christopher Pietro	Team Chair
Heather Harriman.....	Team Chair
Nicole Quigley	Behaviorist
Emily Van Ness	Social Worker
Joanne Daly.....	Curriculum Coordinator
Danielle Morrow.....	South County Community Partnership

OXFORD HIGH SCHOOL

Kevin Wells	Principal
David Nugent	Assistant Principal
Michael Adams	Physical Education Teacher
Russell Anderson	Custodian
Alton Baggett.....	Music Teacher
Cathy Bennett.....	Food Service
Ryan Boin	Instructional Aide
Amanda Blevins.....	Instructional Aide
Janice Bursell.....	Instructional Aide
Donald Butler.....	Custodian
Dena Caron	Librarian
Leslie Chambers.....	Physical Education Teacher
Amy Corey	Social Studies Teacher
Timothy Craig.....	Mathematics Teacher
John Doldoorian.....	Psychology/Athletic Director
Kirsten Doldoorian.....	Building Substitute
Rhonda Doney	Food Service
Thomas Ethier.....	Social Studies Teacher
Deborah Feingold.....	English Teacher
Sharon Freedman	Instructional Aide
Randi Gassett	Instructional Aide
Mark Giles	Custodian
Lisa Greene	Instructional Aide
Julie Gunderman	Food Service Secretary
Sean Hansen.....	Instructional Aide
Claire Harrington	Food Service
Cheryl Hetherman	Special Education Teacher

OXFORD HIGH SCHOOL (continued)

Jamie Hetherman	Head Custodian
Pat Hokanson	Food Service Director
Eric Jenkins	Social Studies Teacher
Julie Johns	Special Education Teacher
Deb Jolin	Food Service
Cassandra Klimczuk	Mathematics Teacher
Marcia Krantz	English Teacher
Patricia Lal	Spanish Teacher
Virginia Lilley.....	Guidance Secretary
Tara Linfield	Science Teacher
Candace Lirange	Spanish Teacher
Paul Lirange	Mathematics Teacher
Christopher Logan	Building Substitute
Commander Michael Masley	Naval Science, Navy Jr. ROTC Instructor
Kevin May	Science Teacher
Anthony McDonald	Instructional Aide
Debra McDonald.....	Principal's Secretary
Melissa McConnell	Instructional Aide
Evelyn Mwenye	Digital Design Teacher
Dung Nguyen	Physical Education
Karen Noone-Yvon.....	School Psychologist
Kathleen Norrgard	Special Education Teacher
Courtney Nugent	English Teacher
Michael O'Brien	Instructional Aide
Veronica Pastier.....	Food Service
Anthony Perry.....	Technology Department
Rachel Piette	Special Education Teacher
Mary Jane Racicot.....	Secretary
John Reynolds.....	Technology Department
Patricia Ross.....	ISS Coordinator
Edward Sikonski	Adjustment Counselor
Patricia Spitz	Instructional Aide
Kara Stockhaus	History Teacher
Janice Swindell	Science Teacher
Jaimee Taborda	Art Teacher
Matthew Tyrell.....	Math Teacher
Thomas Ward.....	Adjustment Counselor
Matthew Welsh	History/English Teacher
Ryan Whetstone	Science Teacher
Katherine Wieland	Adjustment Counselor
David Youngsman	NJROTC
Elaine Ziembra	School Nurse

PROJECT COFFEE

David Cornacchioli	Coordinator of Alternative Education
Jason Keller.....	Adjustment Counselor
Deborah Dion.....	English Teacher
Deborah Doe	Computer Technology Teacher
Anthony Genatossio.....	Time-Out Room Coordinator
Richard Dube	Horticulture/Landscaping Teacher
Joseph Janericco	Construction Tech Teacher

PROJECT COFFEE (continued)

Mark Lempicki.....	MCAS Mathematics Teacher
Richard Maliff.....	Social Studies Teacher
Christopher Milton.....	Small Engine Repair Teacher
Robin Murphy-Dow	Special Education Science Teacher
Blayne Murray	Teacher
Francis O'Brien.....	Carpentry Teacher

OXFORD MIDDLE SCHOOL

Katherine Hackett.....	Principal
Bennett Milliner.....	Assistant Principal
Jean Aromando	Secretary
Amy Belhumeur.....	Grade 7 & 8 Teacher
Joyce Belverys.....	Instructional Aide
Debra Berthiaume.....	Instructional Aide
Kristie Biando	Adjustment Counselor
Michelle Blood.....	Grade 8 Teacher
Debra Borowko.....	Instructional Aide
Susan Bray	Instructional Aide
Jason Burch.....	Grade 8 Special Education Teacher
Kacey Bush	Grade 5 Teacher
Deborah Campbell.....	Instructional Aide
Wendy Cepetelli.....	Instructional Aide
Scott Cheney	Custodian
Lori Connolly.....	Occupational Therapist
Joanne Cormier	Grade 6 Teacher
Valerie Daoust	Secretary
Gail Davis	Title 1 Teacher
Stacey Decker	Instructional Aide
Melissa Devon	Media Center Coordinator
Sara DiGioia.....	Grade 5 Special Education Teacher
Nicholas Doig	Building Substitute
Lois Doray	Grade 5 Teacher
Barbara Douka	Grade 6 Teacher
Cheryl Dubois	Instructional Aide
Stephanie Dudek	Instructional Aide
Caryn Fugatt.....	Grade 6 Teacher
Colleen Gallagher.....	Grade 8 Literacy Teacher
Elaine Goulas	Grade 5 Teacher
Courtney Granger.....	Building Substitute
Stephen Greene	Grade 7 Teacher
Donna Greenough	Grade 5-8 Physical Education Teacher
Holly Greico.....	Title 1 Teacher Assistant
Amy Grniet	School Nurse
Joanne Grzembski	Grade 7 Teacher
Robert Hankey	Grade 6 Special Education Teacher
Michelle Heath.....	Grade 5 Teacher Assistant
Ian Hennessey	Grades 7 & 8 Teacher
Scott Hersey	Grades 5-8 Physical Education Teacher
Judy Hodgerney	Grades 7 & 8 Teacher
Robin Hornbaker.....	Instructional Aide
Patricia Joyce	Instructional Aide

OXFORD MIDDLE SCHOOL (continued)

Maria Kabala.....	ESL
Jared Kahn	STEM Teacher
Marybeth Karsok	Adjustment Counselor
Audrey Kennen	Instructional Aide
Miriam King.....	Grade 6 Teacher
Betsy Koss	Title I Teacher
John Libera.....	Grades 5-8 Teacher
Angela Lincoln.....	Food Service
Catherine Looney.....	Grades 7 & 8 Teacher
Alyssa Masiello.....	Building Substitute
Susan Moscoffian.....	Grade 7 Teacher
Kara Murphy	Grade 5 Teacher
Claudia Nash.....	Grade 6 Teacher
Melissa Oglebay.....	Teacher Assistant
Gerald Ollis	Grades 7 & 8 Teacher
Jennifer Pariseau	Grade 5 Teacher
Veronica Pastier	Food Service
Jennifer Pierce.....	Grade 6 Teacher
Kimberly Pimentel	Instructional Aide
Ellen Prunier	Grade 6 Teacher
Jessica Racicot	Grade 6 Teacher
Karen Ruiz	Grade 7 Teacher
Sarah Rutkiewicz	Grades 5-8 Music Teacher
Ashley Sahagian.....	Building Substitute
Kristen Scholl.....	Grade 5 Teacher
Irene Shannon	Special Education Teacher
Carol Sheridan	Grade 5 Special Education Long-term substitute
David Smith	ISS Teacher
Erin Stelmach.....	Special Education Teacher Assistant
Linda St. John	Grades 5-8 Special Education Teacher
Paula Sweeney	Custodian
Kerry Tatum.....	Instructional Aide
Ashley Tolman.....	Building Substitute
Richard Vincent	Custodian
R. Steven Vinzi	Grade 8 Teacher
Rhea Walia.....	Grade 8 Teacher
Donna Walsh.....	Food Service
Jennifer Wells	Grade 7 Literacy Teacher
Joshua Whitaker.....	Grade 8 Teacher
David White	Head Custodian
Jessica White.....	Grade 7 Special Education Teacher
Janet Wolfe	Instructional Aide

ALFRED M. CHAFFEE ELEMENTARY SCHOOL

Norman Yvon.....	Principal
Stephen Anderson	Custodian
Nicole Beck.....	Grade 1 Teacher
Tara Bennett.....	Physical Education Teacher
Annette Bent	Instructional Aide
Angela Bernard	Instructional Aide
Brianna Bonin	Custodian

ALFRED M. CHAFFEE ELEMENTARY SCHOOL (continued)

Dendra Bodreau	Kindergarten Teacher
Sara Borjeson	Health Teacher
Deb Boucher	Kindergarten Teacher
Joyce Brescia	Instructional Aide
Bobbi-Jo Cappuccio	Instructional Aide
Kelly Castell	Grade 2 Teacher
Jill Cofsky	Grade 1 Teacher
Cathy Corfey	Title 1 Teacher Assistant
Nancy Cottin	Art Teacher
Carol Davis	Grade 1 Teacher
Kim Davis	Kindergarten Teacher
Joyce Dziedzic	Grade 2 Teacher
Brenda Ewings	Instructional Aide
Linda Forte	Guidance Counselor
Tammy Fournier	Kindergarten Teacher
Cheryl Gamache	Instructional Aide
Cara Gilbert	Reading Resource Teacher
Chelsea Giroux	Title I Teacher Assistant
Sandra Granahan	Kindergarten Teacher
Sue Grenier	Secretary
Jill Healy	Grade 2 Teacher
Catherine Herrick	Title I Teacher Assistant
Stephanie Higgins	Teacher Assistant
Karen Iwanski	Speech-Language Pathology Assistant
Angela Jordan	Instructional Aide
Jillian Keller	Grade 1 Teacher
April Knott	Grade 1 Teacher
Kimberly Larson	Grade 1 Teacher
Stacey Lavigne	Literacy Teacher
Cherry Malcom	Occupational Therapy Assistant
Lori McCambridge	Instructional Aide
Kelly McCarthy	Instructional Aide
Leda McCarthy	Food Service
Lisa Murphy	Special Education Teacher
Janice Murray	Grade 2 Teacher
Kristin Ornell	Grade 2 Teacher
Kristin Pliakas	Grade 1 Teacher
Kathy Regele	Occupational Therapist
Sandra Rivett	School Nurse
Nicole Roderick	Instructional Aide
Judy Rodier	Food Service
Patricia Rodier	Grade 1 Teacher
Michelle Roemer	Grade 2 Teacher
Johanna Simkus	Librarian
Nancy Skeates	Instructional Aide
Antoinette St. Germain	Instructional Aide
Laura Stuart	Special Education Teacher
Andrew Targoff	Music Teacher
Jennifer Ugrinow	Kindergarten Teacher
Joseph Vandergrift	Psychologist
Melissa Wood	Title I
Valerie Zuidema	Speech- Language Pathologist

CLARA BARTON ELEMENTARY SCHOOL

Stephen Baroni.....	Principal
Craig Bekier	Building Substitute
Tara Bennett.....	Physical Education Teacher
Lauren Bianco	Building Substitute
Ruth Bond	Crossing Guard
Evelyn Buccico	Crossing Guard
Mary Jane Burke	Grade 4 Teacher
Abby Carlson	Instructional Aide
Ann Marie Carlson.....	Instructional Aide
Marylou Chrisler.....	Instructional Aide
Lori Connolly.....	Occupational Therapist
Alyson Cox	Library Aide
Phyllis Cunningham.....	Instructional Aide
Lysa Dell'Aquila.....	Secretary
Rachel DiDonato.....	Teacher Assistant
Kristi Elwood	Playground Aide
Laurie Faia	Instructional Aide
Mary Freudenthal.....	Grade 4 Teacher
Bonnie Gilligan.....	Grade 4 Teacher
Jacquelyn Gonyea.....	Teacher Assistant
Brian Gunderman.....	Custodian
Jennifer Hall.....	Teacher Assistant
Nora Hammond.....	Instructional Aide
Sandra Jackson.....	Grade 4 Teacher
Erin Joyce.....	Building Substitute
Barbara Keller.....	Playground/Food Service Aide
Joshua Kennen	Educare Aide
Holly Keohane	Instructional Aide
Susan Kirk.....	Grade 3 Teacher
Caitlin LaRoche	Teacher Assistant
Lynn Leigher.....	Grade 4 Teacher
Linda Levie	Educare/Food Service
Cherry Malcolm	Occupational Therapist
Yesenia Marquez	Instructional Aide
Corina McGown.....	Playground/Food Service Aide
Roberta McKay	Educare Aide
Diane Menard.....	Grade 4 Teacher
Julie Meneguzzo	Special Education Teacher
Susan Micciche	Literacy Teacher
Alison Parker	Teacher Assistant
Susan Peltier.....	Literacy Teacher
Denise Perra	Food Service
Laurie Pytko.....	School Nurse
Colleen Rea.....	Grade 3 Teacher
Sarah Roberge	Speech-Language Pathologist Assistant
Laura Schakenbach	Special Education Teacher
Betty Scotti.....	Playground Aide
Katie Sheehan	Pre-School Teacher
Carrie Smeglin	Grade 3 Teacher
Dawn St. Germain.....	Grade 3 Teacher
Christina St. Martin.....	Grade 3 Teacher
D. Lyn Steven	Pre-School Teacher
Kevin Stone.....	Head Custodian

CLARA BARTON ELEMENTARY SCHOOL (continued)

Andrew Targoff	Music Teacher
Mylene Tatum	Instructional Aide
Lynn Thornton	Adjustment Counselor
Cheryl Torosian	Playground Aide
Rebecca Torti	Grade 3 Teacher
Jennifer Wagner	Long Term Substitute
Mary Ann Wilson	Teacher Assistant
Tarry York	Crossing Guard
Nicole Zifcak	Grade 4 Teacher



Clara Barton Elementary School



1872 North Gore District 8 Schoolhouse
at Joslin Park

SCHOOL COMMITTEE

It is with pleasure that I respectfully submit the 2013 Annual School Committee Report to the Town of Oxford.

The Oxford School Committee consists of five elected members of your community. Chairman Brenda A. Ennis; Vice Chairman, Susan Rivelli; Secretary, Sarah Gaucher; member Daniel Coonan and member Alice Walker.

The role of your school committee members is unique, as we oversee the budget process for approval, review and approve all warrant articles for payment, hold contract negotiations with all bargaining units, hire and review the district Superintendent, create and review school district policy and oversee safety policy and procedures.

We require our Superintendent to work in collaboration with our Police Chief, Fire Chief, and Town Manager as well as all town departments and school administrators to ensure that our school buildings and all who enter through the doors have a measure of security, so that no child, teacher or employee will fear entering their school. Our school buildings maintain a level of safety training which includes staff and students. As such, a series of drills are practiced throughout the school year.

We accept the challenges of an ever-changing educational approach to daily learning. DESE – The Department of Education and Secondary Education is continually adding layers of mandated reporting, more specialized testing (PARCC,) specific review standards for our educators and Superintendent. We continue to rely upon the leadership of our Superintendent as he carves a path for the district to follow. As a committee, we understand the importance of evaluations of both Superintendent and faculty. The Superintendent's evaluation is the only review that is held publicly. Your school committee is working with MASC (Massachusetts Association of School Committees) as we develop a working evaluation document for our Superintendent that is both objective and challenging. MCAS scores in our district have improved in many areas but there is still additional work to be done. The relationship between school and home will continue to impact our scores. The

support that students receive from home will resonate into the classroom thus encouraging students to have an enthusiasm for learning.

Parents are encouraged to become involved in their child's education. Supper with the Super now in its second year, is uniting families and educators who are interested in the future of education in Oxford. All families and town residents are invited to attend an evening of dinner and discussion with your Superintendent and school committee members. As we continue to build on the relationship between school and family, we expand on positive learning.

School Committee Forums will be held twice a year. This is a time for parents, residents, and educators to come together in a relaxed atmosphere. Everyone is encouraged to speak openly as we seek a better way to support, finance, and encourage a community partnership with all of our schools.

The Oxford School Committee celebrates learning, standing with those who achieve their personal best and encourages students to excel in every aspect of their educational careers. This cannot be done without the daily support of our Superintendent, Administrators, Technology Department staff, teachers, nurses, librarians, school secretaries, custodial staff, food service staff, teacher assistants, instructional aides, Team Chairs, Psychologists, Social Worker, therapists, bus drivers, bus monitors, crossing guards, playground aides, Central Office staff and volunteers. It takes all of us to believe in the future of our children.

As this current committee reminisces of their term served; we will reflect on the honor it has been to serve our community with Oxford matriarch Mrs. Alice Walker. Mrs. Walker took on a challenge to learn about the school committee role; she inspired each of us and most of all she shared her compassion for children. Mrs. Walker always exhibited her grace and kindness to all. Thank you, Mrs. Walker.

*Respectfully Submitted,
Brenda A. Ennis
Chairman, Oxford School Committee*

OXFORD HIGH SCHOOL

The Class of 2013 concluded their school year on May 24, 2013 on a cloudy evening before a capacity crowd of town dignitaries, family, friends, and faculty/staff. Those present were once again awed by the wonderful speeches delivered by three (3) of the Class of 2013's graduating seniors: Lisa Iudiciani, Blair Reilly, and Caroline Bercier.

The seniors and guests heard an inspiring commencement address given by Judge Margaret Guzman, (OHS Class of 1978).

The class of 2013 has shown their zeal for education with over 93% of the graduates choosing to further their education. A closer breakdown of the future plans for the class is as follows:

- 57% chose to further their education at four (4) year institutions
- 36% chose to further their education at two (2) year institutions
- 2% chose to join the military
- 5% chose to seek employment opportunities

We are extremely proud of our graduates and of all of the students that comprise the Oxford High School "family". We extend our appreciation to the parents, students, faculty and staff for their continued support.

Oxford High School Athletics Highlights— Calendar year 2013

Winter season—

Boys' basketball qualified for the Clark Tournament and won their quarterfinal game vs. Maynard, beating the Tigers 52-51. It was the first Clark tournament win since 2004. They also qualified for the MIAA District Tournament but were eliminated in the quarterfinal round by St. Bernard's of Fitchburg.

Emily Dawidczyk had a great year during indoor track setting Oxford High School records in the 50 yard dash, 55 meter dash, 50 yard hurdles, 55 meter hurdles and long jump.

Emily was the SWCL Champion in the 55 meter dash, the 55 meter hurdles and the 300 meter dash. She was the MIAA State Champion in the 55 meter hurdles and also the long jump. Emily was named The Worcester Telegram & Gazette Indoor track Athlete of the Year for 2013.

Spring Season—

The Varsity Baseball team reached the MIAA Central Mass Tournament finals; losing the championship game to Hopedale 4-1 at Tivnan Field in Worcester.

Emily Dawidczyk once again lit up the track. Emily set four Oxford High School Track & Field records during her senior year. Those records were: 100 meter dash, 200 meter dash, 100 meter hurdles, and the long jump.

Additionally she set SWCL records in the 100 meter hurdles, the 200 meter dash and the long jump. She was also the Central Mass champion in all three of those events, before becoming the State Champion in the 100 meter hurdles. Emily Dawidczyk went on to finish second in the All-New England Meet in New Britain, CT and competed at the New Balance National Track & Field Championships held in North Carolina, both in the 100 meter hurdles.

Major Award Winners for the Class of 2013

Central Mass Athletic Directors' Association Award: Emily Dawidczyk and Aaron Holmberg

Oxford High School Coaches' Achievement Award: Blair Reilly and John Simkus

Fall Season:

The Oxford High School Cheerleaders had a strong second place finish in the SWCL Tournament propelling them to the Regional Tournament. While at the Regionals the girls performed well once again. However, they missed qualifying for the New England Tournament by a quarter of a point (.25).



2013 GRADUATES

Eliana Osmeri Abreu	Eleni Trudy Evangelidis	Sharrie Lin Riley
Katelyn Elisabeth Allain	Donald Edward Freeland, III	Nicholas Daniel Rivelli*
Steven Clifford Barber	Andrew Gunnar Gagne	Rebecca Lynn Rivernider
Tyler Scott Barrie	Mariah Rose Gemme	Nicole Lillian Ross
Megan Victoria Barter*	Victoria Rose Gorman*	Megan Elizabeth Salvage
Mariah Lee Benson	Jessica Lynne Gullbrand*	Alison Taylor Scarborough
Caroline Marie Bercier*	Curtis James Hart	Sara Anne Shaw*
Meredith Anne Bercier*	William Alan Harvey	Devin Carlos Shultz
Tiago Donovan Paulo Bermejo	James Joseph Higgins	John Paul Simkus*
Abigail Elizabeth Biernacki	Scott Eric Holden	Kristina Laura Simkus*
Jenna Marie Bird*	Aaron Francis Holmberg*	Cassie Beth Slauenwhite
Kaelin Rae Brady	Lisa Ann Iudiciani*	Sarah Anne Smith
Connor Dwane Paul Brenneman	Michael Paul James	Alec Tucker St. Germain*
Austin John Brigham	Andrew John Daniel Kalinowski	Andrew Caissie St. Germain*
Zachary Robert Brogna	Jordan Ashley King	Katherine Darling Stevens
Shaylagh Elizabeth Canty	Matthew Robert Kirkland	Megan Grace Stevenson
Drew Edwin Cappos	Kevin Patrick Krouse	Stephanie Lauren Stuczko
Nicholas David Cardoni	Kyle James Krusas	Daniel Paul Swalec
Gianni Marcus Christo	Abigail Baffour Kyei	Marcos Alberto Swantee
Charde Cassandra Christophe	Brandon Lee Labelle	Ashley Elizabeth Sweet
Jonathan Ryan Churchey	Thomas George Lareau	Paul Michael Szczepanek
Ryan Wayne Cimochowski	Caitlyn Michelle Leavitt	Rachel Ann Taylor
Brian Michael Connolly	Alexis MaryElizabeth Lee	Bryana Celeste Thompson
Rachel Paige Cormier	Angela Naasha MacLeod	Tyler John Trella
James Russell Croteau	James Michael Maliff*	Zachary Frank Tremblay*
Cassidy Siobhan Davis	Andrew Rose Manzi	Cindy Hoang Vo*
Gerald Lee Davis*	Gina Nicole Manzi*	Chad Bouton Walker
Emily Donovan Dawidczyk*	Ashley Marie Martinelli	Zachary Eugene Allan Walker
Bryan Michael Decker*	Brendan Alexander McIntire	Anissa Rae White*
Megan Marie Demers	Jazmine Shawn O'Day*	Sarah Nichole Wilson
Nicole Lee Desaulniers	Alexandria Emily Pavao	Cierra Paige Wolfe*
Ryan Michael Donovan*	Nicole Liana Perreault	Trisha Lee York
Mark Andrew Dooling	Richard William Plant, III	Eric Douglas Zito
Jake Christopher Downing	Matthew Mackenzie Reid	
Nicole Jane Dupuis*	Blair Christine Reilly*	
Michael Vincent Elliott	Kristen Lillian Riel	

* National Honor Society



OXFORD HIGH SCHOOL SCHOLARSHIP RECIPIENTS 2013

Oxford Grange Scholarship
Taft Charitable Trust Scholarship
Irwin & Lillian Pottle Scholarship
Caroline Bercier

Jane C. Robertson Memorial Scholarship
Wayne Westall Scholarship
Blair Reilly

Mary Olive Wood Scholarship
Oxford High Booster Club Scholarship
Taft Charitable Trust Scholarship
Lisa Iudiciani

Gahagan Trust Scholarship
Cierra Wolfe

Gahagan Trust Scholarship
Zachary Brogna

Mary Olive Wood Scholarship
Cindy Vo

Mary Olive Wood Scholarship
Abigail Kyei

Faculty & Staff Scholarship
Angela MacLeod

The Massachusetts Elks Scholarship
Auburn/Webster No. 218 Elks Scholarship
Gerald Davis

The Marion Lazaro Memorial Scholarship
Cassidy Davis

Stephen Kowaleski Scholarship
David Richards Scholarship
Nancy Bennett Scholarship
Rebecca Rivernider

Irwin & Lillian Pottle Scholarship
Aaron Holmberg

Frank Sanella Scholarship
H. Ellsworth Hobbs Scholarship
Lillian Pottle Scholarship
Kristina Simkus

Doris Boyle Scholarship
Alexandria Pavao

OHS Art Scholarship
Huguenot Arms Scholarship
Elsie Moscoffian Scholarship
Katherine Stevens

Faculty & Staff Scholarship
Chaffee Brothers Scholarship
Zachary Tremblay

Mary Olive Wood Scholarship
St. Ann's Church Scholarship
The Chip Hanlon Memorial Scholarship
Jeffrey Fallavollita Memorial Scholarship
Annissa White

Steven Hull Memorial Scholarship
Duncan Wilson Scholarship
Smith Hughes Scholarship
Andrew St. Germain

Jeremiah Moffitt Scholarship
Elizabeth Gomes Scholarship
Sara Shaw

IPG Photonics Scholarship
Austin Brigham

IPG Photonics Scholarship
James Maliff

IPG Photonics Scholarship
Pytko Scholarship
John Simkus

John S. Lane & Son Scholarship
The American Legion Scholarship
Oxford Education Association Scholarship
Oxford High School Booster Club Scholarship
Lisa Yucatonis Memorial Scholarship
Irwin Pottle Scholarship
Stanley Z. Koplik Scholarship
Nichole Dupuis

Hannah Harwood Scholarship
Webster/Dudley/Oxford Chamber of Commerce
Scholarship
Taft Charitable Trust Scholarship
Oxford Woman's Club Scholarship
Clara Barton Nursing Scholarship
Dr. Walter Schur Memorial Scholarship
Oxford High School Booster Club Scholarship
Oxford District Nursing Scholarship
Jenna Bird

Danny Clem Athletic Scholarship
Oxford Police Association Scholarship
Oxford High School Booster Club Scholarship
Oxford Woman's Club/Josie A. Tyler Scholarship
Glenn Pottle Scholarship
Oxford EMS Scholarship
Steve Hogan Memorial Scholarship
Tyler Barre

Amy LeFleche Memorial Scholarship
The American Legion Scholarship
Emily Dawidczyk

Danny Clem Athletic Scholarship
Taft Charitable Trust Scholarship
Clara Barton PTO/John Calley Memorial Scholarship
Joanne Anderson Scholarship
Algot & Ruth Anderson Scholarship
Webster Spring Scholarship
Oxford Education Association Scholarship
Oxford Woman's Club Scholarship
Gina Manzi

Steven J. Hogan Memorial Scholarship
Nicholas Rivelli

2013 John and Abigail Adams Scholarship recipients:

Sonny Lucas Bates
Dylan Robert Bordeaux
Meriel Shannon Borowko
Jaime Lynne Brodeur
Amanda Brooke Davis
Christopher Alexis DeJesus
Brea Hart Dell'Aquila
Alexandra Marie Devon
Aaron Jacob Foy
Margaret Ann Gay
Angela Marie Grasseschi
Jennifer Ann Greenwich
Daniel James Harvey
Colton Tate Herman
Lily Marie Krantz
Marina Ashley LeBlanc
Meghan Marie McCarthy
Michael Paul McCarthy
Brian Arnold Merritt
Kevin Richard Merritt
Benjamin Patrick Murray
Robert Martin Painter
Angelina Christina Papageorge
Ronald Joseph Pytko
Steven Raymond Rivera
Keith Joseph Sisterhenm
Nicole Marie Stearns
Shelby Joy Stretton
Erin Rose Sullivan
Joel Michael Wentworth, Jr.



NAVAL JUNIOR ROTC UNIT

The Naval Junior ROTC Unit of Oxford High School continued operating through a seventeenth highly successful year of operations. 56 students were enrolled across the four year long academic electives in this special program. Oxford cadets again compiled an impressive list of activities, trips, competitions and community service projects completed throughout the calendar year.

The NJROTC Drill Team and Color Guard continued its record of excellence in multiple regional competitions. Despite having over 67% of the Drill Team comprised of 1st year cadets, Oxford's Pirates earned Best School of League Season 2nd Place Overall Honors in the Southern New England Drill League (SNEGL) in both the Armed and Unarmed Divisions continuing their top performances for the eleventh straight year. The OHS teams further earned three Best School of League Season awards among eight individual events routinely entered in four meets during the 2012-2013 season. These included four Best School of League Season finishes in 1st place as best school in the drill league for Armed Team Inspection, Armed Regulation Drill, Unarmed Color Guard and Unarmed Exhibition. They finished 2nd in three additional events, 3rd in another two. Plans to return to an 11th appearance at the nation's largest single day JROTC Drill and Color Guard National Tournament at Montgomery, Alabama were dropped when word was received that the American Legion National Drill and Color Guard Tournament was first rescheduled and later cancelled. However, at the 4th and final league meet of the Southern New England Drill League, with well over 110 family, friends and past drill alumni cheering them on, the OHS Pirate Cadets returned home with top three finishes in 14 out of a possible 19 available categories. OHS cadets John St. Germain (2), Brian Merritt (2), and Austin Hewko (1) earned individual medals for the season as well. Drill Team members were tutored throughout the season by Master Chief David E. Youngsman, USNR (Ret) in his third year as a Naval Science Instructor and Drill Team Coach aided by Assistant Drill Team Coaches and former

NJROTC national championship team members Breeyn D. Green and Jason A. Green. Color Guard members continued to train and perform under the watchful eye of eighteen year veteran Commander Michael C. Masley, Jr., US Navy (Ret). The 2013-2014 season opened on November 15th and will be summarized in the 2014 annual report.

Oxford's NJROTC Color Guard and Honor Guard represented the school and town at over sixty- five high visibility events in 2013, including leading both the Town of Oxford Veterans Day and Memorial Day and Little League Opening Day parades as well as the memorable Oxford 300th Anniversary Parade in July and the annual Town of Oxford Breakfast for Veterans in November. Opening ceremonies were performed at multiple home games for the OHS sports teams, all Town Meetings and the Class of 2013 Graduation Ceremonies. Cadets also appeared at the Auburn-Webster Elks for their annual Veterans Day Dinner and Flag Day Ritual /Father's Day Breakfast, and the unit's annual End of Year Awards banquet sponsored by the Lodge. The cadets made their third appearance leading the massive Celebrate Massachusetts Evening Parade at the Eastern States Exhibition in September with over 150 participating groups where Oxford cadets again took top honors and a prize award from Big "E" officials. OHS Cadets honored an invitation from State Senator Richard T. Moore to perform a sixth consecutive ceremony at the annual Polish American Veterans Communion Breakfast at the Webster Post. Color Guard further performed ceremonies at the American Legion Massachusetts State Convention where they met many Legion and state government officials. Their appearance resulted in the Mass American Legion and Mass Legion Auxiliary Officials providing two additional full \$350.00 tuitions for Oxford students to attend the 2013 American Legion Boys and Girls State Programs held at Stonehill College in Easton Mass. The Senior NJROTC Instructor continued coordination of the school's participants and tuition sponsorship so that selected Oxford students attend free of charge. Aside from the two tuitions earned by cadets for their OHS peers by opening the Legion convention, a

generous donation from the Oxford Legion Auxiliary Unit #58 provided additional female student tuitions to permit regular Oxford female students to attend while OHS cadets were involved with other camps. NJROTC further provided tuition for one additional Oxford male student to attend. Ben Murray and cadets Dylan Bordeaux and Brian Merritt attended 2013 Boys State while Erin Sullivan and cadet Elizabeth Saucier represented the school at the 2013 Girls' State – all participants were Seniors in the Class of 2013. At the 2013 St Patrick's Day Parade, an eighteen member cadet Honor Guard and Color Guard unit again earned OHS top parade honors as Best Color Guard (9th consecutive time) from among over 240 participants in the three division Worcester parade recognized as the second largest in the Commonwealth of Massachusetts.

Oxford's Precision and Sporter Class
Marksmanship Shooting Teams competed in at least four national postal competitions as well as in the annual Secretary of the Navy and Civilian Marksmanship Program (CMP) National Navy JROTC Air Rifle National Championship Shootout. Master Chief Youngsman and volunteer Breeyn D. Green (Assistant Coach) continued to hone new shooting team members with significant progress made in training incoming new cadets. In the 2013 Secretary of the Navy JROTC National Air Rifle Postal Competition, sophomore cadet Desiree Anderson and senior Tom Young placed in the top 30% positions among over 198 cadets in the NJROTC Area FOUR region which includes all NJROTC schools in a 14 state region and all units in Europe. Five Oxford NJROTC Academic Teams (25 cadets) competed against over 1725 teams nationally in the annual NJROTC National Academic Exam in March, with Team #3 placing in the 28th percentile and capturing top honors among all Oxford cadets.

Commander Joseph Hankins, the NJROTC Area FOUR Manager conducted the rigorous and formal biennial Area Manager's Inspection and Pass in Review Ceremony of the Oxford Unit on November 8th in 2012 so there was no formal inspection conducted within calendar year 2013. However, weeks of intense cadet preparations

for the demanding evolution resulted in the unit earning highest grades of "outstanding" in all seven primary inspection areas – the highest grades a unit can earn under the new six tier grading system used by the Navy since 2012. Singularely noteworthy comments in many areas, including parental and community support and cadet involvement in the community service came from the Area Manager in the November inspection report.

In addition to the four drill league competition trips and multiple Color Guard appearances mentioned earlier, cadets enjoyed several field trips throughout the year. Special arrangements were made for 2 female cadets (junior Diana Hinojosa and sophomore Amber Calcano) to participate in the annual three day Green Mountain Youth Leadership Conference (YLC) sponsored by the national Military Orders of World Wars (MOWW) over Easter Weekend from March 28th – 31st. Later in the year, four additional cadets, Ivonn and Obmarie Rodriguez, Manjeet Gill and David Delaney, made the 250 mile trek to attend the nationally recognized leadership development camp from December 6th – 9th in 2013 at Norwich University. During the trips, cadets spent an overnight in Burlington, Vermont and the next day conducted a small Pearl Harbor Observances at the Lone Sailor Navy Memorial on the shores of Lake Champlain in sight of the Revolutionary War naval battles of Lake Champlain which turned back the first British invasion of the colonies on October 11th, 1776, and Valcour Island which turned back a British Invasion from Canada during the War of 1812. Although normally closed from October through April each year, special arrangements were coordinated with the Ethan Allen Homestead Museum Curator and State Park officials. The special liaison resulted in Oxford cadets treated to special presentations and hands-on experiences in Ethan Allen's actual home by the curator of the museum and the lead expert on Ethan Allen for an outstanding first-hand look at American history. Tours of the actual homestead site followed with discussions on early settlers' living conditions and efforts to sustain themselves. Cadets later toured the Vermont Statehouse in Montpelier, walking

through the acoustically amazing House and Senate chambers as well as the exceptional painting and sculpture galleries of famous Vermont residents, including original oil paintings that of Montpelier resident Admiral George Dewey, hero of the Battle of Manila Bay in the Spanish American War, whose same picture cadets see illustrated in the Naval Science II textbooks used at OHS. Several other famous Vermont attractions, like a visit to the Stowe area ski complex, the Cabot Cheese Co-Op, the original Ben and Jerry's production plant, Cold Hollow Cider Mill and the Morse Maple Sugar Farm, were likewise toured to expand the educational experiences of the trip before commencing the conference. At the December YLC Conference, Cadet Obmarie Rodriguez received top honors of all participants for her essay on the US Constitution and Bill of Rights amongst all participants at the conference – the second Oxford cadet to earn such distinction at that prestigious national camp. Annually, the Worcester Chapter of the MOWW graciously sponsors one tuition for one Oxford NJROTC cadet while the OHS NJROTC Unit itself assumes full sponsorship of all remaining YLC tuitions, all Leadership Academy – Sail Training Program Tuitions and all unfunded American Legion Boys and Girls State tuitions and other costs for all remaining OHS cadets thanks in part to a grant received from the Cecelia Smolenski-Millette Trust Fund and donations from a number of regional sources. Oxford cadets conducted their 11th formal Navy Military Ball at the Wachusett Country Club in on February 22nd, 2013, with a record crowd of over 155 in attendance including eligible cadets, parents, family members, invited dignitaries, school administrators, select NJROTC alumni and select senior members of the National Honor Society. More field trips for Oxford Naval Science students were made to several of the US Navy Submarine Force Training facilities at Naval Submarine Base in Groton, Conn and to the US Coast Guard Academy at New London, Connecticut in June. During vacation on December 27th 2013, cadets and parents visited historic Elms, Marble House and Breakers mansions, all decorated for the holidays at Newport, RI.

The four day Basic Leadership Training (BLT) experience remained a cornerstone to new cadet development and Oxford had the good fortune of again participating in two cycles in 2013. In May, twenty cadets travelled to Naval Station Newport RI to join over 100 cadets from four other JROTC schools for a four day camp which was coordinated by NJROTC Unit North High. Another twenty five joined over eighty peers from Quabbin Regional NJROTC for another BLT conducted in September coordinated by that school. In both instances, Oxford NJROTC enjoyed a 100% graduation rate and saw several cadets earn individual medals for top performances in academics, physical fitness, orientation and overall performance observed over an intense four day course operated by volunteer Army and Marine Corps drill instructors. The seventeenth annual End of Year Awards Banquet was conducted in June at the Auburn-Webster Lodge of Elks with over 245 people in attendance including cadets, proud family members and over 45 representatives of local and regional civic and veteran's organizations that sponsor awards for Oxford Cadets to supplement national recognition awards earned by Oxford cadets. In July over 30 family members and cadets traveled to Naval Station Newport to participate in the graduation ceremonies at the NJROTC Area FOUR Leadership Academy and Sail Training Program conducted over two weeks from 29 June - 12 July 2013. Oxford Cadets Manjeet Gill, Diana Hinojosa, Christopher Knight and Austin Hewko earned the distinguishing silver chord awarded to all graduates. Only 1% of all cadets in the nation are picked to attend and actually graduate from the intensive camp. Master Chief Youngsman returned for a second consecutive year to Leadership Academy as Blue Platoon Instructor for over 45 top ranked cadets representing over 54 schools across the Northeast Region dedicating over 265 hours of effort to the 2 week LA-ST experience.

Less than four weeks later in early August, Master Chief Youngsman represented OHS at the annual three day Navy In-Service Conference for naval science instructors at McGuire Air Base in New Jersey. A multi-day

Freshman Introduction Camp was conducted simultaneously back at OHS for new incoming cadets the first week in August which included a day trip back to Newport, Rhode Island. Over 65 cadets, family members and special guests, including School Committee members and cadets from both NJROTC Units at North High School and Quabbin Regional High School, were provided a free two hour Sea Cruise around Narragansett Bay aboard Newport's largest tall ship – the 145 foot long schooner SS Aurora. For the fifteenth consecutive year, IDC Corporation of Newport sponsored NJROTC Unit Oxford for this spectacular day cruise in recognition of the OHS Cadets' community service and exceptional achievements in drill competitions and receipt of national recognition from the Navy.

In May near the end of school year 2012-2013, Navy Program Offices in Pensacola, Florida announced that Oxford had earned a record 13th **Naval Service Training Command (NSTC) Distinguished Unit Award – Oxford High's 13th such top national award in the 14 years of the award's existence. Receipt of this award marked Oxford's twenty-second successive national program recognition earned by active Oxford High School students enrolled in this special college credit producing elective.**

Oxford cadets remained very active in special community service works. They conducted the fourth annual Military Ball Charity Auction raising over \$1175.00 for the Oxford Ecumenical Food Shelf to support local families. Those funds were supplemented with a 300th Anniversary Charity Auction of authentic Patriots Jerseys and a four and a half foot Vermont Teddy Bear, the latter item obtained through a special discount arrangement with The Vermont Teddy Bear Company made during the Vermont Youth Leadership Conference trips. The two day 300th Anniversary Auction netted nearly \$1200.00 and was supplemented with nearly \$600.00 generated from similar Charity Auctions at the annual OHS Homecoming and at a special three month auction which culminated in December with another super large Teddy Bear from the folks at Vermont Teddy Bear.

The combination of these four lengthy charity undertakings allowed Oxford NJROTC cadets to present a check to Food Shelf administrators in December 2013 at the annual food basket distribution for \$3000.00 - raising the OHS cadets' total donations over the past three years to over \$5000.00 to support local Oxford families. Cadets and instructors also joined in OHS Student Council and National Honor Society sponsored food drives, Thanksgiving basket drives and toy drives.

Further, Oxford's student-cadets completed over 2500 documented hours of community service for the school year 2012-2013 – continuing a seventeen year tradition of exceeding 2350 hours of documented volunteer service in over twenty-five projects across the calendar year. As stated at the August 2013 NJROTC Instructor In-Service Conference at McGuire AFB, Area Manager CDR Hankins cited the Area FOUR Average for community Service at about 18 hours per cadet. Oxford cadets once were rated the top performing cadets in AREA FOUR by averaging over 48 hours per student – tops amongst the 54 NJROTC schools in Area FOUR! The OHS NJROTC Unit and cadets simply could not respond to all community service requests in 2013 whether the calls came from groups or individuals. However, the 2013 cadet responses to solicitations for help included helping Oxford veterans decorate all Oxford cemeteries for Memorial Day with over 1100 new American Flags, conducting periodic monthly sweeps of a two mile stretch of Route 12 for the Massachusetts Adopt A Highway program, assisting with Food Shelf's holiday food distribution efforts for over 200 families, performing annual appearances for local groups such as Town of Oxford Veterans Dinner at the Senior Center, assisting with weekly Bingo operations and the Annual Veterans Day and Flag Day / Father's Day Dinners at the Auburn-Webster Lodge of Elks, performing at Senator Richard T. Moore's request at the annual Polish-American Veterans Breakfast in Webster, assisting with 300th Anniversary setups and cleanups, helping Operation Graduation events like Breakfast with the Easter Bunny in March and Breakfast with Santa Clause in December, babysitting for parents on four separate

occasions at the four district schools in support of Supper with the Superintendent, assisting with coordination of the OHS National Honor Society Induction Ceremonies and reception, purchasing recognition flowers for presentation to Oxford Veterans during the annual Veterans Day and Memorial Day Parades and helping wrap Christmas presents with the Clara Barton-Joslin School PTO presents wrapping events in December. Cadets likewise fulfilled the roles of ten members of a Living Nativity Pageant and the pageant narrator at the annual Oxford Bandstand Tree Lighting Ceremony on December 5th for the seventeenth year. On December 18th, cadet seventeen year traditions included a special delivery of clothing, toiletries and goods as well as over 100 pounds of ham to the Worcester Homeless Veterans Shelter on Grove Street as part of their Christmas `holiday outreach program done since 1996. Shelter officials again cited the Oxford ham donation as the core for their efforts to provide Christmas Day dinners to nearly 200 residents and over 400 walk-ins. Additionally, special research through the end of August 2012 highlighted evidence that Oxford High's NJROTC Cadets have completed over 53,500 hours of documented community service over the unit's first 17 years of operations. The research brought up other distinguishing points including highlights that NJROTC Unit Oxford was selected as the first Junior ROTC unit of any of the four sponsoring JROTC services to be named a White House National Daily Point of Light among over 3500 total JROTC units globally – recognition that like the Most Outstanding Unit in the Nation that Oxford High School cadets earned in 2000 at the five year old mark, can only be earned once.

OHS NJROTC continued to be only one of four unit approved by the Navy to continue a second year of Science, Technology, Engineering and Mathematics (STEM) initiatives to Oxford High School thru the "Sea Perch" project. Initially an entire construction tool line and 10 complete kits were sent to Oxford to provide all cadets in the NJROTC Program the opportunity to receive hands-on training to actually build a remote controlled submersible device powered by electric motors. Cadets continued special

supplemental sessions building submersibles, and their prototypes were successfully tested in Carbuncle Pond in both the spring and fall of 2013. As the Sea Perch program expands in the coming years, more complex and challenging submersibles will be made available to NJROTC Oxford and cadets may be able to enter the best performing submersibles at competitions planned at MIT, WPI and other tech educational venues. This entire unique program continues at Oxford without requiring funds from the school budget and will be sustained at no costs to the district in the future. Response to the Sea Perch initiative has been overwhelmingly positive and enthusiastic and cadets look forward to the program's expansion. Sea Perch classroom, hand-on and operational training experiences complement the first STEM initiative that the NJROTC Program brought to OHS over seventeen years ago – that of the capstone Senior Sailing Program associated with the Naval Science IV class.

Additional special honors were bestowed upon the unit through Senior Naval Science Instructor CDR Masley. In November 2012, CDR Masley was surprised with the George P. Guertin Award for Outstanding Community Service to the Town of Oxford by the Oxford Memorial Honor Guard at the annual Veteran's Day Breakfast at the Oxford Senior Center. Subsequently in March 2013 he was selected by an eight member panel of the Worcester Regional Research Bureau as one of four 2013 recipients of the prestigious Thomas S. Green Public Service Award. CDR Masley became only the fourth recipient among nearly one hundred awardees over 25 years to be named outside the municipal boundaries of the City of Worcester for this award and the first from the Town of Oxford. He was joined at that special ceremony at La Maison Francaise of Assumption College by Superintendent of Schools Mr. Allen Himmelberger, OHS Principal Kevin P. Wells, Assistant OHS Principal David M. Nugent, School Committee Chairman Dan Coonan and School Committee member Alice Walker, along with a host of relatives, former cadets, faculty and city and state officials. (The televised ceremony and speeches can be viewed online at www.wrrb.org/events_tsg_awards.html

Later in July, during the Oxford 300th Anniversary Weekend, CDR Masley was one of fifteen members named from a pool of over three hundred nominees as a 300th Anniversary Committee Tercentennial Outstanding Citizen Award recipient for the Town of Oxford.

Oxford NJROTC is again very grateful for all the levels of outstanding community support it continues to receive and the unit is very proud to report that all of its teams, activities, trips, equipment support and special operations were supported in 2013 by another generous grant provided by the trustees of the Cecelia Smolenski-Millette Trust Fund and continued donations from local and regional sources. Grants from the trust funds and continued Navy Program Office support ensure that, other than the 50-50 split between Navy and Town for instructor salaries, no funds from the district school budget are used to upgrade any aspect of the NJROTC Program. These aspects cover new textbooks, new computer technology upgrades for the NJROTC classrooms, purchase of equipment for any of over 16 NJROTC academic, athletic or sport teams, or providing for classroom supplies, material support, classroom consumables, team equipment replacements or upgrades or any activity transportation costs – all are provided to the OHS students volunteering to enroll in the program with no use of school district funds. The cadets and instructors are most appreciative for the ongoing grant support from this trust since its inception to help the Oxford NJROTC Unit be as self-sufficient as possible.

Unique summer travel opportunities continued for Oxford NJROTC cadets participated in a free sea cruise donated to the Oxford NJROTC by the IDC Corporation of Newport. The multi-hour cruise around Narragansett Bay was conducted aboard Newport Rhode Island's largest tall ship, the 145 foot schooner SS *Aurora* shown above. While aboard, each cadet experienced basic seamanship, helped hoist the sails and some even got a chance to steer the vessel with its wooden wheel while using sailing



and leadership skills learned in the Naval Junior Reserve Officer Training Corps Program at Oxford High School.



Oxford Cadets continued their tradition of very proactive community involvement, logging over 2350 hours of volunteer service to bring their seventeen year total to well over 53,000 hours of service. Oxford's cadets were cited again for having the highest per capita average of community service among all cadets in 52 schools in NJROTC Area FOUR (Northeast USA and Europe) by the Area 4 Manager, CDR Joseph W. Hankins. Oxford cadets averaged over 50 hours per student while the Area and national average has hovered near 18 hours per cadet. Here many of the cadets who volunteered to help at the Oxford Ecumenical Food Shelf Holiday Basket Distribution in December join Cadet Company Commander Dylan Bordeaux in presenting a check for \$3000.00 to Food Shelf Director Mr. John Kneeland. All Oxford High cadets' primary fundraising efforts since 2010 have been solely for Food Shelf support. Through 2013 cadet charity fundraising in multiple events has generated over \$3000.00 in donations to help local families which Food Shelf personnel can use to purchase \$10 worth of food for every dollar donated.

An eighteen member Naval Junior ROTC Unit Oxford High Cadet

Staff, Color Guard and Special Honor Guard Detail steps off to lead the massive Oxford 300th Anniversary Parade held on July 14th, 2013 . The



Cadets routinely are requested to lead the Town of Oxford Memorial Day Parade, Veterans' Day Parade, Little League Opening Day Parade and an entire second division of the City of Worcester's annual St Patrick's Day Parade – the second largest in the Commonwealth of Massachusetts.

PROJECT COFFEE

Project COFFEE (Cooperative Federation for Educational Experiences) was established in 1979 to provide an alternative educational program for students in grades 7-12 who are at-risk of dropping out. The program provides academic, vocational, and social-emotional support to students. Project COFFEE's vocational students can be seen throughout the community providing construction, landscaping and small engine repair services to community organizations as well as to needy families.

Project COFFEE services students from Oxford and tuitions in additional students from surrounding communities. This tuition-based program is financially self-sufficient.

Six students earned high school diplomas and two students earned certificates of attainment in June of 2013. We are very proud of these students and their accomplishments.

MIDDLE SCHOOL

The Oxford Middle School (OMS) enrollment as of October 1, 2013 totaled 618 students. Of this number 151 are in grade 5, 144 are in grade 6, 159 are in grade 7, and 164 are in grade 8.

The mission of Oxford Middle School is to form an academic and social bridge connecting the elementary and high school levels. We are a student-centered school and we provide a dynamic and safe environment that ensures learning for all students. We are dedicated to continuous growth and improvement of existing programs and curriculum. In our middle school concept, each grade level is separated into academic teams. The team model requires that the same group of teachers share a common group of students housed in the same part of the facility for the same block of daily instructional time. Students follow a four-day rotating schedule. This means that a letter will represent every day and classes will rotate so that the same class will not be taught at the same time every day.

Over the past few years, we have implemented some restructuring strategies that have allowed for all students in grades 5-8 to take Literacy everyday as a core subject for the entire year in addition to their English Language Arts class, also taken daily. This effectively doubles the time previously allowed for English Language Arts, a commitment reflected in our improved scores in MCAS in the area of ELA. In addition, this fall we implemented the Massachusetts Tiered Support System. Through this program, we have added 4 teaching assistants to provide support and interventions in Literacy and two teaching assistants to provide interventions and support in math.

This past spring, we entered into a new program with the assistance of the Department of Elementary and Secondary Education (DESE) called "Learning Walks." In this program, small groups of teachers trained in the program visit several classrooms in a day to observe specific best practices in teaching. After each room is visited, there is a short debriefing where the visiting team discusses evidence observed of the selected attribute. A comprehensive debriefing is done at the end of the day to summarize findings to be shared with the entire staff. In OMS, we have already trained nearly all of our teachers in this program, and all have had a chance to be on a visiting team this fall. This program has been extremely well received by our teachers who perhaps for the first time, were able to see other teachers at work and observe the effectiveness of various teaching methods first hand. We have expanded the program to include Instructional Rounds when teams of Administrators visit classrooms to make observations and then debrief.

Although our Healthy Choices grant, which supported our commitment to living a healthy lifestyle, has expired, we continue to maintain the spirit and some of the programs begun through the grant. Our breakfast program continues to thrive. When the program began in November of 2006, 47 children joined the "Breakfast Club." Numbers have steadily increased to almost 150 members. Students

enjoy the added benefit of socializing with their friends and eating a good breakfast. Other initiatives continued by the school include an annual fruits and vegetable tasting during a lunch in the spring, a poster contest, Healthy Choices lunch raffles where students who eat a healthy lunch get tickets that are entered into a raffle for prizes, and visits by the Worcester Sharks mascot, Finz, and his handlers to promote healthy living. The program also sponsors the Walking and Hiking club that enjoys healthy walks after school during sessions in the fall and spring, and rapping up with an off campus hike at Buffumville Park each spring. To complement our math and science programs with hands on, practical learning, we implemented a STEM (Science Technology Engineering and Math) program as an enrichment course for students in grades 6-8. Mr. Jared Kahn leads this popular new program now in its third year.

We continue to host the Faculty Council Group, and the Oxford Middle School Advisory Council (OMSAC), which is a parent advisory council. We believe that allowing all concerned parties to have a voice in the governance of the school gives insight to what happens on a daily basis at the school.

Our program of study for students includes core curriculum classes and unified arts classes. Our core courses include: English Language Arts, mathematics, science, social studies, and literacy. Our Unified Arts Program consists of general music, physical education, Math Assistments, and STEM.

We are continuing the MAP (Measures of Academic Progress) testing program. It is a computer-generated test in math and ELA which is linked to the Massachusetts Curriculum Frameworks. All students in grades 5, 6, 7 and 8 take the test three times per year. The results from these tests are immediate and can be used as predictors of success on MCAS. Administrators, teachers and Guidance staff use the data collected to plan curriculum, schedule groups of students and differentiate instruction. Students are given a *lexile* score (a nationally accepted scale designed to measure text and

reading abilities). Knowing the student's lexile score allows the student to select reading material at an appropriate reading level. Books in the Media Center are color coded to identify lexile ranges for our students.

In addition to our co-curricular classes, there are a number of after-school programs and extracurricular activities that take place at the middle school throughout the school year. They include after-school tutoring, Morning Math, Homework Center, Student Council, National Junior Honor Society, band, jazz band, MCAS Minutes, Games Club, Ski Club, *Pirates' Post* (newspaper), chorus, yearbook, intramural sports, basketball, field hockey, cardio aerobics, Walking and Hiking Club, cheerleading, Math Club and Peer Buddies, to name a few. We also have a number of cultural assemblies for students and our music department sponsors two concerts and several recitals each year. The generosity of the Friends of the Oxford Middle School (FOMS) has made it possible to offer many of our after-school programs and activities.

Our theater program has proven to be an overwhelming success. In 2013, our thespians presented *Captain Bree and Her Lady Pirates* to three performances of sold out audiences. This year our intrepid performers are preparing to present *Doo Wop Wed Widing Hood* in the spring.

The Student Council, with adviser Ms. Amy Belhumeur, conducted another very successful food drive for Thanksgiving; donating all collected food items to the Oxford Ecumenical Council. The National Junior Honor Society under the leadership of advisers Mrs. Grzembksi and Mrs. Gallagher collected food as well.

Mrs. Katherine Hackett continues as the Principal. Mr. Bennett Milliner resigned at the end of the 2012-2013 school year. Mr. David Cornacchioli will join the administrative team at the middle school. Together they continue to plan and implement changes and improvements that will move the middle school forward in the 21st century.

The physical plant that houses the middle school has been receiving some needed updates. In recent years, renovations to the gymnasium were completed. We have worked to paint and rehabilitate several classrooms. One of those classrooms was completely decorated and furnished as a Testing Center. This area offers an excellent alternative setting for students who need small group testing, extended periods of time for testing, or any other special accommodations. Another room became the Math Assisstments Computer Lab, and an adjacent classroom became another well equipped computer lab complete with Smart Board technology for use by any teacher. The summer of 2012 saw the completion of the new roofing project, leaving the middle school dry inside for the first time in many years. The Oxford Middle School Building Project continued in the summer of 2013 with replacement of windows, exterior doors and the painting of the white trim. We are on track for the third and final phase of the renovations project for the summer of 2014. That phase is scheduled to replace the ventilation system throughout the building. These improvements will allow the building to serve us well into the 21st century.

The Media Center also underwent an update when thirty-five new flat screen computers were added along with new furniture. The center is truly inviting and a place where students enjoy learning. Hundreds of new books were also added to the collection to offer information and knowledge to our students. *Study Island*, an Internet-based MCAS prep program, is available to all students in the Media Center as well as on any computer that has Internet access. Both Mrs. Melissa Devon, Media Center coordinator, and Mr. Neil Trahan, Technology Director, have worked tirelessly to make the Media Center the learning center that it is today. Although Mrs. Devon resigned to accept a teaching position, Mrs. Christine Colonero was hired as the Media Center Coordinator. She is carrying on the fine programs established and expanding to include others.

In addition to the upgraded technology in the Media Center and the new Computer Labs,

the middle school continues to target technology as a key area to develop and improve. We have added portable carts with laptop computers and iPads for student use, and we maintain several large flat screen TVs for instruction programming, 8 Smart Boards (and 2 more are on order) and 2 media carts, each containing an LCD projector, laptop, DVD player, etc. We have made tremendous progress in the area of technology. This has enabled us to challenge the students to log on and drill their MCAS skills at home, as well as in school. Contests are sponsored by Mrs. Looney who runs the Math Assisstments computer lab and Mrs. Daly, the Curriculum Coordinator for the District.

Finally, we offer sincere thanks to the students, parents, staff, community, Superintendent of Schools Allen Himmelberger, Business Manager Richard Mathieu, the Oxford School Committee, the Oxford Middle School Advisory Council, and the Central Office Administration Staff for their support and commitment to the Oxford Middle School. We could not have done any of this alone. Things work best when we work as a team.

ELEMENTARY SCHOOLS

The A.M. Chaffee and Clara Barton Elementary Schools have high expectations for the children of Oxford. We continue to work toward meeting our goals at the elementary level. We attribute our success directly to the dedication of our teachers and the support and cooperation of our students, their families and the community.

The Chaffee School serves all of the Kindergarten, First, and Second Grade students of Oxford, while Clara Barton School serves all students in Pre-K, Grade 3, and Grade 4.

In September of 2013 the district introduced a new Mathematics program called *envision Math*. The program is aligned with the Common Core State Standards for mathematics. The children are displaying a more in-depth understanding of mathematical concepts as a result of this program. Our Reading program is Scott Foresman Reading. Literacy is a major emphasis and is supported through the Wilson

Fundations program in Kindergarten, First, Second, and Third grade. Both Elementary Schools receive academic support through the federal Title I program. Technology training is on-going to help teachers integrate technology into instruction. In September 2013 all Kindergarten and First Grade classrooms were equipped with interactive white boards. An additional computer lab was created at Clara Barton increasing student access to and use of technology. Our regular program is supplemented by enrichment programs sponsored through our PTO and the local Cultural Council.

We conduct MAP (Measures of Academic Progress) testing for all of our students, in Kindergarten through grade four, in both Reading and Mathematics three times per year. This is a computer-based test keyed into the Massachusetts Curriculum Frameworks. The teachers are using the results of these tests to focus instruction on areas of need for both individual students and the classroom. We continue full implementation of the John Collins Writing program throughout the district. All teachers were trained in the program and our students are writing regularly across all curriculum areas. Our students are also assessed three times a year using the DIBELS (Dynamic Indicators of Basic Early Literacy Skills) test. All teachers in the district participated in Keys to Literacy training in August of 2013. The elements of the program are being incorporated throughout the grade levels and across all curriculum areas.

Positive behaviors are encouraged and recognized through our “Spotted Being Good” program, Chaffee Champs, Mighty Manners, Barton Bucks, and The Barton Wall of Fame. The Second Step curriculum addresses social skills and behavioral literacy and bullying prevention. Our students demonstrate their influence outside of our school community through Pennies for Patients, collections for the Oxford Food Bank, Community Clothing Drive, Toys-for-Tots and other community service activities.

We thank and recognize both of the Elementary School PTOs for their tireless efforts on behalf of our students. We thank the faculty and staff of both Elementary Schools for their dedication to the success of all of our young learners. The support of the Oxford School Committee, Superintendent Himmelberger and community members is also greatly appreciated.

SPECIAL SERVICES DEPARTMENT

The Oxford Public Schools Department of Special Services serves students from age 3 to 22, as required by State regulation 603CMR 28.00 and Federal regulation 603 CFR 300. We support the vision of special education which is to minimize the impact of disability and maximize opportunities and achievement for all of our students.

Special education services are implemented for eligible students with disabilities who qualify under the law, and consistent with FAPE (free and appropriate education). While students suspected of having a disability may be considered for referral through a Building-Based Team (BBT) process, parents have the right to request an evaluation of their son or daughter at any time, either through the attending school or directly through the Special Services Department.

Oxford Public Schools currently provides a variety of special education services to approximately 300 students. The nature of these services is dependent on the child's Individualized Education Program (IEP) and takes place in the least restrictive environment. Services can include occupational therapy, physical therapy, speech/language therapies, functional academics and life skills development/training, and other therapeutic benefits. Educational environments range from inclusive classrooms to alternative settings for students at risk of failing and/or dropping out of school. Additionally, we continue to support the utilization of augmentative communication through technology as well as other state-of-the-art adaptive resources.

Special Education:

There were many staffing changes in the Special Education Department in 2013. The department's Autism/Behavior Specialist returned full time to consult in all of the schools. The department added a Licensed Clinical Social Worker to the staff to assist the schools, students, and families with a wide variety of needs. Teaching assistants were added to the Special Education staff in A.M. Chaffee, Clara Barton, Oxford Middle, and Oxford High Schools to better meet the needs of diverse learners. A new school psychologist was also hired.

The SUCCESS, Jr. program was moved from the Middle School to the High School. This move was made to provide these students with the space and opportunities to meet their diverse needs, particularly in the area of Transition planning and activities. Dr. Karen Noone-Yvon (Secondary School Psychologist) and two high school teachers, Julie Johns and Rachel Piette, gave a presentation at a Department of Elementary and Secondary Education conference on high school transitioning for students with Special Needs in April. Special Education directors and staff from all over the state were able to see examples of how our students and staff in Oxford excel in this area.

During the summer of 2013, district administrators were trained in the Massachusetts Tiered Systems of Support. The training was provided by members of the Department of Elementary and Secondary Education. Training was also provided to all district staff, including Special Education teachers, in staff meetings this fall. This system of support is designed to provide additional supports to students whether they are on educational plans or not. The new Special Education Teaching Assistants have been providing this support in Reading at the middle school this year.

During the summer and the first few months of school Special Education, Title I, and Literacy teachers at A.M. Chaffee and Clara Barton were trained in a new reading program and approach. This program, "Leveled Literacy" by Fountas and PInnell, is designed to help students who have difficulty with the basic foundational skills

in reading. These teachers will be using the skills that they have learned through this program to assist students in our elementary schools to master these skills in order to become better readers.

As part of the response to the district's Coordinated Program Review conducted by the Department of Elementary and Secondary Education in 2012, staff worked to complete all of the required documentation to submit to the state for approval of Project COFFEE as a separate public day school. Thanks to the hard work of David Cornacchioli (Project COFFEE Director), Melissa Widing (Executive Assistant to the Superintendent), and Neil Trahan (Director of Technology) over an 8 month period, Project COFFEE is now fully approved by the Department of Elementary and Secondary Education to serve regular and special education students at the middle and high school levels.

District Homeless Education Liaison

The McKinney-Vento Homeless Assistance Act, reauthorized in December, 2001 as part of the No Child Left Behind Act, ensures educational rights and protections for children and youth experiencing homelessness, and requires school districts to follow the regulations under this Act. As such, the Oxford Public Schools identifies at-risk students and ensures the provision of educational services, including school supplies and Title I services, as well as transportation and free lunch.

Any child experiencing homelessness in the community of Oxford is entitled to access the same free and appropriate public education that is provided to other children and youth. In Oxford, the homeless liaison is the Special Services Director, who can be reached through the Special Services Department at 508-987-6050 x1115.

Mrs. Patricia Suse
Director of Student Services
4 Maple Road
Oxford, MA 01540

TITLE I

Title I is a federally-funded program that provides supplemental education services to ensure that all students have a significant opportunity to obtain a high-quality education and reach, at minimum, proficiency on challenging state academic achievement standards and state academic assessments.

The Oxford Public Schools is a targeted-assistance Title I program. Therefore, the amount of money each school receives is determined by the number of low-income students who attend each school. Students do not have to be from low-income families to receive Title I services. Title I services those students most at risk of failing to meet the state's requirements.

Currently, Title I services are offered at A.M. Chaffee Elementary, Clara Barton Elementary and Oxford Middle Schools. Title I eligible students in Kindergarten through grade two at A.M. Chaffee receive math and/or reading assistance. Also, math and/or reading services are provided to eligible students at Clara Barton in grades three and four. Math assistance is also provided in grades five and six at Oxford Middle School. Additionally, Title I teachers provide before-school math programs and summer enrichment programs at all three school locations.

Title I teachers provided summer camp again for students in grades K through 6. This camp, which is funding completely by the Title I grant, provided skills building in the areas of reading and math for over 60 students during July and August.

Title I teachers have been creating student records in the department's data management system (SEMSTracker) for each student who has been referred for Title I services. This system links student plans and provides information for teachers on what each student is working on for Title I and/or any other services that he/she may be receiving. This system will also be used to help gather information on each student's individual progress throughout the year.

Title I teachers also participated in trainings during the summer and fall in the following programs and initiatives: "Leveled Literacy" program; "enVisions Math" (the district's new math program); Edwin Analytics (the state department's MCAS data management system); Learning Walks (teachers and administrators visiting other classrooms to learn about what is working in other classrooms); and "Keys to Literacy: Vocabulary and Comprehension" (methods of incorporating common approaches, methodology, and vocabulary into all teaching). They are using the skills that they learned in these trainings to better meet the needs of their students.

*Mrs. Patricia Susem
Director of Student Services
4 Maple Road
Oxford, MA 01540*



Clara Barton Elementary School



A.M. Chaffee Elementary School



**BAY PATH REGIONAL
VOCATIONAL TECHNICAL
HIGH SCHOOL**

57 OLD MUGGETT HILL ROAD
CHARLTON MASSACHUSETTS
(508)248-5971 – (508)987-0326
FAX (508)248-4747

John A. Lafleche
Superintendent-Director

AUBURN • CHARLTON • DUDLEY • NORTH
BROOKFIELD • OXFORD PAXTON • RUTLAND •
SOUTHBRIDGE • SPENCER • WEBSTER

**Southern Worcester County Regional
Vocational School District**

2013 Annual Report

Bay Path Regional Vocational Technical High School graduated a class of 238 students in June of 2013, and accepted a class of 305 Freshmen in September of 2013. Our current enrollment has reached 1,111 students.

Of the 29 Oxford Seniors who graduated, 8 are now gainfully employed in an occupation related to their training and 18 are now attending College. Currently, 150 students from Oxford are enrolled in one of our 21 vocational areas.

Twenty-one Oxford students are receiving extra services from our Special Education Department.

Whenever possible, we have continued our practice of utilizing our occupational programs to complete projects for our towns. This year we completed over 91 projects for the Town of Oxford and its residents, including a project for the Clara Barton Center. We will continue this type of work whenever possible, keeping in mind that the projects must be of educational value for our students.

Our Evening School Program continues to serve the adult needs of our 10 town District, as well as an additional 20 surrounding towns. Our Spring and Fall programs had a combined enrollment of 1963, in programs ranging from Business & Finance, Career/ Licensing; Computers; Cooking; Entertainment; Health & Fitness; Hobbies & Crafts; Home & Job;

Language & Art; and Sports & Leisure. The program also offered a wide variety of over 400 online courses, including career certificate programs and courses to satisfy professional development requirements for teachers.

We are taking advantage of every opportunity to seek private, state and federal grants to help us lower our costs to the district towns. In the 2013-2014 school year, we are receiving approximately \$676,506 in various grants. As usual, state and federal money is received with stringent requirements and reporting responsibilities.

The Oxford Public School System continues to provide excellent cooperation for our recruiting program and we are thankful for their efforts. I believe that they share our feeling that all students must be given the right, the information, and the opportunity to make an informed school choice.

We, at Bay Path, will continue to serve Oxford with the finest vocational education programs available for high school students and adults, and will, when at all possible, use our skills and facilities to further town projects as they add to our students' education.

Respectfully submitted,

A handwritten signature in black ink that reads "John A. Lafleche".

John A. Lafleche
Superintendent-Director



**2013 BAY PATH GRADUATES
FROM OXFORD**

Corey James Bourassa
Dean Andrew Brassard
Casie Mary Buffone
Thomas Troy Cane, Jr.
Jami Ann Collard
Cody James Dennis
Bryan David Erickson
Rebecca Lynn Foley
Bryan Marc Germain
Christopher John Handlin
Daniel Joseph Hankey
William David Hanks
Nicholas Randall Iudiciani
Marc Andrew Jolin
Anthony William Judice
Tomas Aiden Kelley
Stacie Karen Masiello
Nicholas Joel Masley
Kevin Joseph Maynard
Benjamin Frederick Menschel
Loukas Mironidis
Donald Benjamin Putis
Kayla Marie Roy
Antonio William Soto
David Loyd St. Germain
Timothy Michael St. Germain
Genoveva Del Carmen Villalobos
Autumn Lynn Walczak
Evangelyn Sayra Wassenaar
Colin Alexander Wolfe

**CONGRATULATIONS
OXFORD
GRADS**



**COMMONWEALTH OF MASSACHUSETTS
WILLIAM FRANCIS GALVIN
SECRETARY OF THE COMMONWEALTH**

Worcester, SS.

To the Constables of the Town of Oxford

GREETING:

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said town who are qualified to vote in Special State Primaries to vote at the Chaffee School, Precinct One and Precinct Four; Oxford Middle School, Precinct Two and Memorial Hall, Precinct Three in said Oxford on **TUESDAY, THE THIRTIETH OF APRIL, 2013**, from 7:00 A.M. to 8:00 P.M. for the following purpose:

To cast their votes in the Special State Primaries for the candidates of political parties for the following office:

SENATOR IN CONGRESS. . . . FOR THE COMMONWEALTH

HEREOF FAIL NOT, and make due return of this Warrant, with your doings thereon, to the Town Clerk, at the time and place of said voting.

Given under our hands this 26th day of March 2013.

John G. Saad)	
Dennis E. Lamarche)	SELECTMEN
Michael Voas)	OF
Henry J. LaMountain, Sr.)	OXFORD
Jennie L. Caissie)	

WORCESTER, SS.

PURSUANT TO THE WITHIN WARRANT, I have notified and warned the inhabitants of the Town of Oxford by posting up attested copies of the same at the Post Office on the Plains, the Post Office in North Oxford, Memorial Hall, Huguenot Steamer No. 2 and the Post Office in Rochdale seven days before the date of said voting, as within directed.

A true copy, ATTEST:

Richard M. Kneeland
Constable of Oxford
Date: April 8, 2013

SPECIAL STATE PRIMARY**APRIL 30, 2013****OXFORD, MA**

The polls opened at 7:00 in the forenoon in all four precincts. Candidates, or duly authorized representatives were allowed to examine the optical scan voting tabulators. The Federal Voting Accessibility for the Elderly and Handicapped Act was acknowledged and the AutoMark Touch Screen Voting system was available in each polling location. One voting booth in each Precinct was converted to accommodate the disabled and wheelchair voters. Instructions to voters and specimen ballots were posted as required. The following officers were in charge, were duly sworn to their duties and voting started immediately.

Precinct One: Warden, Joann E. Nelson (U); Clerk, Kathleen E. Purcell (U); Voting List Check-In, Donna M. Fisher (U) and Nancy K. Elliott (D); Voting List Check-Out, Thomas P. Purcell (U) and Corbin E. Rodriguez (R); Constable, Michael C. G. Plante.

Precinct Two: Warden, Nancy C. Rand (R); Clerk, Rita R. Domian (D); Voting List Check-In, Mary Stacey (U) and Nancy A. Maki (U); Voting List Check-Out, Rosalie Allen (U) and Elizabeth M. Zingarelli (U); Constable, Robert F. Charbonneau.

Precinct Three: Warden, Suzanne M. Picard (D); Clerk, Sheila Ann Latino (U); Voting List Check-In, Claudette M. Flores (U) and Dorothy Ellen Murphy (U); Voting List Check-Out, Robert W. Picard, Sr. (D) and Robert W. Krasinskas (U); Constable, Ralph W. Miller.

Precinct Four: Warden, CarolAnn Esposito (U); Clerk, Patricia L. Ferdella (U); Voting List Check-In, Martha A. Cady (D) and Barbara J. Grniet (U); Voting List Check-Out, Patricia A. Morgan (U), Carole A. Fegreus (U); Constable, Albert M. Adams.

	PRECINCT ONE	PRECINCT TWO	PRECINCT THREE	PRECINCT FOUR	TOTAL
DEMOCRAT TOTAL VOTES	146	125	149	129	549
SENATOR IN CONGRESS					
Blanks	0	0	0	0	0
Stephen F. Lynch	92	72	82	81	327
Edward J. Markey	54	53	66	46	219
All Other Write-ins	0	0	1	2	3
TOTAL	146	125	149	129	549

REPUBLICAN TOTAL VOTES	132	102	80	99	413
SENATOR IN CONGRESS					
Blanks	0	0	0	0	0
Gabriel E. Gomez	70	61	42	34	207
Michael J. Sullivan	27	36	28	44	135
Daniel B. Winslow	34	5	10	21	70
All Other Write-ins	1	0	0	0	1
TOTAL	132	102	80	99	413

962 voters out of 8,562 registered = 11% turnout.

The polls closed at 8:00 p.m.

Lori A. Kelley CMMC
Town Clerk -- Oxford, Massachusetts

THE COMMONWEALTH OF MASSACHUSETTS

WORCESTER, SS.

To either of the Constables of the Town of Oxford in the County of Worcester **GREETING.**

IN THE NAME OF THE COMMONWEALTH OF MASSACHUSETTS, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in elections and in Town affairs, to vote at the Chaffee School, Precinct One and Precinct Four; Oxford Middle School, Precinct Two and Memorial Hall, Precinct Three in said Oxford on **Tuesday the Twenty-first of May 2013**, then and there to act on the following purposes:

Two Selectman for Three Years
One School Committee Member for Three Years
One Library Trustee for Three Years
One Housing Authority Member for Five Years
One Trustee of the Charles Larned Entertainment Fund for Three Years

QUESTION 1

Shall the Town of Oxford be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay the Town's allocable share of the bond or bonds issued by the Southern Worcester County Regional Vocational School District (Bay Path) for the purpose of paying for the district's share of the school renovation and expansion project?

Yes No

The polls will be open from 8:00 A.M. to 8:00 P.M.

And you are directed to serve this Warrant, by posting up attested copies thereof at the Post Office on the Plains, the Post Office in North Oxford, Memorial Hall, Huguenot Steamer No. 2 and the Post Office in Rochdale in said Town, seven days at least before the time of said voting.

HEREOF FAIL NOT, and make due return of this Warrant, with your doings thereon, to the Town Clerk, at the time and place of said voting.

Given under our hands this 23rd day of April 2013.

John G. Saad)	
Dennis E. Lamarche)	SELECTMEN
Henry J. LaMountain, Sr.)	OF
Jennie L. Caissie)	OXFORD

WORCESTER, SS.

PURSUANT TO THE WITHIN WARRANT, I have notified and warned the inhabitants of the Town of Oxford by posting up attested copies of the same at the Post Office on the Plains, the Post Office in North Oxford, Memorial Hall, Huguenot Steamer No. 2 and the Post Office in Rochdale seven days before the date of the meeting, as within directed.

Albert M. Adams
Constable of Oxford
Date: April 24, 2013

A true copy, ATTEST:

ANNUAL TOWN ELECTION
MAY 21, 2013
OXFORD, MA

The polls opened at 8:00 in the forenoon in all four precincts. Candidates, or duly authorized representatives were allowed to examine the optical scan voting tabulators. The Federal Voting Accessibility for the Elderly and Handicapped Act was acknowledged and the AutoMark Touch Screen Voting system was available in each polling location. One voting booth in each Precinct was converted to accommodate the disabled and wheelchair voters. Instructions to voters and specimen ballots were posted as required. The following officers were in charge, were duly sworn to their duties and voting started immediately.

Precinct One: Warden, Joann E. Nelson (U); Clerk, Kathleen E. Purcell (U); Voting List Check-In, Donna M. Fisher (U) and Nancy K. Elliott (D); Voting List Check-Out, Thomas P. Purcell (U) and Corbin E. Rodriguez (R); Constable, Michael C. G. Plante.

Precinct Two: Warden, Nancy C. Rand (R); Clerk, Rita R. Domian (D); Voting List Check-In, Carol A. Spooner (D) and Nancy A. Maki (U); Voting List Check-Out, Rosalie Allen (U) and Carole L. Rider (U); Constable, Robert F. Charbonneau.

Precinct Three: Warden, Suzanne M. Picard (D); Clerk, Sheila Ann Latino (U); Voting List Check-In, Claudette M. Flores (U) and Dorothy Ellen Murphy (U); Voting List Check-Out, Robert W. Picard, Sr. (D) and Robert W. Krasinskas (U); Constable, Ralph W. Miller.

Precinct Four: Warden, CarolAnn Esposito (U); Clerk, Patricia L. Ferdella (U); Voting List Check-In, Martha A. Cady (D) and Barbara J. Grniet (U); Voting List Check-Out, Patricia A. Morgan (U), Carole A. Fegreus (U); Beverly A. Plante (U) was available to assist voters with the AutoMark system; Constable, Albert M. Adams.

	PRECINCT ONE	PRECINCT TWO	PRECINCT THREE	PRECINCT FOUR	TOTAL
TOTAL VOTES CAST	187	101	141	152	581
<i> </i>	<i> </i>	<i> </i>	<i> </i>	<i> </i>	<i> </i>
<i>SELECTMAN (2) – 3 Yrs</i>					
Blanks	74	40	57	59	230
Greg R. Anderson	85	39	42	70	236
Alan R. Berthiaume	73	40	69	57	239
Jarred J. Mahota	104	62	81	91	338
James W. Nolan, Jr.	36	20	31	25	112
All Other Write-ins	2	1	2	2	7
TOTAL	374	202	282	304	1162
<i> </i>	<i> </i>	<i> </i>	<i> </i>	<i> </i>	<i> </i>
<i>SCHOOL COMMITTEE (1) – 3 Yrs</i>					
Blanks	58	31	47	53	189
Brenda A. Ennis	128	70	89	98	385
All Other Write-ins	1	0	5	1	7
TOTAL	187	101	141	152	581

LIBRARY TRUSTEE (1) - 3 Yrs					
Blanks	56	31	35	50	172
Carole A. Steina	129	70	106	102	407
All Other Write-ins	2	0	0	0	2
TOTAL	187	101	141	152	581
HOUSING AUTHORITY (1) - 5 Yrs					
Blanks	54	30	35	47	166
Arthur C. Degon, Jr.	133	71	106	105	415
All Other Write-ins	0	0	0	0	0
TOTAL	187	101	141	152	581
CHARLES LARNED ENT FUND (1) - 3 Yrs					
Blanks	54	31	34	47	166
Claire D. Wilson	130	70	106	105	411
All Other Write-ins	3	0	1	0	4
TOTAL	187	101	141	152	581
QUESTION 1					
Blanks	38	22	12	35	107
Yes	65	28	67	55	215
No	84	51	62	62	259
TOTAL	187	101	141	152	581

581 voters out of 8,569 registered = 6.8% turnout.

Lori A. Keeley CMMC
Town Clerk - Oxford, Massachusetts

**COMMONWEALTH OF MASSACHUSETTS
WILLIAM FRANCIS GALVIN
SECRETARY OF THE COMMONWEALTH**

Worcester, SS.

To either of the Constables of the Town of Oxford

GREETING:

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said Town who are qualified to vote in the Special State Election to vote at the Chaffee School, Precinct One and Precinct Four; Oxford Middle School, Precinct Two and Memorial Hall, Precinct Three in said Oxford on **TUESDAY, THE TWENTY-FIFTH OF JUNE, 2013**, from 7:00 A.M. to 8:00 P.M. for the following purpose:

To cast their votes in the Special State Election for the candidates for the following office:

SENATOR IN CONGRESS. . . . FOR THIS COMMONWEALTH

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

Given under our hands this 22nd day of May 2013.

John G. Saad)	
Dennis E. Lamarche)	SELECTMEN
Michael Voas)	OF
Jarred Mahota)	OXFORD
Alan R. Berthiaume)	

WORCESTER, SS.

PURSUANT TO THE WITHIN WARRANT, I have notified and warned the inhabitants of the Town of Oxford by posting up attested copies of the same at the Post Office on the Plains, the Post Office in North Oxford, Memorial Hall, Huguenot Steamer No. 2 and the Post Office in Rochdale seven days before the date of said voting, as within directed.

A true copy, ATTEST:

Richard M. Kneeland
Constable of Oxford
Date: May 31, 2013

SPECIAL STATE ELECTION

JUNE 25, 2013

OXFORD, MA

The polls opened at 7:00 in the forenoon in all four precincts. Candidates, or duly authorized representatives were allowed to examine the optical scan voting tabulators. The Federal Voting Accessibility for the Elderly and Handicapped Act was acknowledged and the AutoMark Touch Screen Voting system was available in each polling location. One voting booth in each Precinct was converted to accommodate the disabled and wheelchair voters. Instructions to voters and specimen ballots were posted as required. The following officers were in charge, were duly sworn to their duties and voting started immediately.

Precinct One: Warden, Joann E. Nelson (U); Clerk, Kathleen E. Purcell (U); Voting List Check-In, Donna M. Fisher (U) and Beverly A. Plante (U); Voting List Check-Out, Thomas P. Purcell (D) and Mary Stacey (U); Constable, Michael C. G. Plante.

Precinct Two: Warden, Nancy C. Rand (R); Clerk, Rita R. Domian (D); Voting List Check-In, Carol A. Spooner (D) and Nancy A. Maki (U); Voting List Check-Out, Rosalie Allen (U) and Carole L. Rider (U); Constable, Robert F. Charbonneau.

Precinct Three: Warden, Suzanne M. Picard (D); Clerk, Sheila Ann Latino (U); Voting List Check-In, Claudette M. Flores (U) and Dorothy Ellen Murphy (U); Voting List Check-Out, Robert W. Picard, Sr. (D) and Robert W. Krasinskas (U); Constable, Ralph W. Miller.

Precinct Four: Warden, CarolAnn Esposito (U); Clerk, Patricia L. Ferdella (U); Voting List Check-In, Barbara J. Grniet (U) and (U) Martha A. Cady; Voting List Check-Out, Carole A. Fegreus (U) and Patricia A. Morgan (U); Constable, Albert M. Adams.

	PRECINCT ONE	PRECINCT TWO	PRECINCT THREE	PRECINCT FOUR	TOTAL
TOTAL VOTES CAST	582	527	548	502	2159
SENATOR IN CONGRESS					
Blanks	0	0	0	0	0
Gabriel E. Gomez	389	338	343	338	1408
Edward J. Markey	188	188	201	163	740
Richard A. Heos	2	1	4	1	8
All Other Write-ins	3	0	0	0	3
TOTAL	582	527	548	502	2159

2159 voters out of 8,586 registered = 25% turnout.

The polls closed at 8:00 p.m.

Lori A. Keeley CMMC
Town Clerk - - Oxford, Massachusetts

The Commonwealth of Massachusetts

Worcester SS.

To either of the Constables of the Town of Oxford in the County of Worcester
GREETING.

IN THE NAME OF *The Commonwealth of Massachusetts*, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in elections and in Town affairs, to meet at the Oxford High School in said Oxford on Wednesday, the eighth day of May next, at 7:00 o'clock in the afternoon, then and there to act on the following articles:

ARTICLE 1. To hear the reports of any Town Officers or any Committee or Committees authorized at any former meeting and to choose any Committee or Committees the Town may think proper.

ARTICLE 2. To see if the Town will vote to raise by taxation or transfer from available funds and appropriate a sum of money for a Reserve Fund pursuant to the provisions of Massachusetts General Laws, Chapter 40, Section 6, for Fiscal Year 2014, or act thereon.

Sponsored by the Town Manager and Finance Director

ARTICLE 3. To see if the Town will vote to transfer a sum of money from available funds and appropriate said amount to the Stabilization Fund, any vote under this article to take effect forthwith upon its adoption, or act thereon.

Sponsored by the Town Manager and Finance Director

ARTICLE 4. To see if the Town will vote to transfer a sum of money from available funds and appropriate said amount to the Other Post Employment Benefits Liability Trust Fund, any vote under this article to take effect forthwith upon its adoption, or act thereon.

Sponsored by the Town Manager and Finance Director

ARTICLE 5. To see if the Town will vote to raise by taxation or transfer from available funds or borrow and authorize the Town Treasurer, with the consent of the Board of Selectmen, to issue a note or notes and/or bond or bonds and appropriate a sum of money for the Capital Outlay Program for Fiscal Year 2014, or act thereon.

Sponsored by the Town Manager and Finance Director

ARTICLE 6. To see if the Town will vote to transfer a sum of money from the Ambulance Receipts Reserved for Appropriation Account and appropriate said amount to the Fire/EMS Fiscal Year 2013 Operational Budget; any vote under this article to take effect forthwith upon its adoption, or act thereon.

Sponsored by the Town Manager and Finance Director

ARTICLE 7. To see if the Town will vote to transfer from the Stabilization Fund for the High School Debt and appropriate a sum of money to the Fiscal Year 2014 Debt Service Account, or act thereon.

Sponsored by the Town Manager

ARTICLE 8. To determine what sums of money the Town will raise by taxation or transfer from available funds and appropriate to defray charges and expenses of the Town, including debt and interest, for the fiscal year beginning July 1, 2013 (Fiscal Year 2014), or act thereon.

Sponsored by the Finance Committee

ARTICLE 9. To see if the Town will vote to fix the salary and compensation of school committee members in accordance with the provisions of Massachusetts General Laws, Chapter 71, Section 52, or act thereon.

Sponsored by the School Committee

ARTICLE 10. To see if the Town will vote to fix the salary and compensation of elected officials of the Town as provided by Massachusetts General Laws, Chapter 41, Section 108, or act thereon.

Sponsored by the Finance Committee

ARTICLE 11. To see if the Town will vote to authorize the Treasurer, with the approval of the Board of Selectmen, to temporarily borrow a note or notes or to make an inter-fund advance from available funds in anticipation of revenue from taxation, bonds, or grants, and to repay said sums within the current fiscal cycle, or act thereon.

Sponsored by the Town Manager and Finance Director

ARTICLE 12. To see if the Town will vote to accept the provisions of Massachusetts General Laws, Chapter 40, Section 13D to establish a reserve fund for the future payment of accrued liabilities for compensated absences due any employee or full-time officer upon the termination of the employee's or full-time officer's employment, and further to designate the Finance Director to authorize payments from the fund, or act thereon.

Sponsored by the Finance Committee

ARTICLE 13. To see if the Town will vote to transfer from available funds and appropriate a sum of money to meet the State's share of the cost for Town road maintenance and repair, such amount to be reimbursed by the Commonwealth of Massachusetts as State Highway Aid (Fiscal Year 2014 Chapter 90 Apportionment), or act thereon.

Sponsored by the Town Manager and DPW Director

ARTICLE 14. To see if the Town will vote to authorize a revolving fund under Massachusetts General Laws, Chapter 44, Section 53E½, to which shall be credited all fees and receipts paid to the Town pursuant to the "Regulations Pertaining to Cats." Said funds may be expended by the Board of Selectmen for costs incurred for cat licensing as required by said By-Law, enforcement of said By-Law and other expenses incurred in accordance with said By-Law. The total amount which may be expended from said fund in Fiscal Year 2014 is Fifteen Thousand Dollars (\$15,000.00), or act thereon.

Sponsored by the Town Manager

ARTICLE 15. To see if the Town will vote to authorize a revolving fund under Massachusetts General Laws, Chapter 44, Section 53E½, to which shall be credited all fees and receipts paid to the Town pursuant to Chapter Twenty-One of the Town of Oxford General By-Laws "Wiring Inspectors." Said funds may be expended by the Board of Selectmen for costs incurred for wiring inspections as required by said By-Law, enforcement of said By-Law and other expenses incurred in accordance with said By-Law. The total amount which may be

expended from said fund in Fiscal Year 2014 is Sixty Thousand Dollars (\$60,000.00), or act thereon.

Sponsored by the Town Manager

ARTICLE 16. To see if the Town will vote to authorize a revolving fund under Massachusetts General Laws, Chapter 44, Section 53E½, to which shall be credited all fees and receipts paid to the Town pursuant to Chapter Sixteen of the Town of Oxford General By-Laws “Board of Health.” Said funds may be expended by the Board of Selectmen for costs incurred for plumbing inspections as required by said By-Law, enforcement of said By-Law and other expenses incurred in accordance with said By-Law. The total amount which may be expended from said fund in Fiscal Year 2014 is Sixty Thousand Dollars (\$60,000.00), or act thereon.

Sponsored by the Town Manager

ARTICLE 17. To see if the Town will vote to authorize a revolving fund under Massachusetts General Laws, Chapter 44, Section 53E½, to which shall be credited all fees and receipts paid to the Town pursuant to Chapter Sixteen of the Town of Oxford General By-Laws “Board of Health.” Said funds may be expended by the Board of Selectmen for costs incurred for gas inspections as required by said By-Law, enforcement of said By-Law and other expenses incurred in accordance with said By-Law. The total amount which may be expended from said fund in Fiscal Year 2014 is Fifteen Thousand Dollars (\$15,000.00), or act thereon.

Sponsored by the Town Manager

ARTICLE 18. To see if the Town will vote to amend the vote taken on item 7 of Article 6 of the May 4, 2011 Annual Town Meeting by adding the design and construction of a gravity sewer from the Leicester Street Sewage Pumping Station into the scope of the work funded by the \$375,000 borrowing, or act thereon.

Sponsored by the Town Manager and DPW Director

ARTICLE 19. To see if the Town will vote to authorize the Board of Selectmen to acquire by gift, purchase, or eminent domain permanent and temporary easements described as follows for the purpose of obtaining a secure and public right of way for roadway, bridge, and utility improvements at the Comins Road bridge over the French River and to transfer from available funds and appropriate a sum of money as funding for such acquisition and costs related thereto; and further to authorize the Board of Selectmen to enter into all agreements and execute on behalf of the Town any and all instruments as may be necessary or convenient to effectuate the purpose of this article; or act thereon:

Sponsored by the Town Manager and DPW Director

Easement Identifier	Easement Type	Parcel Owner	Square Footage
BWS-1	Permanent	JDFB, LLC	657±
BWS-2	Permanent	John E. O' Bryant & Pamela O' Bryant	271±
BWS-3	Permanent	Robert J. Jones, Kathleen M. Jones, and Johnathan R. Jones	620±
BWS-4	Permanent	Textile Realty, Inc.	1,664±
DS-1	Permanent	JDFB, LLC	31±
DS-2	Permanent	John E. O' Bryant & Pamela O' Bryant	879±
GRD-1	Permanent	Robert J. Jones, Kathleen M. Jones, and Johnathan R. Jones	56±

GR-1	Permanent	Robert J. Jones, Kathleen M. Jones, and Johnathan R. Jones	138±
TE-1	Temporary	Robert J. Jones, Kathleen M. Jones, and Johnathan R. Jones	2,099±
TE-2	Temporary	Textile Realty, Inc.	1,993±
TE-4	Temporary	JDFB, LLC	13±
TE-5	Temporary	John E. O' Bryant & Pamela O' Bryant	87±

ARTICLE 20. To see if the Town will vote to authorize the Board of Selectmen to petition the General Court to enact special legislation to declare July 8, 1713 as the Town of Oxford's official incorporation date; provided that the General Court may only make clerical or editorial changes of form to the bill, unless the Board of Selectmen approve amendments to the bill before enactment by the General Court; and further provided that the Board of Selectmen are hereby authorized to approve amendments which shall be within the scope of the general public objectives of the petition, or act thereon.

Sponsored by the Board of Selectmen for the Tercentenary Committee

ARTICLE 21. To see if the Town will vote to amend the Oxford General By-Laws by deleting the existing CHAPTER FORTY DOG RESTRAINT AND REGULATION and inserting the following in order to make the chapter comply with recent changes in Chapter 140 of the Massachusetts General Laws, or act thereon.

Sponsored by the Town Manager

CHAPTER FORTY **DOG RESTRAINT AND REGULATION**

Section 1. Administration

The Board of Selectmen shall annually appoint an Animal Control Officer who shall be responsible for the enforcement of this By-Law and the Massachusetts General Laws relating to the regulation of animals.

Section 2. Definitions

The following words and phrases as used in the By-Law, unless the context otherwise requires, shall have the following meanings:

“At Large” shall refer to a dog, whether licensed or unlicensed, owned or kept in the Town of Oxford, which is somewhere other than the premises of its owner or keeper or the premises of another person with the knowledge and express permission of such person, unless such dog is (1) attached to and restrained by a suitable restraining device and is under the care and custody of a person competent to restrain it so that it shall not be a threat to public safety, or (2) engaged in hunting, or training, and is supervised by a person competent to restrain it so that it shall not be a threat to public safety. The mere muzzling of a dog shall not prevent it from being deemed at large.

“Hearing Authority” shall, for purposes of this By-Law and Massachusetts General Laws, Chapter 140, section 157, mean the Board of Selectmen.

“Keeper” shall mean person, other than the owner, harboring or having in his possession any dog.

“Person” shall include corporations, societies, associations and partnerships.

Section 3. Prohibition

No owner or keeper of a dog shall permit such dog to be at large in the Town of Oxford. No owner of a dog or other domestic animal shall be allowed to bring the animal to any public gathering, sponsored by the Town, of 50 or more people without first securing a permit from the Town Animal Control Officer, except as necessary for the health or safety of any such individual.

Section 4. Impoundment

1. Authority of the Animal Control Officer

The animal control officer shall apprehend any dog found by him to be at large and impound such dog in a suitable place or order the owner or keeper thereof to restrain it.

2. Notice to Owner or Keeper

The animal control officer shall immediately notify the owner or keeper of any dog impounded by him under the provisions of this By-Law if such owner or keeper is known by him; if such owner or keeper is not known by him, no notice shall be required.

3. Redemption of Impounded Dogs

The owner or keeper of any dog impounded under the provisions of the By-Law may redeem such dog provided he first (a) reimburses the animal control officer for his expenses at the rate of Forty Dollars (\$40.00) for each day, or portion thereof, that he has confined such dog, and (b) procures from the Town Clerk a license and tag for any such dog that is not licensed.

4. Disposition of Unredeemed Dogs

Any dog which has been impounded under the provisions of this By-Law and has not been redeemed by its owner or keeper within seven days shall be disposed of in accordance with the provisions of Section 151A of Chapter 140 of the Massachusetts General Laws, as amended.

Section 5. Field Trials

No person shall conduct a Field Trial involving dogs in the Town of Oxford without first procuring a permit therefore from the animal control officer. Any such permit shall contain such limitations as the animal control officer shall deem reasonably necessary to prevent such dogs from being a threat to public safety.

Section 6. Fees, Collection and Turnover

The animal control officer shall keep an account of all money received by him under the provisions of this By-Law and shall forthwith pay over such money to the Town Treasurer. The animal control officer shall monthly file with the Town Accountant a statement of all fees collected during the preceding month.

Section 7. Enforcement

1. Indictment

The animal control officer shall have the authority to seek complaints in the District Court for violations thereof. The animal control officer shall investigate complaints of alleged violations of this By-Law. Any person violating Section 3 shall be assessed a penalty of Fifty Dollars (\$50.00). Any person violating the provisions of Section 5 of this By-Law shall be liable to a fine of Twenty Dollars (\$20.00) for each offense.

2. Non-Criminal Disposition

In addition to the other methods of enforcement available herein or under the General Laws, the provisions of this By-Law may also be enforced, by the animal control officer, by non-criminal complaint pursuant to Massachusetts General Laws Chapter 40, Section 21D and Chapter 140, Section 173A. Each day on which a violation exists shall be deemed to be a separate offense. The fine for violation of this By-Law shall be as follows: no fine for the first offense in a calendar year; Twenty-Five Dollars (\$25.00) for the second offense committed within a calendar year; Thirty Dollars (\$30.00) for the third offense committed within a calendar year; and Fifty Dollars (\$50.00) for the fourth and each subsequent offense committed within a calendar year. The fine for violation of Section 5 shall be Twenty Dollars (\$20.00) for each offense.

Section 8. Nuisance and Dangerous Dogs

Any person may make a written complaint to the selectmen that any dog owned or kept within the Town of Oxford is a Nuisance Dog or a Dangerous Dog, as those terms are defined in Massachusetts General Laws, Chapter 140, Section 157. The Board of Selectmen shall investigate or cause to be investigated such complaint, including an examination under oath of the complainant at a public hearing in the municipality to determine whether the dog is a Nuisance Dog or a Dangerous Dog, and shall make such order concerning the restraint or disposal of such dog as provided in Massachusetts General Laws, Chapter 140, Section 157. Violations of such orders shall be subject to the enforcement provisions of Massachusetts General Laws, Chapter 140, Sections 157 and 157A, which, upon conviction, may include: for a first offense, a fine of not more than \$500 or imprisonment for not more than 60 days in a jail or house of correction, or both, and for a second or subsequent offense by a fine of not more than \$1,000 or imprisonment for not more than 90 days in a jail or house of correction.

ARTICLE 22. To see if the Town will vote to amend the Oxford General By-Laws by adding the following new CHAPTER SEVENTY-TWO, or act thereon:

Sponsored by the Town Manager and the Police Chief

CHAPTER SEVENTY-TWO JUNK DEALERS

Section 1. General

In accordance with the provisions of Massachusetts General Laws, Chapter 140, Section 54, the Board of Selectmen is the licensing authority of suitable persons to be collectors of, dealers in or keepers of shops for the purchase, sale or barter of junk, old metals or second hand articles, hereinafter referred to as "junk dealers."

Section 2. License Application

The Board of Selectmen shall establish rules and regulations regarding the submission requirements and procedures for the consideration of applications for junk dealer licenses and shall have the authority to include in the license conditions and restrictions in addition to those contained in this chapter. Licenses shall be issued in accordance with the provisions of Massachusetts General Laws, Chapter 140 Sections 202 and 203.

Section 3. Designation of Location & Display of License

The holder of a junk dealers license shall not carry on his business in any place other than that designated on his license, unless consent to his relocation is granted by the Board of Selectmen and an amended license is issued designating the new address. Licenses shall be displayed in plain sight at the place of business designated on the license.

Section 4. Retention of Articles

All articles or property deposited with or sold to a junk dealer must be retained by the junk dealer at his place of business for a period of at least 30 days before sale or transfer to another location unless the junk dealer has received written permission from the Oxford Police Chief or his designee, but in no case shall the time of retention be less than 48 hours. If the Police Chief has reasonable grounds to believe that a particular item is associated with criminal conduct and so notifies the junk dealer in writing, the junk dealer shall hold the item until released by the Police Chief or his designee. During the time of retention, the junk dealer shall cause the retained item(s) to be held in substantially the same form as obtained and separate from other items.

Section 5. Record Book and Reports

The holder of a junk dealers license shall cause to be kept in the place of business a book in which shall be legibly recorded in the English language and at the time of receiving articles, an account and description, including all distinguishing marks, of article(s) received including the amount paid for the article(s), the time and date of such transaction, a transaction number, and the name and address of the person from whom the article(s) was received, as well as a copy of that person's photo identification. Each week, the junk dealer shall furnish a correct record of such transaction information to the Police Chief.

Section 6. Examination of Articles

The holder of a junk dealers license shall, as a condition of such license, allow the Police Chief or his designee reasonable access at reasonable times to view and inspect articles kept or stored at the place of business and all books and records relating thereto.

Section 7. Violations and Penalties

The Police Chief shall have authority to enforce the provisions of this chapter. Any person found in violation of the terms of his junk dealers license or any person engaged in the business of junk dealing without a valid license shall be subject to a fine of Two Hundred dollars (\$200.00). The provisions of this By-Law may be enforced by non-criminal disposition pursuant to Massachusetts General Laws, Chapter 40 Section 21D or other means available in law or equity. Each day a violation exists shall constitute a separate violation.

Section 8. Suspension or Revocation of License

The holder of a junk dealers license who is determined by the Board of Selectmen or Police Chief or his designee, to be in violation of this By-Law or rules and regulations issued by the Board of Selectmen under Section 2 herein, shall be notified, by certified mail or hand delivery, of the hearing regarding the violation and intended action by the Board of Selectmen to revoke or suspend the license. Such notice shall include the time, date and location of the hearing and a description of the violation.

Section 9. **Severability**

The provisions of this chapter are severable, and if any of the provisions are held unconstitutional or invalid by any court of competent jurisdiction, the decision of said court shall not affect or impair any of the remaining provisions.

ARTICLE 23. To see if the Town will vote to accept as a public way Deer Hill Road which is located off Prospect Street near the Auburn Town Line as shown as a proposed road on an approved subdivision plan entitled “Definitive Subdivision Plan of Deer Hill Subdivision prepared for George Gemme Prospect Street Oxford, Massachusetts” that is recorded in the Worcester District Registry of Deeds Plan Book 848, Plan 15 as laid out as a public way by the Board of Selectmen on April 23, 2013, and further to authorize the Board of Selectmen to accept roadway easement and associated drainage easements, or act thereon. (A plan and description for the roadway easement and drainage easements are on file in the Office of the Town Clerk.)

Requested by the subdivision owner

ARTICLE 24. RESOLUTION TO SUPPORT A CONSTITUTIONAL AMENDMENT TO REVERSE THE SUPREME COURT’S CITIZENS UNITED v. FEC DECISION

We, the undersigned, request the Selectmen of the Town of Oxford to include the following Petition for Constitutional Amendment in the Oxford Town Meeting Warrant Scheduled for May 2013:

WHEREAS, for the past three decades, a divided United States Supreme Court has erroneously transformed the Bill of Rights into a powerful tool for corporations seeking to evade and invalidate the people’s laws, and has compromised the integrity of our democratic process by striking down legislation aimed at mitigating the disproportionate influence of money in policy making; and,

WHEREAS, the expenditure of unlimited money in elections threatens to overwhelm our individual voices in the democratic process and to facilitate the undue influence of well-financed special interests in government; and,

WHEREAS, the U.S. Constitution was adopted and ratified to protect the free speech and other rights of people, not corporations and other artificial entities; and,

WHEREAS, corporations can and do make important contributions to our society using unique advantages that government has granted them, corporations are not themselves members of ‘We the People’ by whom and for whom our Constitution was established, and are subject to regulation as the people, through their elected representatives, may deem reasonable; and,

WHEREAS, the impact of the Court’s decisions in *Citizens United v. Federal Election Commission* and others will be felt at the local, state, and federal level as big campaign donors seek to dominate policy making; and,

WHEREAS, Article V of the United States Constitution empowers and obligates the people of the United States of America to use the constitutional amendment process to correct clear threats to our democracy and our republican form of self-government;

NOW, THEREFORE, BE IT RESOLVED that we the citizens of Oxford Massachusetts, petition the U.S. Congress to pass and send to the states an amendment to the U.S. Constitution that would affirm that corporations are not entitled to the constitutional rights of human beings, and that Congress, and state and local governments may place limits on political contributions and expenditures from any source.

AND, BE IT FURTHER RESOLVED that a copy of this resolution shall be sent to every member of the Massachusetts congressional delegation as well as the state representative(s) and state senator(s) representing the town of Oxford.

Signed by 28 registered voters

ARTICLE 25. The undersigned below petition the Town of Oxford to repair or replace the bridge at Huguenot + Lowes Brook.

Signed by thirteen registered voters

And you are directed to serve this Warrant, by posting up attested copies thereof at the Post Office on the Plains, the Post Office in North Oxford, the Post Office in Rochdale, Memorial Hall and Huguenot Steamer No. 2 in said Town, seven days at least before the time of holding said meeting.

HEREOF FAIL NOT, and make due return of this Warrant, with your doings thereon, to the Town Clerk, at the time and place of meeting, as aforesaid.

Given under our hands this 23rd day of April, in the year of our Lord Two Thousand Thirteen.

John G. Saad, Chairman
Henry J. LaMountain, Sr.
Jennie L. Caissie
Selectmen of the Town of Oxford

A true copy. Attest;

Albert M. Adams, Constable
Date: April 24, 2013

Worcester, SS.

PURSUANT TO THE WITHIN WARRANT, I have notified and warned the inhabitants of the Town of Oxford by posting up attested copies of the same at the Post Office on the Plains, the Post Office in North Oxford, the Post Office in Rochdale, Memorial Hall and Huguenot Steamer No. 2 seven days before the date of the meeting, as within directed.

Albert M. Adams, Constable
Date: April 24, 2013

**ANNUAL TOWN MEETING
MAY 8, 2013**

In the absence of Town Moderator Russell C. Rheault, the meeting was called to order by Deputy Town Moderator Albert J. Grudzinskas, Jr. at 7:02 o'clock in the afternoon in the Oxford High School. The Moderator announced that a quorum had been attained. There were One Hundred Twenty-eight (128) voters and Fifteen (15) non-voters present.

CLARIFICATION: GENERAL BY-LAWS, CHAPTER 2, TOWN MEETINGS, SECTION 3, as amended.

Section 3. At any town meeting, one hundred (100) registered voters shall constitute a quorum, provided, however, that once the meeting has been called to order there shall be no minimum quorum required to conduct the business of the Town. A quorum of seventy-five (75) registered voters shall be required to reconvene any adjourned session of any such meeting.

The audience was advised of the fire evacuation routes. The NJROTC presented the colors and the Moderator led the voters in the Pledge of Allegiance. A moment of silence was observed for the departed townspeople and for those that lost their lives in the Boston Marathon bombing.

The Moderator introduced the various boards and officials and announced several parliamentary procedures that he would adhere to in the conduct of the meeting.

The Warrant and Return of Service was read by Town Clerk Lori A. Kelley and the reading of the Articles was omitted until such time that each Article was to be acted upon. The voters were in accord with this suggestion.

NOTE: Written reports presented to the Town Meeting will appear in the minutes exactly as submitted.

Article 1. REPORTS – NONE

Article 2. RESERVE FUND

Recommended by the Finance Committee.

Voted: That the sum of One Hundred Thousand Dollars (\$100,000.00) be transferred from Free Cash and appropriated for a Reserve Fund for Fiscal Year 2014.

A Unanimous Vote.

Article 3. STABILIZATION FUND

Recommended by the Finance Committee.

Voted: That the sum of Twelve Thousand Five Hundred Dollars (\$12,500.00) be transferred from Free Cash and appropriated to the Stabilization Fund, said action to take effect forthwith upon adoption.

Requirement of a 2/3 vote, which was declared by the Moderator.

A Unanimous Vote.

Article 4. OPEB LIABILITY TRUST FUND

Recommended by the Finance Committee.

Voted: That the sum of Twelve Thousand Five Hundred Dollars (\$12,500.00) be transferred from Free Cash and appropriated to the OPEB Liability Trust Fund, said action to take effect forthwith upon adoption.

A Unanimous Vote.

Article 5. CAPITAL OUTLAY

(1) Recommended by the Finance Committee.

Voted: That the sum of Forty Three Thousand Five Hundred Fifty Dollars (\$43,550.00) be transferred from the FY 2013 Finance Committee Reserve Fund and appropriated for a Police Cruiser, said action to take effect forthwith upon adoption.

A Unanimous Vote.

(2) Recommended by the Finance Committee.

Voted: That the sum of Twenty Five Thousand Dollars (\$25,000.00) be transferred from the appropriation for "Purchase a Module for the Govern System to Valuate Properties" voted as item 2 of Article 3 of the October 17, 2001 Special Town Meeting and appropriate said amount for Tax Map/GIS Updates, said action to take effect forthwith upon adoption.

A Unanimous Vote.

(3) Recommended by the Finance Committee.

Voted: That the sum of

- One Hundred Thirty Eight Thousand Seven Hundred Dollars (\$138,700.00) be transferred from the FEMA Reimbursement Fund and;
- Eleven Thousand Eight Hundred Dollars (\$11,800.00) be transferred from the DPW Insurance Reimbursement Less than \$20,000 Fund and;
- Forty Thousand Five Hundred Dollars (\$40,500.00) be transferred from the FY 2013 Finance Committee Reserve Fund and

That the total of One Hundred Ninety One Thousand Dollars (\$191,000) be appropriated for Rehabilitation of the Huguenot Road Culvert, said action to take effect forthwith upon adoption.

A Unanimous Vote.

(4) Recommended by the Finance Committee.

Voted: That the sum of Thirty Five Thousand Dollars (\$35,000.00) be transferred from the FY 2013 Finance Committee Reserve Fund and appropriated for constructing and equipping a Concession Stand/Bathroom Building at Ruel Field, said action to take effect forthwith upon adoption.

A Unanimous Vote.

Article 6. FIRE/EMS FY 2013 OPERATIONAL BUDGET

Recommended by the Finance Committee.

Voted: That the sum of Sixty Five Thousand Dollars (\$65,000.00) be transferred from the Ambulance Receipts Reserved for Appropriation Account and appropriated to the Fire/EMS Fiscal Year 2013 Operational Budget, said action to take effect forthwith upon adoption.

A Unanimous Vote.

Article 7. STABILIZATION FUND FOR HIGH SCHOOL DEBT TO FY 2014 DEBT SERVICE ACCOUNT

Recommended by the Finance Committee.

Voted: That the sum of Two Hundred Ninety Thousand Dollars (\$290,000.00) be transferred from the Stabilization Fund for the High School Debt and appropriated to the Fiscal Year 2014 Debt Service Account.

Requirement of a 2/3 vote, which was declared by the Moderator.

A Unanimous Vote.

Article 8. BUDGET FY 2014

The Moderator explained the procedure for voting on the Town Departmental Budgets under Article 8 of the warrant. The procedure was used to expedite the action of the Fiscal Year (July 1, 2013 - June 30, 2014) Budget, which was read and the following items were held:

General Government	
Town Manager	207,462
Land Management	30,377
Public Safety	
EMS/Fire/CD	372,683
Animal Control	15,000
Public Works	
DPW	1,750,839
Human Services	
Council on Aging	55,537
Employee Benefits	
Retirement & Insurance	6,435,720
Sewer Enterprise	
Sewer Enterprise	0
Community Center	
Community Center Enterprise	0
Water Enterprise	
Water Enterprise	0
Education	
School General	15,322,288

Recommended by the Finance Committee.

Voted: That the amounts of money set forth in the Finance Committee recommendation column of the printed budget, except for the amounts of money for those items which have been set aside for discussion, be raised by taxation and appropriated for the several purposes therein itemized, each item marked with an asterisk being considered a separate appropriation.

A Unanimous Vote.

GENERAL GOVERNMENT	
Moderator	200
Selectmen	70,876
*Town Manager	*
Finance Committee	675
Finance Department	1,352,754
Legal Services	90,000
Personnel Board	2,530
Town Clerk	162,377
*Land Management	*
Memorial Hall	98,587
Facilities Maintenance	544,294
PUBLIC SAFETY	
Police	1,950,036
*EMS/Fire/CD	*
Sealer of Weights	4,415
*Animal Control	*
PUBLIC WORKS	
*DPW	*
Municipal Utilities	519,005
HUMAN SERVICES	
*Council on Aging	*
Veteran's Services	106,971
CULTURE AND RECREATION	
Library	427,494
Historical Commission	600
Celebrations	37,200
DEBT SERVICE	
Debt Financing	1,017,424
EMPLOYEE BENEFITS	
*Retirement & Insurance	*
SEWER	
*Sewer Enterprise	*
COMMUNITY CENTER	
*Community Center Enterprise	*
WATER	
*Water Enterprise	*
EDUCATION	

*School General	*
School Bus Transportation	1,119,003
School Community Services	25,000
Medicaid Billing	7,500
SWCRVSD (Bay Path)	1,075,804
SWCRVSD (Bay Path-Debt)	56,810

Said amounts of money so voted are total amounts for each department approved by the Finance Committee.

TOWN MANAGER

Recommended by the Finance Committee.

Voted: To raise by taxation and appropriate the sum of Two Hundred Seven Thousand Four Hundred Sixty-two Dollars (\$207,462.00) for the FY2014 Town Manager Budget.

Carried.

LAND MANAGEMENT:

Recommended by the Finance Committee.

Voted: That the sum of Thirty Thousand Three Hundred Seventy-seven Dollars (\$30,377.00) be raised by taxation and that the sum of Forty Five Thousand Dollars (\$45,000.00) be transferred from the Building Inspector Offset Receipts Account and that the sum of Ninety Five Thousand Dollars (\$95,000.00) be transferred from the Board of Health Receipts Reserved for Appropriation Account and that the total amount of One Hundred Seventy Thousand Three Hundred Seventy-seven Dollars (\$170,377.00) be appropriated for the FY2014 Land Management Budget.

A Unanimous Vote.

EMS/FIRE/CD:

Recommended by the Finance Committee.

Voted: That the sum of Three Hundred Seventy Two Thousand Six Hundred Eighty-three Dollars (\$372,683.00) be raised by taxation and that the sum of Six Hundred Twenty Five Thousand Dollars (\$625,000.00) be transferred from the Ambulance Receipts Reserved for Appropriation Account and that the total amount of Nine Hundred Ninety Seven Thousand Six Hundred Eighty-three Dollars (\$997,683.00) be appropriated for the FY2014 EMS/FIRE/CD Budget.

A Unanimous Vote.

ANIMAL CONTROL:

Recommended by the Finance Committee.

Voted: That the sum of Fifteen Thousand Dollars (\$15,000.00) be raised by taxation and that Seven Thousand Six Hundred Dollars (\$7,600.00) be transferred from the Dog Fund Revolving Account and that Four Thousand Dollars (\$4,000.00) be transferred from the Cat Fund Revolving Account and that the total amount of Twenty Six Thousand Six Hundred Dollars (\$26,600.00) be appropriated for the FY2014 Animal Control Budget.

Carried.

DEPARTMENT OF PUBLIC WORKS:

Recommended by the Finance Committee.

Voted: That the sum of One Million Seven Hundred Fifty Thousand Eight Hundred Thirty-nine Dollars (\$1,750,839.00) be raised by taxation and that the sum of Ten Thousand Dollars (\$10,000.00) be transferred from the Conservation Receipts Reserved for Appropriation Account and that the sum of Six Thousand Dollars (\$6,000.00) be transferred from the Cemetery Perpetual Care Trust Fund and that the total amount of One Million Seven Hundred Sixty Six Thousand Eight Hundred Thirty-nine Dollars (\$1,766,839.00) be appropriated for the FY2014 DPW Budget.

Carried.

COUNCIL ON AGING:

Recommended by the Finance Committee.

Voted: That the sum of Fifty Five Thousand Five Hundred Thirty-seven Dollars (\$55,537.00) be raised by taxation and that the sum of Four Thousand Dollars (\$4,000.00) be transferred from the Oxford Home for the Aged People Trust Fund and that the sum of Twenty-seven Thousand Dollars (\$27,000.00) be transferred from the WRTA Reserved for Appropriation Account and that the total amount of Eighty-six Thousand Five Hundred Thirty-Seven Dollars (\$86,537.00) be appropriated for the FY2014 Council on Aging Budget.

A Unanimous Vote.

RETIREMENT & INSURANCE:

Recommended by the Finance Committee.

Voted: That the sum of Six Million Four Hundred Thirty Five Thousand Seven Hundred Twenty Dollars (\$6,435,720.00) be raised by taxation and that the sum of One Hundred Eighteen Thousand Six Hundred Sixty-six Dollars (\$118,666.00) be transferred from the Retirement Trust Fund Account and that the sum of Two Hundred Thousand Dollars (\$200,000.00) be transferred from the OPEB Liability Trust Fund and that the total amount of Six Million Seven Hundred Fifty Four Thousand Three Hundred Eighty-six Dollars (\$6,754,386.00) be appropriated for the FY2014 Employee Benefits Budget.

Carried.

SEWER ENTERPRISE:

Recommended by the Finance Committee.

Voted: That the sum of Two Hundred Fifty Nine Thousand Sixty-one Dollars (\$259,061.00) be appropriated for the FY2014 Sewer Enterprise Operational Budget said appropriation to be offset by receipts from Sewer betterments and Sewer user fees.

A Unanimous Vote.

COMMUNITY CENTER ENTERPRISE:

Recommended by the Finance Committee.

Voted: That the sum of Two Hundred Ninety Two Thousand Four Hundred Thirty Dollars (\$292,430.00) be appropriated for the FY2014 Community Center Enterprise Operational Budget, said appropriation to be offset by receipts from Community Center users.

A Unanimous Vote.

WATER ENTERPRISE:

Recommended by the Finance Committee.

Voted: That the sum of One Million Four Hundred Eighty Five Thousand Six Hundred Sixty-seven Dollars (\$1,485,667.00) be appropriated for the FY2014 Water Enterprise Operational Budget, said appropriation to be offset by Water Enterprise receipts.

Carried.

SCHOOL GENERAL

A motion was moved and seconded:

That the sum of Fifteen Million Three Hundred Twenty-two Thousand Two Hundred Eighty-eight Dollars (\$15,322,288.00) be raised by taxation and appropriated for the FY2014 School General Account.

Recommended by the Finance Committee.

An amendment was moved and seconded:

That \$15,524,714, a level service budget, be appropriated for the Oxford Public School Operating Budget.

Not recommended by the Finance Committee.

A lengthy discussion ensued relative to: whether the amendment was outside of the scope of the article since the amount is an increase of \$200,000 over the Finance Committee recommendation column, which is posted on the town's website and therefore, whether voters were properly warned, and what the repercussions would be for entering a new fiscal year with an unbalanced budget.

Town Counsel Mark Reich advised that matters pertaining to the scope of the article are determined by the Moderator.

After further discussion, the Moderator announced that having considered the notice given to the people of the proposed budget, he declared the motion to amend out of order, being too large an increase.

Discussion continued on the main motion.

A motion was moved and seconded:

To move the question

Voted: To move the question.

Carried.

The Moderator called for a vote on the main motion.

Voted: That the sum of Fifteen Million Three Hundred Twenty-two Thousand Two Hundred Eighty-eight Dollars (\$15,322,288.00) be raised by taxation and appropriated for the FY2014 School General Account.

Carried.

BUDGET - FISCAL YEAR 2014

July 1, 2013 - June 30, 2014

	APPROPRIATION	TRANSFERRED FROM AVAILABLE FUNDS OR OFFSET RECEIPTS	RAISED BY TAXATION
GENERAL GOVERNMENT			
Moderator	200		200
Selectmen	70,876		70,876
Town Manager	207,462		207,462
Finance Committee	675		675
Finance Department	1,352,754		1,352,754
Legal Services	90,000		90,000
Personnel Board	2,530		2,530
Town Clerk	162,377		162,377
Land Management	170,377	140,000	30,377
Memorial Hall	98,587		98,587
Facilities Maintenance	544,294		544,294
GENERAL GOVERNMENT	2,700,132		
LESS APPLIED INCOME		140,000	
TOTAL GENERAL GOVERNMENT			2,560,132
PUBLIC SAFETY			
Police	1,950,036		1,950,036
EMS/Fire/CD	997,683	625,000	372,683
Sealer of Weights	4,415		4,415
Animal Control	26,600	11,600	15,000
PUBLIC SAFETY	2,978,734		
LESS APPLIED INCOME		636,600	
TOTAL PUBLIC SAFETY			2,342,134
PUBLIC WORKS			
DPW	1,766,839	16,000	1,750,839
Municipal Utilities	519,005		519,005
PUBLIC WORKS	2,285,844		

LESS APPLIED INCOME		16,000	
TOTAL PUBLIC WORKS			2,269,844
HUMAN SERVICES			
Council on Aging	86,537	31,000	55,537
Veteran's Services	106,971		106,971
HUMAN SERVICES	193,508		
LESS APPLIED INCOME		31,000	
TOTAL HUMAN SERVICES			162,508
CULTURE AND RECREATION			
Library	427,494		427,494
Historical Commission	600		600
Celebrations	37,200		37,200
CULTURE AND RECREATION	465,294		
LESS APPLIED INCOME			
TOTAL CULTURE & RECREATION			465,294
DEBT SERVICE			
Debt Financing	1,017,424		1,017,424
TOTAL DEBT SERVICE	1,017,424		1,017,424
EMPLOYEE BENEFITS			
Retirement & Insurance	6,754,386	318,666	6,435,720
EMPLOYEE BENEFITS	6,754,386		
LESS APPLIED INCOME		318,666	
TOTAL EMPLOYEE BENEFITS			6,435,720
SEWER			
Sewer Enterprise	259,061	259,061	0
SEWER ENTERPRISE	259,061		
LESS APPLIED INCOME		259,061	
TOTAL SEWER ENTERPRISE			0
COMMUNITY CENTER			
Community Center Enterprise	292,430	292,430	0
COMMUNITY CENTER ENTERPRISE	292,430		
LESS APPLIED INCOME		292,430	
TOTAL COMMUNITY CENTER ENTERPRISE			0
WATER			
Water Enterprise	1,485,667	1,485,667	0
WATER ENTERPRISE	1,485,667		
LESS APPLIED INCOME		1,485,667	
TOTAL WATER ENTERPRISE			0

EDUCATION			
School General	15,322,288		15,322,288
School Bus Transportation	1,119,003		1,119,003
School Community Services	25,000		25,000
Medicaid Billing	7,500		7,500
SWCRVSD (Bay Path)	1,075,804		1,075,804
SWCRVSD (Bay Path-Debt)	56,810		56,810
TOTAL EDUCATION	17,606,405		17,606,405
GRAND TOTAL	36,038,885		
LESS APPLIED INCOME		3,179,424	
NET RAISED BY TAXATION			32,859,461

Article 9. SALARY AND COMPENSATION OF SCHOOL COMMITTEE

Recommended by the Finance Committee.

Voted: That the salary and compensation of the school committee members be fixed at the following amounts for the Fiscal Year 2014:

Chairman of the School Committee	\$ 750.00
Four other members @ \$650 each for a total of	\$2,600.00

Carried.

Article 10. SALARY AND COMPENSATION OF ELECTED OFFICIALS

Recommended by the Finance Committee.

Voted: That the salary and compensation of the elected officials of the Town be fixed at the following amounts for the Fiscal Year 2014:

Chairman of the Board of Selectmen	\$1,100.00
Four other Selectmen @ \$1,000 each for a total of	\$4,000.00
Town Moderator	\$ 200.00

Carried.

Article 11. BORROWING – INTER-FUND ADVANCE

Recommended by the Finance Committee.

Voted: To authorize the Treasurer, with the approval of the Board of Selectmen, to temporarily borrow a note or notes or to make an inter-fund advance from available funds in anticipation of revenue from taxation, bonds, or grants, and to repay said sums within the current fiscal cycle.

A Unanimous Vote.

Article 12. RESERVE FUND – ACCRUED LIABILITIES COMPENSATED ABSENCES

Recommended by the Finance Committee.

Voted: To accept the provisions of Massachusetts General Laws, Chapter 40, Section 13D to establish a reserve fund for the future payment of accrued liabilities for compensated absences due any employee or full-time officer upon the termination of the employee's or full-time officer's employment, and further to designate the Finance Director to authorize payments from the fund.

Carried.

Article 13. STATE HIGHWAY AID FY 2014 CHAPTER 90 APPORTIONMENT

Recommended by the Finance Committee.

Voted: That the sum of Seven Hundred Fifty seven Thousand Seven Hundred Fifteen Dollars (\$757,715.00) be appropriated from the Commonwealth of Massachusetts, State Highway Aid (Fiscal Year 2014 Chapter 90 Apportionment) Account to meet the State's share of the cost for Town road maintenance and repair, such amount to be reimbursed by the Commonwealth of Massachusetts.

Carried.

Article 14. REVOLVING FUND – REGULATIONS PERTAINING TO CATS

Recommended by the Finance Committee.

Voted: To authorize a revolving fund under Massachusetts General Laws, Chapter 44, Section 53E½, to which shall be credited all fees and receipts paid to the Town pursuant to the "Regulations Pertaining to Cats." Said funds may be expended by the Board of Selectmen for costs incurred for cat licensing as required by said By-Law, enforcement of said By-Law and other expenses incurred in accordance with said By-Law. The total amount which may be expended from said fund in Fiscal Year 2014 is Fifteen Thousand Dollars (\$15,000.00).

A Unanimous Vote.

Article 15. REVOLVING FUND – WIRING INSPECTOR

Recommended by the Finance Committee.

Voted: To authorize a revolving fund under Massachusetts General Laws, Chapter 44, Section 53E½, to which shall be credited all fees and receipts paid to the Town pursuant to Chapter Twenty-One of the Town of Oxford General By-Laws "Wiring Inspectors." Said funds may be expended by the Board of Selectmen for costs incurred for wiring inspections as required by said By-Law, enforcement of said By-Law and other expenses incurred in accordance with said By-Law. The total amount which may be expended from said fund in Fiscal Year 2014 is Sixty Thousand Dollars (\$60,000.00).

A Unanimous Vote.

Article 16. REVOLVING FUND – PLUMBING INSPECTOR

Recommended by the Finance Committee.

Voted: To authorize a revolving fund under Massachusetts General Laws, Chapter 44, Section 53E½, to which shall be credited all fees and receipts paid to the Town pursuant to Chapter Sixteen of the Town of Oxford General By-Laws “Board of Health.” Said funds may be expended by the Board of Selectmen for costs incurred for plumbing inspections as required by said By-Law, enforcement of said By-Law and other expenses incurred in accordance with said By-Law. The total amount which may be expended from said fund in Fiscal Year 2014 is Sixty Thousand Dollars (\$60,000.00).

A Unanimous Vote.

Article 17. REVOLVING FUND – GAS INSPECTOR

Recommended by the Finance Committee.

Voted: To authorize a revolving fund under Massachusetts General Laws, Chapter 44, Section 53E½, to which shall be credited all fees and receipts paid to the Town pursuant to Chapter Sixteen of the Town of Oxford General By-Laws “Board of Health.” Said funds may be expended by the Board of Selectmen for costs incurred for gas inspections as required by said By-Law, enforcement of said By-Law and other expenses incurred in accordance with said By-Law. The total amount which may be expended from said fund in Fiscal Year 2014 is Fifteen Thousand Dollars (\$15,000.00).

A Unanimous Vote.

Article 18. AMEND MAY 4, 2011 ANNUAL TOWN MEETING ARTICLE 6, ITEM 7

Recommended by the Finance Committee.

Recommended by the Planning Board.

Report of the Planning Board

In accordance with the provisions of CHAPTER 9 of the Town Charter and CHAPTER TWENTY-FOUR of the General By-Laws, the Planning Board has considered a proposal to see if the Town will vote to amend the vote taken on item 7 of Article 6 of the May 4, 2011 Annual Town Meeting by adding the design and construction of a gravity sewer from the Leicester Street Sewage Pumping Station into the scope of the work funded by the \$375,000 borrowing, or act thereon, as described in Article 18 on the Warrant for the May 8, 2013 Annual Town Meeting, and voted to recommend favorable action on said article.

**Richard A. Escolas, Jr., Chairman
Oxford Planning Board**

Voted: To amend the vote taken on item 7 of Article 6 of the May 4, 2011 Annual Town Meeting by adding the design and construction of a gravity sewer from the Leicester Street Sewage Pumping Station into the scope of the work funded by the \$375,000 borrowing.

Carried.

Article 19. EASEMENTS – COMINS ROAD BRIDGE

The Finance Committee deferred to the Planning Board.
Recommended by the Planning Board.

Report of the Planning Board

In accordance with the provisions of CHAPTER 9 of the Town Charter and CHAPTER TWENTY-FOUR of the General By-Laws, the Planning Board has considered a proposal to see if the Town will vote to authorize the Board of Selectmen to acquire by gift, purchase, or eminent domain permanent and temporary easements described as follows for the purpose of obtaining a secure and public right of way for roadway, bridge, and utility improvements at the Comins Road bridge over the French River and to transfer from available funds and appropriate a sum of money as funding for such acquisition and costs related thereto; and further to authorize the Board of Selectmen to enter into all agreements and execute on behalf of the Town any and all instruments as may be necessary or convenient to effectuate the purpose of this article; or act thereon, as described in Article 19 on the Warrant for the May 8, 2013 Annual Town Meeting, and voted to recommend favorable action on said article.

Richard A. Escolas, Jr., Chairman
Oxford Planning Board

Voted: To authorize the Board of Selectmen to acquire by gift, purchase, or eminent domain permanent and temporary easements described as follows for the purpose of obtaining a secure and public right of way for roadway, bridge, and utility improvements at the Comins Road bridge over the French River and to transfer from available funds and appropriate a sum of money as funding for such acquisition and costs related thereto; and further to authorize the Board of Selectmen to enter into all agreements and execute on behalf of the Town any and all instruments as may be necessary or convenient to effectuate the purpose of this article.

Easement Identifier	Easement Type	Parcel Owner	Square Footage
BWS-1	Permanent	JDFB, LLC	657±
BWS-2	Permanent	John E. O' Bryant & Pamela O' Bryant	271±
BWS-3	Permanent	Robert J. Jones, Kathleen M. Jones, and Johnathan R. Jones	620±
BWS-4	Permanent	Textile Realty, Inc.	1,664±
DS-1	Permanent	JDFB, LLC	31±
DS-2	Permanent	John E. O' Bryant & Pamela O' Bryant	879±
GRD-1	Permanent	Robert J. Jones, Kathleen M. Jones, and Johnathan R. Jones	56±
GR-1	Permanent	Robert J. Jones, Kathleen M. Jones, and Johnathan R. Jones	138±

TE-1	Temporary	Robert J. Jones, Kathleen M. Jones, and Johnathan R. Jones	2,099±
TE-2	Temporary	Textile Realty, Inc.	1,993±
TE-4	Temporary	JDFB, LLC	13±
TE-5	Temporary	John E. O' Bryant & Pamela O' Bryant	87±

A Unanimous Vote.

Article 20. PETITION GENERAL COURT – TOWN'S INCORPORATION DATE JULY 8, 1713

Recommended by the Finance Committee.

Voted: To authorize the Board of Selectmen to petition the General Court to enact special legislation to declare July 8, 1713 as the Town of Oxford's official incorporation date; provided that the General Court may only make clerical or editorial changes of form to the bill, unless the Board of Selectmen approve amendments to the bill before enactment by the General Court; and further provided that the Board of Selectmen are hereby authorized to approve amendments which shall be within the scope of the general public objectives of the petition.

A Unanimous Vote.

Article 21. GENERAL BY-LAWS - CHAPTER FORTY DOG RESTRAINT AND REGULATION

Recommended by the Finance Committee.

Voted: To amend the Oxford General By-Laws by deleting the existing CHAPTER FORTY DOG RESTRAINT AND REGULATION and inserting the following in order to make the chapter comply with recent changes in Chapter 140 of the Massachusetts General Laws:

**CHAPTER FORTY
DOG RESTRAINT AND REGULATION**

Section 1. Administration

The Board of Selectmen shall annually appoint an Animal Control Officer who shall be responsible for the enforcement of this By-Law and the Massachusetts General Laws relating to the regulation of animals.

Section 2. Definitions

The following words and phrases as used in the By-Law, unless the context otherwise requires, shall have the following meanings:

“At Large” shall refer to a dog, whether licensed or unlicensed, owned or kept in the Town of Oxford, which is somewhere other than the premises of its owner or keeper or the premises of another person with the knowledge and express permission of such person, unless

such dog is (1) attached to and restrained by a suitable restraining device and is under the care and custody of a person competent to restrain it so that it shall not be a threat to public safety, or (2) engaged in hunting, or training, and is supervised by a person competent to restrain it so that it shall not be a threat to public safety. The mere muzzling of a dog shall not prevent it from being deemed at large.

“Hearing Authority” shall, for purposes of this By-Law and Massachusetts General Laws, Chapter 140, section 157, mean the Board of Selectmen.

“Keeper” shall mean person, other than the owner, harboring or having in his possession any dog.

“Person” shall include corporations, societies, associations and partnerships.

Section 3. Prohibition

No owner or keeper of a dog shall permit such dog to be at large in the Town of Oxford. No owner of a dog or other domestic animal shall be allowed to bring the animal to any public gathering, sponsored by the Town, of 50 or more people without first securing a permit from the Town Animal Control Officer, except as necessary for the health or safety of any such individual.

Section 4. Impoundment

5. Authority of the Animal Control Officer

The animal control officer shall apprehend any dog found by him to be at large and impound such dog in a suitable place or order the owner or keeper thereof to restrain it.

6. Notice to Owner or Keeper

The animal control officer shall immediately notify the owner or keeper of any dog impounded by him under the provisions of this By-Law if such owner or keeper is known by him; if such owner or keeper is not known by him, no notice shall be required.

7. Redemption of Impounded Dogs

The owner or keeper of any dog impounded under the provisions of the By-Law may redeem such dog provided he first (a) reimburses the animal control officer for his expenses at the rate of Forty Dollars (\$40.00) for each day, or portion thereof, that he has confined such dog, and (b) procures from the Town Clerk a license and tag for any such dog that is not licensed.

8. Disposition of Unredeemed Dogs

Any dog which has been impounded under the provisions of this By-Law and has not been redeemed by its owner or keeper within seven days shall be disposed of in accordance with the provisions of Section 151A of Chapter 140 of the Massachusetts General Laws, as amended.

Section 5. Field Trials

No person shall conduct a Field Trial involving dogs in the Town of Oxford without first procuring a permit therefore from the animal control officer. Any such permit shall contain such limitations as the animal control officer shall deem reasonably necessary to prevent such dogs from being a threat to public safety.

Section 6. Fees, Collection and Turnover

The animal control officer shall keep an account of all money received by him under the provisions of this By-Law and shall forthwith pay over such money to the Town Treasurer. The animal control officer shall monthly file with the Town Accountant a statement of all fees collected during the preceding month.

Section 7. Enforcement

1. Indictment

The animal control officer shall have the authority to seek complaints in the District Court for violations thereof. The animal control officer shall investigate complaints of alleged violations of this By-Law. Any person violating Section 3 shall be assessed a penalty of Fifty Dollars (\$50.00). Any person violating the provisions of Section 5 of this By-Law shall be liable to a fine of Twenty Dollars (\$20.00) for each offense.

2. Non-Criminal Disposition

In addition to the other methods of enforcement available herein or under the General Laws, the provisions of this By-Law may also be enforced, by the animal control officer, by non-criminal complaint pursuant to Massachusetts General Laws Chapter 40, Section 21D and Chapter 140, Section 173A. Each day on which a violation exists shall be deemed to be a separate offense. The fine for violation of this By-Law shall be as follows: no fine for the first offense in a calendar year; Twenty-Five Dollars (\$25.00) for the second offense committed within a calendar year; Thirty Dollars (\$30.00) for the third offense committed within a calendar year; and Fifty Dollars (\$50.00) for the fourth and each subsequent offense committed within a calendar year. The fine for violation of Section 5 shall be Twenty Dollars (\$20.00) for each offense.

Section 8. Nuisance and Dangerous Dogs

Any person may make a written complaint to the selectmen that any dog owned or kept within the Town of Oxford is a Nuisance Dog or a Dangerous Dog, as those terms are defined in Massachusetts General Laws, Chapter 140, Section 157. The Board of Selectmen shall investigate or cause to be investigated such complaint, including an examination under oath of the complainant at a public hearing in the municipality to determine whether the dog is a Nuisance Dog or a Dangerous Dog, and shall make such order concerning the restraint or disposal of such dog as provided in Massachusetts General Laws, Chapter 140, Section 157. Violations of such orders shall be subject to the enforcement provisions of Massachusetts General Laws, Chapter 140, Sections 157 and 157A, which, upon conviction, may include: for a first offense, a fine of not more than \$500 or imprisonment for not more than 60 days in a jail or house of correction, or both, and for a second or subsequent offense by a fine of not more than \$1,000 or imprisonment for not more than 90 days in a jail or house of correction.

A Unanimous Vote.

Article 22. GENERAL BY-LAWS - CHAPTER SEVENTY-TWO – JUNK DEALERS

Recommended by the Finance Committee.

Voted: To amend the Oxford General By-Laws by adding the following new CHAPTER SEVENTY-TWO:

CHAPTER SEVENTY-TWO

JUNK DEALERS

Section 1. General

In accordance with the provisions of Massachusetts General Laws, Chapter 140, Section 54, the Board of Selectmen is the licensing authority of suitable persons to be collectors of, dealers in or keepers of shops for the purchase, sale or barter of junk, old metals or second hand articles, hereinafter referred to as "junk dealers."

Section 2. License Application

The Board of Selectmen shall establish rules and regulations regarding the submission requirements and procedures for the consideration of applications for junk dealer licenses and shall have the authority to include in the license conditions and restrictions in addition to those contained in this chapter. Licenses shall be issued in accordance with the provisions of Massachusetts General Laws, Chapter 140 Sections 202 and 203.

Section 3. Designation of Location & Display of License

The holder of a junk dealers license shall not carry on his business in any place other than that designated on his license, unless consent to his relocation is granted by the Board of Selectmen and an amended license is issued designating the new address. Licenses shall be displayed in plain sight at the place of business designated on the license.

Section 4. Retention of Articles

All articles or property deposited with or sold to a junk dealer must be retained by the junk dealer at his place of business for a period of at least 30 days before sale or transfer to another location unless the junk dealer has received written permission from the Oxford Police Chief or his designee, but in no case shall the time of retention be less than 48 hours. If the Police Chief has reasonable grounds to believe that a particular item is associated with criminal conduct and so notifies the junk dealer in writing, the junk dealer shall hold the item until released by the Police Chief or his designee. During the time of retention, the junk dealer shall cause the retained item(s) to be held in substantially the same form as obtained and separate from other items.

Section 5. Record Book and Reports

The holder of a junk dealers license shall cause to be kept in the place of business a book in which shall be legibly recorded in the English language and at the time of receiving articles, an account and description, including all distinguishing marks, of article(s) received including the amount paid for the article(s), the time and date of such transaction, a transaction number, and the name and address of the person from whom the article(s) was received, as well as a copy of that person's photo identification. Each week, the junk dealer shall furnish a correct record of such transaction information to the Police Chief.

Section 6. Examination of Articles

The holder of a junk dealers license shall, as a condition of such license, allow the Police Chief or his designee reasonable access at reasonable times to view and inspect articles kept or stored at the place of business and all books and records relating thereto.

Section 7. Violations and Penalties

The Police Chief shall have authority to enforce the provisions of this chapter. Any person found in violation of the terms of his junk dealers license or any person engaged in the business of junk dealing without a valid license shall be subject to a fine of Two Hundred dollars (\$200.00). The provisions of this By-Law may be enforced by non-criminal disposition

pursuant to Massachusetts General Laws, Chapter 40 Section 21D or other means available in law or equity. Each day a violation exists shall constitute a separate violation.

Section 8. Suspension or Revocation of License

The holder of a junk dealers license who is determined by the Board of Selectmen or Police Chief or his designee, to be in violation of this By-Law or rules and regulations issued by the Board of Selectmen under Section 2 herein, shall be notified, by certified mail or hand delivery, of the hearing regarding the violation and intended action by the Board of Selectmen to revoke or suspend the license. Such notice shall include the time, date and location of the hearing and a description of the violation.

Section 9. Severability

The provisions of this chapter are severable, and if any of the provisions are held unconstitutional or invalid by any court of competent jurisdiction, the decision of said court shall not affect or impair any of the remaining provisions.

Carried.

Article 23. STREET ACCEPTANCE – DEER HILL ROAD

The Finance Committee deferred to the Planning Board.

Recommended by the Planning Board.

Report of the Planning Board

In accordance with the provisions of CHAPTER 9 of the Town Charter and CHAPTER TWENTY-FOUR of the General By-Laws, the Planning Board has considered a proposal to see if the Town will vote to accept as a public way Deer Hill Road which is located off Prospect Street near the Auburn Town Line as shown as a proposed road on an approved subdivision plan entitled “Definitive Subdivision Plan of Deer Hill Subdivision prepared for George Gemme Prospect Street Oxford, Massachusetts” that is recorded in the Worcester District Registry of Deeds Plan Book 848, Plan 15 as laid out as a public way by the Board of Selectmen on April 23, 2013, and further to authorize the Board of Selectmen to accept roadway easement and associated drainage easements, or act thereon. (A plan and description for the roadway easement and drainage easements are on file in the Office of the Town Clerk), as described in Article 23 on the Warrant for the May 8, 2013 Annual Town Meeting, and voted to recommend favorable action on said article.

Richard A. Escolas, Jr., Chairman
Oxford Planning Board

Voted: To accept as a public way Deer Hill Road which is located off Prospect Street near the Auburn Town Line as shown as a proposed road on an approved subdivision plan entitled “Definitive Subdivision Plan of Deer Hill Subdivision prepared for George Gemme Prospect Street Oxford, Massachusetts” that is recorded in the Worcester District Registry of Deeds Plan Book 848, Plan 15 as laid out as a public way by the Board of Selectmen on April 23, 2013, and further to authorize the Board of Selectmen to accept roadway easement and associated drainage easements. (A plan and description for the roadway easement and drainage easements are on file in the Office of the Town Clerk.)

Carried.

**Article 24. PETITION - RESOLUTION TO PETITION CONGRESS -
CORPORATIONS**

The Finance Committee had no recommendation.

Voted: WHEREAS, for the past three decades, a divided United States Supreme Court has erroneously transformed the Bill of Rights into a powerful tool for corporations seeking to evade and invalidate the people's laws, and has compromised the integrity of our democratic process by striking down legislation aimed at mitigating the disproportionate influence of money in policy making; and,

WHEREAS, the expenditure of unlimited money in elections threatens to overwhelm our individual voices in the democratic process and to facilitate the undue influence of well-financed special interests in government; and,

WHEREAS, the U.S. Constitution was adopted and ratified to protect the free speech and other rights of people, not corporations and other artificial entities; and,

WHEREAS, corporations can and do make important contributions to our society using unique advantages that government has granted them, corporations are not themselves members of 'We the People' by whom and for whom our Constitution was established, and are subject to regulation as the people, through their elected representatives, may deem reasonable; and,

WHEREAS, the impact of the Court's decisions in *Citizens United v. Federal Election Commission* and others will be felt at the local, state, and federal level as big campaign donors seek to dominate policy making; and,

WHEREAS, Article V of the United States Constitution empowers and obligates the people of the United States of America to use the constitutional amendment process to correct clear threats to our democracy and our republican form of self-government;

NOW, THEREFORE, BE IT RESOLVED that we the citizens of Oxford Massachusetts, petition the U.S. Congress to pass and send to the states an amendment to the U.S. Constitution that would affirm that corporations are not entitled to the constitutional rights of human beings, and that Congress, and state and local governments may place limits on political contributions and expenditures from any source.

AND, BE IT FURTHER RESOLVED that a copy of this resolution shall be sent to every member of the Massachusetts congressional delegation as well as the state representative(s) and state senator(s) representing the town of Oxford.

Carried.

Article 25. PETITION – BRIDGE AT HUGUENOT & LOWES BROOK

Given the vote in Article 5, this article is no longer necessary.

A motion was moved and seconded:
That the meeting be dissolved.

It was so voted. The meeting dissolved at 8:49 p.m.

Lori A. Kelley CMMC
Town Clerk--Oxford, Massachusetts

The Commonwealth of Massachusetts

Worcester SS.

To either of the Constables of the Town of Oxford in the County of Worcester
GREETING.

IN THE NAME OF *The Commonwealth of Massachusetts*, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in elections and in Town affairs, to meet at the Oxford High School in said Oxford on Wednesday, the ninth day of October next, at 7:00 o'clock in the afternoon, then and there to act on the following articles:

ARTICLE 1. To hear the reports of any Town Officers or any Committee or Committees authorized at any former meeting and to choose any Committee or Committees the Town may think proper.

ARTICLE 2. To see if the Town will vote to amend the vote taken under Article 8 of the May 8, 2013 Annual Town Meeting by increasing the appropriation for the FY14 School General Account from \$15,322,288.00 to \$15,386,754.00

Sponsored by the Town Manager and the Finance Director

ARTICLE 3. To see if the Town will vote to raise by taxation, transfer from available funds or borrow and authorize the Town Treasurer, with the consent of the Board of Selectmen, to issue a note or notes and/or bond or bonds and appropriate a sum of money for the Capital Outlay Program for Fiscal Year 2014, or act thereon.

Sponsored by the Town Manager and Finance Director

ARTICLE 4. To see if the Town will vote to raise by taxation, transfer from available funds or borrow and authorize the Town Treasurer, with the consent of the Board of Selectmen, to issue a note or notes and/or bond or bonds and appropriate a sum of money for natural gas conversion projects, or act thereon.

Sponsored by the Town Manager and the Finance Director

ARTICLE 5. To see if the Town will vote to accept a sum of money from the Oxford Tercentennial Committee account consisting of fund raiser items and booth fees as excess funds collected by the said committee and returned to the Town in two equal parts: one part as a Trust account for use to fund future anniversary celebrations; and one part to be returned to the general fund to reimburse, in part, celebration operation costs incurred by the Town, or act thereon.

Sponsored by the Oxford Tercentennial Committee

ARTICLE 6. To see if the Town will vote to establish a Celebrations Trust Committee consisting of three members, one appointed by the board of Selectmen, one appointed by the Town Moderator, and one appointed by the Town Manager, to establish the procedure, and oversee the distribution, use and replenishment of funds in the Celebrations Trust Account distributed for celebrations, said Trust Committee shall meet at least quarterly to review applications for funds us, or act thereon.

Sponsored by the Oxford Tercentennial Committee

ARTICLE 7. To see if the Town will vote to raise by taxation, transfer from available funds, or borrow and authorize the Town Treasurer, with the consent of the Board of Selectmen, to issue a note or notes and/or bond or bonds and appropriate a sum of money for constructing sanitary sewers to serve the properties in the vicinity of Leicester Street between Main Street (Route 12) and Southbridge Road (Route 20), including the payment of all other costs incidental and related thereto, or act thereon.

Sponsored by the Town Manager and the North Oxford Sewer Study Committee (NOSSC)

ARTICLE 8. To see if the Town will vote to authorize the Board of Selectmen to assess betterments through the Sewer Enterprise Fund to recover 100% of the project cost for the installation of sanitary sewers to serve the properties in the vicinity of Leicester Street between Main Street (Route 12) and Southbridge Road (Route 20), said betterments to be made in accordance with Massachusetts General Laws, Chapter 83, Section 15 using the uniform unit method, or act thereon.

Sponsored by the Town Manager and the NOSSC

ARTICLE 9. To see if the Town will vote to raise by taxation, transfer from available funds, or borrow and authorize the Town Treasurer, with the consent of the Board of Selectmen, to issue a note or notes and/or bond or bonds and appropriate a sum of money for additional HVAC work as part of the Middle School renovation project, or act thereon.

Sponsored by the School Committee

ARTICLE 10. To see if the Town will vote to change the manner in which trustees of the Charles Larned Trust are selected by appointment rather than election and in such a manner that as the term of the current trustees expire the new trustee shall be appointed by the Board of Selectmen, or act thereon.

Sponsored by the Town Manager

ARTICLE 11. To see if the Town will vote to file with the General Court Special Legislation under the Home Rule Amendment to the Massachusetts Constitution or take any other action thereon, the following Act:

Be it enacted by the Senate and the House of Representatives in General Court assembled, and by the authority of the same, as follows:

**AN ACT EXEMPTING ALL RANKS ABOVE THE RANK OF
SERGEANT IN THE TOWN OF OXFORD POLICE DEPARTMENT
FROM THE PROVISIONS OF CIVIL SERVICE LAW**

SECTION 1. Notwithstanding any general or special law to the contrary, all ranks above the rank of sergeant of the Town of Oxford police department shall be exempt from the provisions of Chapter 31 of the General Laws.

SECTION 2. The provisions of Section 1 shall not impair the civil service status of any person employed on a permanent basis in a position above the rank of sergeant of the Town of Oxford Police Department on the effective date of this act.

SECTION 3. This act shall be effective upon passage.

Sponsored by the Town Manager

ARTICLE 12. To see if the Town will vote to accept the provisions of Massachusetts General Law Chapter 90, Section 22B, Subsections (b) through (k) regarding the abandonment of motor vehicles including penalties and non-criminal proceedings, or act thereon.

Sponsored by the Police Chief

ARTICLE 13. To see if the Town will vote to amend the Oxford Zoning By-Law, Chapter III, Use Regulations, Section 3.9 Apartments, by deleting Section 3.9 and replacing it with the following or act thereon:

Sponsored by the Planning

3.9 Apartments

- 3.9.1 Any owner of a single-family home (herein defined to include the single-family dwelling and any accessory structures) in any R, CB, GB, and CP District may apply to the Planning Board for a special permit for the construction and occupancy of any apartment in such home. The following criteria and standards shall be met before the issuance of the special permit:
 - 3.9.1.1 Accessory Apartments for rental purposes are not allowed in the R-1 district. In all other zoning districts, where the Planning Board has granted a Special Permit for an accessory apartment for rental purposes, such apartments are required to comply with the building code requirements for a 2-family dwelling or duplex.
 - 3.9.1.2 Except in the R-4 district, there shall not be more than one apartment per single family home, and the owner of the premises on which the apartment is created shall occupy one of the dwelling units, except for bona fide temporary absences.
 - 3.9.1.3 An apartment shall be designed so that, to the degree reasonably feasible, the external appearance of the buildings remain the same. Wherever practical, any new entrances shall be located on the side or in the rear of the building, and any additions shall not increase the square footage of the original living space by more than twenty-five (25) percent or 900 square feet, whichever is less. An accessory apartment shall have a maximum of 2 additional bedrooms.
 - 3.9.1.4 The Board of Health shall certify adequate provision has been made for the disposal of sewage, waste and drainage generated by the apartment.
 - 3.9.1.5 At least three (3) off-street parking spaces are available for use by the owner-occupant and tenant. For homes in an R-4 district there shall be provided two (2) additional parking spaces for each additional unit.
 - 3.9.1.6 In order to encourage the development of housing units for elderly persons who are related to the owner of the

premises by blood or marriage, the Planning Board may allow reasonable deviation from the foregoing criteria and standards where necessary. Each such deviation relating to elderly persons shall be reviewed by the Building Inspector every two years.

3.9.1.7 The Planning Board shall impose any appropriate conditions to protect public health, safety and welfare, and the single family character of the neighborhood.

3.9.2 Any owner of land in the CB, GB or CP district may apply to the Planning Board for a special permit for the construction and occupancy of an apartment in a retail, commercial or professional building. The following criteria and standards shall be met before the issuance of the special permit:

3.9.2.1 The apartment shall not be allowed in a building whose principal use is determined by the Planning Board to be incompatible with residential uses (incompatible uses include auto body shops, gas stations and any other business that uses materials listed as "high hazard" in 780 CMR 306), and if the apartment is allowed, the special permit shall restrict the principal use of the building accordingly.

3.9.2.2 Apartments shall be designed so that entrances to the residential and non-residential uses are sufficiently separated to provide security, safety and privacy to the residents.

3.9.2.3 The application shall be accompanied by construction drawings of sufficient detail to allow review and approval by the Building Inspector, Fire Department and Planning Board.

3.9.2.4 The application shall be accompanied by a site plan submitted in accordance with the requirements of Chapter XV and all parking lot design and construction shall comply with the requirements of Chapter XI.

3.9.2.5 The Planning Board shall impose any conditions appropriate to protect public health, safety and welfare, and the character of the neighborhood.

ARTICLE 14. To see if the Town vote to amend the Oxford Zoning By-Law, Chapter XII, Signs, by deleting Chapter XII in its entirety and replacing it with the following or act thereon:

Sponsored by the Planning Board

CHAPTER XII

Signs

1.0 PURPOSE

It is the purpose of this Chapter to protect the public health, safety, general welfare, and orderly development of the Town by regulating signs that obstruct traffic visibility, that pose a danger through disrepair and threat of collapse, and that disrupt the aesthetic environment of the Town of Oxford. This Chapter

regulates any device intended to convey a message that may be viewed by the public from any street. This Chapter shall not regulate traffic and directional signs, or any sign installed or required by the Town of Oxford, the Commonwealth of Massachusetts, the United States of America, or any unit of these respective governments.

2.0 **DEFINITIONS:**

2.1 "Accessory Sign": Any sign that, with respect to the premises upon which it is erected, advertises or indicates one or more of the following: the person occupying the premises or the business transacted on the premises or the sale or letting of the premises or any part thereof and which contains no other advertising matter.

2.2 "Ground Sign": Signs supported by one or more uprights or braces that are in or upon the ground.

2.3 "Wall Sign": Signs attached to and erected parallel to the face of the outside wall of any building.

2.4 "Projecting Sign": Signs erected perpendicular to the wall of a building.

2.5 "Window Sign": Signs placed inside or upon a window facing the exterior of any building.

2.6 "Animated Sign": Any sign or part of a sign which changes physical location by any movement or rotation, or emission of light.

2.7 "Manual Changeable Sign": A sign in which the characters are changed manually without electronic assistance.

2.8 "Electronic Message Board Sign": A sign with a fixed or changing display/message that includes alphabetic, pictographic, or symbolic informational content that is composed of a series of lights or electrically illuminated segments that may be changed through electronic/computer means. A time and/or temperature sign shall not be considered an electronic message board sign.

2.9 "Illumination, External": The illumination of a sign by a light source based outside the sign directed at the sign.

2.10 "Illumination, Internal": The illumination of a sign by a light source from within the enclosed area of the sign itself.

2.11 "Non-Accessory Sign": Any billboard, sign or other advertising device which advertises or publicizes an activity not conducted on the premises upon which such sign is maintained.

2.12 "Sign": A structure, display or device that is arranged, intended or used as an advertisement, identification, description or direction.

2.13 "Sign, Area of": The area enclosed by one continuous line, connecting the extreme points or edges of a sign and including all ornamental attachments but not the supporting structure of the sign. Only one (1) side of a double sided sign and both sides of a V-shaped sign shall be counted.

2.14 "Window Electronic Message Board Sign": Any Electronic Message Board Sign that is placed inside or upon a window facing the exterior of the building.

3.0 GENERAL REQUIREMENTS

- 3.1 No sign shall contain any moving, blinking, flashing or animated lights or visible or moving parts, except for changeable message signs as described in Section 5.5.
- 3.2 External illumination of a sign may only be by a white, steady, stationary light of reasonable intensity, shielded and directed solely at the sign. No illumination shall be permitted which casts glare onto any residential district or onto any portion of a way so as to create a traffic hazard.
- 3.3 No sign shall be placed within or projecting over a public way or sidewalk except as herein permitted.
- 3.4 Signs shall not be erected or maintained on any location which will unduly obstruct traffic visibility or reduce visibility at entrances, exits and intersections.
- 3.5 Any sign hereafter erected shall conform to the provisions of this By-Law and the provisions of the Building Code and any other applicable by-law or regulation within the Town of Oxford.

4.0 SIGNS NOT PERMITTED

It shall be unlawful to erect or maintain:

- 4.1 Non-accessory signs, except that public, civic and non-profit organizations may erect non-accessory sign(s) upon the grant of a special permit by the Zoning Board of Appeals.
- 4.2 Ground, wall or projecting signs whose content relates in any way to "Brand Names" of products sold on the premises.
- 4.3 Signs projecting above the roof of a building.
- 4.4 Exterior signs with more than two (2) faces.
- 4.5 Exterior signs of neon-type or gas-illuminated tube type.
- 4.6 Signs which are portable or otherwise capable of being readily moved from one location to another and having no permanent or in-ground supporting structures or braces.
- 4.7 Signs attached to trees, utility poles or other unapproved supporting structures.
- 4.8 Signs that blink, flash or are animated by lighting in any fashion, except for changeable message signs as described in Section 5.5.
- 4.9 Balloons, streamers, pennants, or pinwheels, except those temporarily displayed as part of a special sale, promotion, or community event. For the purposes of this subsection, "temporarily" means no more than thirty (30) days in any calendar year.
- 4.10 Signs not specifically permitted by this By-Law shall not be allowed.

5.0 SIGN REQUIREMENTS

The following signs are permitted in the districts specified in Section 6.0 provided they comply with the following requirements unless otherwise stated:

5.1 Ground Signs

Signs supported by one or more uprights or braces that are in or upon the ground shall comply with the following:

- 5.1.1 Maximum height of fifteen (15) feet;
- 5.1.2 Maximum area of thirty-two (32) square feet

- 5.1.3 Minimum setback of fifteen (15) feet from the front lot line or ten (10) feet from any other lot line, or the zoning district setback requirements of Chapter X, Table IV, Dimensional Requirements, whichever is less restrictive.
- 5.1.4 Minimum clear space except for necessary structural supports of not less than thirty (30) inches between the ground and the lowest part of the sign.

5.2 Wall Signs

Signs attached to and erected parallel to the face of the outside wall of any building shall comply with the following:

- 5.2.1 Shall not project above the roof or parapet line nor extend beyond any wall of the building;
- 5.2.2 All parts of the sign shall be within twelve (12) inches of its supporting wall;
- 5.2.3 The sign area shall not exceed ten (10) percent of the area of the first story of the front facade of the building or thirty-two (32) square feet, whichever is smaller

5.3 Projecting Signs

Signs erected perpendicular to the wall of a building shall comply with the following:

- 5.3.1 Shall not project horizontally greater than five (5) feet from the building;
- 5.3.2 Shall have a maximum area of sixteen (16) square feet;
- 5.3.3 Shall be erected at a height not less than eight (8) feet nor more than fifteen (15) feet from the ground or sidewalk but not project above any part of the roof or parapet line.

5.4 Window Signs

Signs placed inside or upon a window facing the exterior of any building shall comply with the following:

- 5.4.1 Shall have an area not to exceed thirty (30) percent of the window glass.
- 5.4.2 Electronic Message Board Signs placed inside a window shall be allowed in the General Business and Industrial Zoning Districts, but shall be limited to a size of five (5%) of the window glazing area, or three (3) square feet, whichever is less.

5.5 Animated and Changeable Message Signs shall comply with the following:

- 5.5.1 Changeable signs, manually activated, are permitted in all business and industrial zones.
- 5.5.2 Electronic Message Board Signs are prohibited in the Central Business, Central Professional, and all residential Zoning Districts.
- 5.5.3 Animated, Changeable signs, electronically activated, other than electronic window message board signs as specified in Section 5.4.2 are allowed upon the grant of a Special Permit by the Zoning Board of Appeals in all business and industrial zones, except the Central Business and Central Professional Zoning Districts where they are prohibited. Elements to be reviewed and regulated in allowing a Special Permit shall include, but not be limited to the following:

- 5.5.3.1 The intensity of illumination and or animation, especially as it may impact the use or quiet enjoyment of surrounding properties.
- 5.5.3.2 The frequency of changing message text, especially as it may have an impact on traffic safety. In addressing this issue, the Zoning Board of Appeals may review sight distances and speed limits on surrounding roads.
- 5.5.3.3 The size of the electronic changeable sign. The size of an electronic changeable message sign shall not exceed one half the allowable square footage of a non-electronic changeable message sign.

5.6 Illuminated Signs

- 5.6.1 No sign shall be illuminated except during the hours of operation of the business to which the sign refers, or until 10:00 p.m., whichever is later.
- 5.6.2 Electric signs shall display the Underwriter's Laboratory approval seal, or shall display the manufacturer's name and the voltage and amperage used.

6.0 PERMITTED ACCESSORY SIGNS

- 6.1 The following signs are permitted in any district without a permit:
 - 6.1.1 Signs and professional name plates denoting the name and address of the occupants of the premises, which signs shall not exceed two (2) square feet in area.
 - 6.1.2 Signs advertising the lease, sale or rental of the premises upon which the sign is located, which signs shall not exceed ten (10) square feet in area.
 - 6.1.3 Signs denoting the architect, engineer or contractor placed on the premises where construction, repair or renovation is in progress, which signs shall not exceed ten (10) square feet in area.
 - 6.1.4 Legal notices, identification information or directional signs erected by governmental bodies.
 - 6.1.5 Flags and insignia of any government, except when displayed in connection with commercial promotion.
 - 6.1.6 Public signs, such as community information signs, and signs indicating scenic or historical points of interest.
 - 6.1.7 Not more than three (3) instruction signs, such as signs directing and guiding traffic, parking and loading on private property.
 - 6.1.8 Signs warning trespassers or announcing property as posted.
 - 6.1.9 Signs placed upon the exterior of a structure indicating the location of restrooms, bathhouses, handicapped access or other notices related to public health and safety.
 - 6.1.10 Temporary signs including banners and pendants for a period of not more than thirty (30) days not to exceed thirty-two (32) square feet in area advertising special civic or cultural events, special decorative displays used for holidays or nonpartisan civic purposes or the opening of a new store, business or profession.
 - 6.1.11 Temporary signs for political advertising shall be permitted for a period not to exceed forty-five (45) days prior to the election or

vote advocated by such signs; such signs shall not exceed thirty-two (32) square feet in area and shall be removed within five (5) days after the election or vote.

- 6.2 The following signs are permitted in any residential district upon issuance of a sign permit by the Building Inspector:
 - 6.2.1 Home occupation or home profession signs not to exceed six (6) square feet in area. Such signs shall be non-illuminated and may be a wall, ground or window sign.
 - 6.2.2 One sign in connection with a lawfully maintained non-conforming use which sign shall not exceed ten (10) square feet in area.
 - 6.2.3 One ground sign for identification purposes at any public entrance to a subdivision or multi-family development.
 - 6.2.4 One identification sign for each community facility, public utility, church or non-profit institution and two bulletin or announcement boards.
- 6.3 The following signs shall be permitted in any commercial or industrial district upon issuance of a sign permit by the Building Inspector unless otherwise noted in other sections of this Chapter:
 - 6.3.1 Any sign permitted in the residential districts subject to the same provisions.
 - 6.3.2 Each lot with a building put to commercial or industrial use shall have not more than one ground sign. Each separate business is also entitled to either one wall sign or one projecting sign or one window sign or one Electronic Message Board Sign. Any Electronic Message Board Sign shall comply with the special permit requirements of Section 5.5 or if a Window Electronic Message Board Sign, the requirements of Section 5.4.2. Where three or more tenants occupy one building the maximum area of a ground sign shall be thirty-two (32) square feet and each tenant may share equally in the allowed sign area.
 - 6.3.3 Wall murals or signs painted on a building may be permitted by grant of a special permit from the Zoning Board of Appeals.
 - 6.3.4 One additional sign used as a directory for the occupants of a building may be affixed at each public entrance to a building which sign shall not exceed an area determined on the basis of one square foot for each occupant with the total area not exceeding eight (8) square feet.
 - 6.3.5 Where a group of three or more business buildings are built as a plaza or shopping center an additional ground sign is permitted displaying only the plaza or center name.
 - 6.3.6 Where an industrial area is removed from a public way by an access road one additional ground sign with a maximum sign area of sixty-four (64) square feet is permitted within view of said public way displaying the name of the industrial area and the occupants located therein.
 - 6.3.7 For a gasoline service station, not more than one ground sign to advertise the brand of gasoline sold, such sign to have a maximum area of thirty-two (32) square feet and a maximum height of thirty (30) feet to the top of the sign.

6.3.8 Where a lot put to commercial or industrial use contains frontage on two or more public ways there is permitted one additional ground sign meeting the provisions of Section 5.1.

6.4 Signs in the Central Professional and Central Business Districts

Whenever an application for a sign permit is filed for the erection of a sign in the Central Professional and Central Business District said application shall be subject to the review of the Historical Commission as well as the required approval of the Building Inspector. The Building Inspector shall forward a copy of the sign application to the Historical Commission which shall have fifteen (15) working days to submit their comments and recommendations to the Building Inspector. The Historical Commission shall consider the proposed design, arrangement, texture, materials, color, lighting, placement and appropriateness of the proposed sign in relation to other signs and other structures in the District. The Historical Commission shall recommend to the applicant and Building Inspector such modifications it determines necessary to preserve the integrity and historic character of said Districts and the Building Inspector shall consider these recommendations in the final disposition of the application.

6.5 Signs of greater number, size or height, other than Electronic Message Board Signs shall be permitted in any commercial or any industrial district, other than the Central Professional District, upon grant of a special permit by the Zoning Board of Appeals provided the following conditions are met:

6.5.1 For buildings with wall signs setback more than the minimum required distance from a roadway, the size of the sign is no larger than necessary to allow the same legibility from the proposed setback distance as a sign of thirty-two (32) square feet at a distance of 15 feet from the roadway.

6.5.2 For ground signs and wall signs on buildings abutting Route 395 or Route 20, the size of the sign is no larger than necessary to allow safe reading by passersby at the average speed traveled without causing a distraction.

6.5.3 The application for such special permit includes elevation drawings, location plans, details, and supporting documentation reasonable to support a finding that the proposed arrangement will not result in an unsafe condition on roadways, distract drivers from traffic control devices, result in an adverse visual impact on the neighborhood, or cause a nuisance to a neighboring residential area by virtue of illumination. Unless the Zoning Board of Appeals makes such a finding, no such special permit shall be issued.

7.0 ADMINISTRATION AND ENFORCEMENT

7.1 Permits

No sign unless herein excepted shall be erected, constructed, structurally altered or relocated without first filing with the Building Inspector an application in writing and obtaining a sign permit. The Building Inspector shall within thirty (30) working days of the date of the submission of the application approve or deny the application or refer it

back to the applicant when insufficient information has been furnished. All signs which are electrically illuminated require a separate Electrical permit and an inspection.

7.2 Plan Specification

Every application for a sign permit shall be accompanied by a plan or plans in sufficient detail to determine if the requirements of this Chapter have been met. Such information shall include: the location of the sign in relation to the face of the building or lot lines, the dimensions of the wall surface to which it is to be attached, if applicable, the dimensions of the sign including the maximum and minimum height and the construction materials, details of fastening or securing, manner of illuminating and the wording to be carried on the sign.

7.3 Changes Not Requiring A Permit

- 7.3.1 The changing of the advertising copy or message of a sign.
- 7.3.2 The repair or maintenance of a sign.

7.4 Permit Fees

A permit fee shall be paid to the Building Inspector for each sign permit issued under this Chapter, such fees to be established and changed from time to time by the Building Inspector subject to approval by the Board of Selectmen; however, no fee shall be charged for putting a non-conforming sign into conformance with the provisions of this Article. For electrical signs, electrical permit fees shall be charged in addition to sign permit fees. Fees may be waived by the Building Inspector for churches and non-profit schools and institutions.

7.5 Enforcement & Maintenance

- 7.5.1 Every sign shall be maintained in good structural condition at all times. No person shall allow any sign to remain on any premises owned or controlled by him in a dangerous or defective condition.
- 7.5.2 The Building Inspector shall inspect and shall have the authority to order the repair, alteration or removal of a sign which constitutes a hazard to the public health and safety by reason of improper maintenance or dilapidation.
- 7.5.3 The Building Inspector shall serve a written notice by certified mail describing the violation to the owner, tenant or lessee of the property on which the sign is located. Said notice shall direct that the violation be brought into compliance or that the sign be removed within thirty (30) days from the date of receipt of the notice.

7.6 Abandoned Signs

Any sign that is located upon property which becomes vacant and is unoccupied for a period of six (6) months shall be deemed to have been abandoned. An abandoned sign is prohibited and shall be removed by the owner of the premises. Violations of abandoned signs are subject to the enforcement provisions of Section 7.5 of this Chapter. The provisions of this Chapter shall thereafter apply to any premises where a sign has been deemed to be abandoned.

7.7 Non-Conforming Signs

Any sign not conforming to the terms of this Chapter is hereby declared a non-conforming sign and may not be enlarged or structurally altered unless such sign conforms to the requirements of this Chapter.

Upon the cessation of a particular use on a parcel of real property, the owner thereof shall within thirty (30) days of such cessation remove all non-conforming signs.

7.7.1 Any sign which has deteriorated to such an extent that the cost of restoration would exceed thirty-five (35) percent of the replacement cost of the sign shall not be repaired, re-built or altered except to conform to the requirements of this Chapter.

ARTICLE 15. To see if the Town will vote to accept as a public way Jasmine Road which is located off Fort Hill Road near Sutton Avenue as shown as a proposed road on an approved subdivision plan entitled “Definitive Subdivision Plan of Oxford Crossing Subdivision prepared for Oxford Fort Hill Realty Trust 6 Edgewood Road Westborough, Massachusetts” that is recorded in the Worcester District Registry of Deeds Plan Book 745, Plan 40 and Plan Book 856, Plan 6 as laid out as a public way by the Board of Selectmen, and further to authorize the Board of Selectmen to accept roadway easement and associated drainage easements, or act thereon. (A plan and description for the roadway easement and drainage easements are on file in the Office of the Town Clerk.)

Requested by the subdivision owner

ARTICLE 16. To see if the Town will vote to adopt the following resolution submitted by a petition of more than 100 Oxford voters:

**RESTORING CONSTITUTIONAL GOVERNANCE
RESOLUTION OF OXFORD, MASSACHUSETTS**

WHEREAS, the town of Oxford, Massachusetts is not a “battlefield” subject to the “laws of war;” and

WHEREAS, Federal Judge Katherine Forrest has ruled Section 1021 of the 2012 NDAA is unconstitutional;

WHEREAS, the U.S. Supreme Court has ruled that neither Congress nor the President can Constitutionally authorize the detention and/or disposition of any person in the United States, or citizen of the United States “under the law of war” who is not serving “in the land or naval forces, or in the Militia, when in actual service in time of War or public danger;” and

WHEREAS, for the purposes of this resolution, the terms “arrest,” “capture,” “detention under the law of war,” “disposition under the law of war,” and “law of war” are used in the same sense and shall have the same meaning as such terms have in the 2012 NDAA, Section 1021(c); and therefore

BE IT RESOLVED, that notwithstanding any treaty, federal, state, or local law or authority, enacted or claimed, including, but not limited to, an authorization for use of military force, national defense authorization act, or any similar law or authority enacted or claimed by Congress or the Office of the President directed at any person in Oxford, who is not serving “in the land or naval forces, or in the Militia, when in actual service in time of War or public danger,” it is unconstitutional, and therefore unlawful for any person to:

- a. arrest or capture any person in Oxford, or citizen of Oxford, within the United States, with the intent of “detention under the law of war,” or

- b. actually subject a person in Oxford, to “disposition under the law of war,” or
- c. subject any person to targeted killing in Oxford, or citizen of Oxford, within the United States; and be it further

RESOLVED, that the Town of Oxford requests the Massachusetts State Legislature recognize the duty of the Commonwealth of Massachusetts to interpose itself between unconstitutional usurpations by the federal government or its agents and the people of this state, as well as the duty to defend the unalienable natural rights of the people, all of which is consistent with our oaths to defend the Constitution of the United States and the Constitution of the Commonwealth of Massachusetts against all enemies, foreign and domestic; and be it further

RESOLVED, that the Town of Oxford, requests our Congressional delegation commence immediately with efforts to repeal the unconstitutional sections of the 2012 NDAA, to wit, sections 1021 and 1022, and any other section or provision which will have the same or substantially the same effect on any person in the United States not serving “in the land or naval forces, or in the Militia, when in actual service in time of War or public danger;” and be it finally

RESOLVED, that Oxford, requests our Congressional delegation introduce, support, and secure the passage of legislation which clearly states that Congress not only does not authorize, but in fact prohibits the use of military force, military detention, military trial, extraordinary rendition, or any other power of the “law of war” against any person in the United States not serving “in the land or naval forces, or in the Militia, when in actual service in time of War or public danger.”

Recognizing our duty to defend the Constitution of the United States and the Constitution of the Commonwealth of Massachusetts, as well as recognizing the duty of the people to protect our unalienable natural rights to “life, liberty, and the pursuit of happiness” as articulated in the Declaration of Independence, we, the Town Meeting of Oxford, Massachusetts, do hereby adopt this resolution.

– end of articles –

And you are directed to serve this Warrant, by posting up attested copies thereof at the Post Office on the Plains, the Post Office in North Oxford, the Post Office in Rochdale, Memorial Hall and Huguenot Steamer No. 2 in said Town, fourteen days at least before the time of holding said meeting.

HEREOF FAIL NOT, and make due return of this Warrant, with your doings thereon, to the Town Clerk, at the time and place of meeting, as aforesaid.

Given under our hands this 10th day of September, in the year of our Lord Two Thousand Thirteen.

John G. Saad, Chairman	}	Alan R. Berthiaume, Member	}
Dennis E. Lamarche, Vice Chairman	}	Jarred Mahota, Member	}
Michael Voas Secretary	}	Selectmen of Oxford	

A true copy. Attest;

Albert M. Adams, Constable

Date: September 11, 2013

Worcester, SS.

PURSUANT TO THE WITHIN WARRANT, I have notified and warned the inhabitants of the Town of Oxford by posting up attested copies of the same at the Post Office on the Plains, the Post Office in North Oxford, the Post Office in Rochdale, Memorial Hall and Huguenot Steamer No. 2 fourteen days before the date of the meeting, as within directed.

Albert M. Adams

Constable of Oxford

Date: September 11, 2013

**SPECIAL TOWN MEETING
OCTOBER 9, 2013**

The meeting was called to order by Town Moderator Russell C. Rheault at 7:01 o'clock in the afternoon in the Oxford High School. The Moderator announced that a quorum had been attained. One Hundred Sixty-two (162) voters and Thirty-three (33) non-voters were present.

CLARIFICATION: GENERAL BY-LAWS, CHAPTER 2, TOWN MEETINGS, SECTION 3.
Section 3. At any town meeting, one hundred (100) registered voters shall constitute a quorum, provided, however, that once the meeting has been called to order there shall be no minimum quorum required to conduct the business of the Town. A quorum of seventy-five (75) registered voters shall be required to reconvene any adjourned session of any such meeting.

The audience was advised of the fire evacuation routes. The NJROTC presented the colors and Veteran John Saad led the voters in the Pledge of Allegiance. A moment of silence was observed for the departed townspeople.

The Warrant and Return of Service was read by Town Clerk Lori A. Kelley and the reading of the Articles was omitted until such time that each Article was to be acted upon. The voters were in accord with this suggestion.

The Moderator introduced the various boards and officials and announced several parliamentary procedures that he would adhere to in the conduct of the meeting.

NOTE: Written reports presented to the Town Meeting will appear in the minutes exactly as submitted.

Article 1. REPORTS – NONE

Article 2. FY14 SCHOOL GENERAL ACCT-AMEND MAY 8, 2013 ATM VOTE

Recommended by the Finance Committee.

Voted: That the sum of Sixty-four Thousand Four Hundred Sixty-six Dollars (\$64,466) be raised by taxation and appropriated to the FY14 School General Account, thereby increasing the vote taken under Article 8 of the May 8, 2013 Annual Town Meeting for the FY14 School General Account from \$15,322,288.00 to \$15,386,754.00.

Carried.

Article 3. CAPITAL OUTLAY

Recommended by the Finance Committee.

Voted: That the Town authorize the Town Treasurer, with the consent of the Board of Selectmen, to borrow Two Hundred Sixty Thousand Dollars (\$260,000.00) under Massachusetts General Laws, Chapter 44, Section 7 or Section 8 or any other enabling authority and to issue a note or notes and/or bond or bonds and appropriate said sum for a new cab and chassis for Engine 2, including all other work incidental and related thereto.

Requirement of a 2/3 vote, which was declared by the Moderator.

Carried.

Article 4. NATURAL GAS CONVERSION PROJECTS

Recommended by the Finance Committee.

A discussion ensued in regard to which Town buildings would be converted to natural gas and the amount of time to recoup the cost of converting.

Voted: That the Town authorize the Town Treasurer, with the consent of the Board of Selectmen, to borrow Three Hundred Fifty Thousand Dollars (\$350,000.00) under Massachusetts General Laws, Chapter 44, Section 7 or Section 8 or any other enabling authority and to issue a note or notes and/or bond or bonds and appropriate said sum for the conversion of heating systems in public buildings to natural gas, including the payment of all other costs incidental and related thereto.

Requirement of a 2/3 vote, which was declared by the Moderator. A Unanimous Vote.

Article 5. TERCENTENNIAL COMMITTEE ACCOUNT

A motion was moved and seconded: That the action of Article 5 be postponed.

Recommended by the Finance Committee.

Voted: That Article 5 be postponed. A Unanimous Vote.

Article 6. CELEBRATIONS TRUST COMMITTEE

A motion was moved and seconded: That the action of Article 6 be postponed.

Recommended by the Finance Committee.

Voted: That Article 6 be postponed. A Unanimous Vote.

Article 7. SEWERS – LEICESTER STREET BETWEEN RT 12 & RT 20

A motion was moved and seconded: That the Town authorize the Town Treasurer, with the consent of the Board of Selectmen, to borrow Seven Hundred Thousand Dollars (\$700,000.00) under Massachusetts General Laws, Chapter 44, Section 7 or Section 8 or any other enabling authority and to issue a note or notes and/or bond or bonds and appropriate said sum for constructing sanitary sewers to serve the properties in the vicinity of Leicester Street between Main Street (Route 12) and Southbridge Road (Route 20), including the payment of all other costs incidental and related thereto.

Recommended by the Finance Committee.

A lengthy discussion ensued relative to concerns about the cost associated with connecting to a sewer line and the issues facing those whose septic systems have failed.

A motion was moved and seconded: To move the question.

The motion failed and the discussion ensued.

The Moderator called for a vote on the main motion. The motion was defeated.

Article 8. SEWER ENTERPRISE FUNDS - BETTERMENTS

A motion was moved and seconded: That Article 8 be postponed indefinitely.

Recommended by the Finance Committee.

Voted: That Article 8 be postponed indefinitely.

Carried.

Article 9. OXFORD MIDDLE SCHOOL RENOVATION PROJECT

Recommended by the Finance Committee.

A discussion ensued.

A motion was moved and seconded: To move the question.

Voted: To move the question.

A Unanimous Vote.

The Moderator called for a vote on the main motion.

Voted: That the Town authorize the Town Treasurer, with the consent of the Board of Selectmen, to borrow One Million Two Hundred Thousand Dollars (\$1,200,000.00) under Massachusetts General Laws, Chapter 44, Section 7 or Section 8 or any other enabling authority and to issue a note or notes and/or bond or bonds and appropriate said sum for additional HVAC work as part of the Middle School renovation project.

Requirement of a 2/3 vote, which was declared by the Moderator.

A Unanimous Vote.

Article 10. TRUSTEES OF THE CHARLES LARNED ENTERTAINMENT FUND ELECTED TO APPOINTED

Recommended by the Finance Committee.

Voted: That the Town vote to change the manner of selection for the three-member Board of Trustees of the Charles Larned Entertainment Fund from elected to appointed, and to authorize the Board of Selectmen to appoint such Trustees for alternating three year terms; provided, however, that such appointees may be removed prior to the end of an appointed term, after a hearing, if the Board determines the same is in the best interests of the Town and the Trust; and further, that the terms of the current elected Trustees shall not be terminated as a result of this vote, but instead, the Board shall make appointments to fill any vacancy in said Board of Trustees created by the expiration of term of the elected incumbents or their sooner resignation, retirement or other vacating of the office.

Carried.

Article 11. HOME RULE AMENDMENT – CIVIL SERVICE

A motion was moved and seconded: That Article 11 be adopted as printed in the Warrant.

Recommended by the Finance Committee.

A discussion ensued.

The Moderator called for a vote on the motion. The motion was defeated.

Article 12. MGL CHAPTER 90, SECTION 22B – ABANDONED MOTOR VEHICLES

Recommended by the Finance Committee.

Voted: To accept the provisions of Massachusetts General Law Chapter 90, Section 22B, Subsections (b) through (k) regarding the abandonment of motor vehicles including penalties and non-criminal proceedings.

A Unanimous Vote.

Article 13. ZONING BY-LAW – CHAPTER III – USE REGULATIONS

A motion was moved and seconded: To waive the reading of the proposed By-Law which is written in the Warrant and that Article 13 be postponed.

Voted to waive the reading of the proposed By-Law.

A Unanimous Vote.

Finance Committee deferred to the Planning Board.

Recommended by the Planning Board.

Report of the Planning Board

In accordance with the provisions of CHAPTER 9 of the Town Charter and CHAPTER TWENTY-FOUR of the General By-Laws and in accordance with the provisions of M.G.L. Chapter 40A, Section 5, the Planning Board held a public hearing after proper posting, advertisement, and notification on September 23, 2013 to consider an amendment to Chapter III, Section 3.9 of the Oxford Zoning By-Law by deleting said Section 3.9 and replacing it as contained in Article 13 of the Special Town Meeting Warrant for the October 9, 2013 Special Town Meeting, closed the Public Hearing, and voted to make no recommendation on said Article and to postpone the same indefinitely.

Richard A. Escolas, Jr., Chairman
Oxford Planning Board

Voted: That Article 13 be postponed.

A Unanimous Vote.

Article 14. ZONING BY-LAW – CHAPTER XII - SIGNS

A motion was moved and seconded: To waive the reading of the proposed By-Law which is written in the Warrant and that Article 14 be adopted as printed in the Warrant.

Voted to waive the reading of the proposed By-Law.

Carried.

Finance Committee deferred to the Planning Board.

Recommended by the Planning Board.

Report of the Planning Board

In accordance with the provisions of CHAPTER 9 of the Town Charter and CHAPTER TWENTY-FOUR of the General By-Laws and in accordance with the provisions of M.G.L. Chapter 40A, Section 5, the Planning Board held a public hearing after proper posting, advertisement, and notification on September 9, 2013 and continued to September 23, 2013 to consider an amendment to Chapter XII of the Oxford Zoning By-Law by deleting said Chapter XII in its entirety and replacing it as contained in Article 14 of the Special Town Meeting Warrant for the October 9, 2013 Special Town Meeting, closed the Public Hearing, and voted to recommend favorable action on said Article.

Richard A. Escolas, Jr., Chairman
Oxford Planning Board

A discussion ensued.

Voted: To amend the Oxford Zoning By-Law, Chapter XII, Signs, by deleting Chapter XII in its entirety and replacing it with the following:

CHAPTER XII

Signs

1.0 PURPOSE

It is the purpose of this Chapter to protect the public health, safety, general welfare, and orderly development of the Town by regulating signs that obstruct traffic visibility, that pose a danger through disrepair and threat of collapse, and that disrupt the aesthetic environment of the Town of Oxford. This Chapter regulates any device intended to convey a message that may be viewed by the public from any street. This Chapter shall not regulate traffic and directional signs, or any sign installed or required by the Town of Oxford, the Commonwealth of Massachusetts, the United States of America, or any unit of these respective governments.

2.0 DEFINITIONS:

2.1 "Accessory Sign": Any sign that, with respect to the premises upon which it is erected, advertises or indicates one or more of the following: the person occupying the premises or the business transacted on the premises or the sale or letting of the premises or any part thereof and which contains no other advertising matter.

2.2 "Ground Sign": Signs supported by one or more uprights or braces that are in or upon the ground.

2.3 "Wall Sign": Signs attached to and erected parallel to the face of the outside wall of any building.

2.4 "Projecting Sign": Signs erected perpendicular to the wall of a building.

2.5 "Window Sign": Signs placed inside or upon a window facing the exterior of any building.

2.6 "Animated Sign": Any sign or part of a sign which changes physical location by any movement or rotation, or emission of light.

2.7 "Manual Changeable Sign": A sign in which the characters are changed manually without electronic assistance.

2.8 "Electronic Message Board Sign": A sign with a fixed or changing display/message that includes alphabetic, pictographic, or symbolic informational content that is composed of a series of lights or electrically illuminated segments that may be changed through electronic/computer means. A time and/or temperature sign shall not be considered an electronic message board sign.

2.9 "Illumination, External": The illumination of a sign by a light source based outside the sign directed at the sign.

2.10 "Illumination, Internal": The illumination of a sign by a light source from within the enclosed area of the sign itself.

2.11 "Non-Accessory Sign": Any billboard, sign or other advertising device which advertises or publicizes an activity not conducted on the premises upon which such sign is maintained.

2.12 "Sign": A structure, display or device that is arranged, intended or used as an advertisement, identification, description or direction.

2.13 "Sign, Area of": The area enclosed by one continuous line, connecting the extreme points or edges of a sign and including all ornamental attachments but not the supporting structure of the sign. Only one (1) side of a double sided sign and both sides of a V-shaped sign shall be counted.

2.14 "Window Electronic Message Board Sign": Any Electronic Message Board Sign that is placed inside or upon a window facing the exterior of the building.

3.0 GENERAL REQUIREMENTS

3.1 No sign shall contain any moving, blinking, flashing or animated lights or visible or moving parts, except for changeable message signs as described in Section 5.5.

3.2 External illumination of a sign may only be by a white, steady, stationary light of reasonable intensity, shielded and directed solely at the sign. No illumination shall be permitted which casts glare onto any residential district or onto any portion of a way so as to create a traffic hazard.

3.3 No sign shall be placed within or projecting over a public way or sidewalk except as herein permitted.

3.4 Signs shall not be erected or maintained on any location which will unduly obstruct traffic visibility or reduce visibility at entrances, exits and intersections.

3.5 Any sign hereafter erected shall conform to the provisions of this By-Law and the provisions of the Building Code and any other applicable by-law or regulation within the Town of Oxford.

4.0 SIGNS NOT PERMITTED

It shall be unlawful to erect or maintain:

4.1 Non-accessory signs, except that public, civic and non-profit organizations may erect non-accessory sign(s) upon the grant of a special permit by the Zoning Board of Appeals.

4.2 Ground, wall or projecting signs whose content relates in any way to "Brand Names" of products sold on the premises.

4.3 Signs projecting above the roof of a building.

- 4.4 Exterior signs with more than two (2) faces.
- 4.5 Exterior signs of neon-type or gas-illuminated tube type.
- 4.6 Signs which are portable or otherwise capable of being readily moved from one location to another and having no permanent or in-ground supporting structures or braces.
- 4.7 Signs attached to trees, utility poles or other unapproved supporting structures.
- 4.8 Signs that blink, flash or are animated by lighting in any fashion, except for changeable message signs as described in Section 5.5.
- 4.9 Balloons, streamers, pennants, or pinwheels, except those temporarily displayed as part of a special sale, promotion, or community event. For the purposes of this subsection, “temporarily” means no more than thirty (30) days in any calendar year.
- 4.10 Signs not specifically permitted by this By-Law shall not be allowed.

5.0 SIGN REQUIREMENTS

The following signs are permitted in the districts specified in Section 6.0 provided they comply with the following requirements unless otherwise stated:

5.1 Ground Signs

Signs supported by one or more uprights or braces that are in or upon the ground shall comply with the following:

- 5.1.1 Maximum height of fifteen (15) feet;
- 5.1.2 Maximum area of thirty-two (32) square feet
- 5.1.3 Minimum setback of fifteen (15) feet from the front lot line or ten (10) feet from any other lot line, or the zoning district setback requirements of Chapter X, Table IV, Dimensional Requirements, whichever is less restrictive.
- 5.1.4 Minimum clear space except for necessary structural supports of not less than thirty (30) inches between the ground and the lowest part of the sign.

5.2 Wall Signs

Signs attached to and erected parallel to the face of the outside wall of any building shall comply with the following:

- 5.2.1 Shall not project above the roof or parapet line nor extend beyond any wall of the building;
- 5.2.2 All parts of the sign shall be within twelve (12) inches of its supporting wall;
- 5.2.3 The sign area shall not exceed ten (10) percent of the area of the first story of the front facade of the building or thirty-two (32) square feet, whichever is smaller

5.3 Projecting Signs

Signs erected perpendicular to the wall of a building shall comply with the following:

- 5.3.1 Shall not project horizontally greater than five (5) feet from the building;
- 5.3.2 Shall have a maximum area of sixteen (16) square feet;
- 5.3.3 Shall be erected at a height not less than eight (8) feet nor more than fifteen (15) feet from the ground or sidewalk but not project above any part of the roof or parapet line.

5.4 Window Signs

Signs placed inside or upon a window facing the exterior of any building shall comply with the following:

5.4.1 Shall have an area not to exceed thirty (30) percent of the window glass.

5.4.2 Electronic Message Board Signs placed inside a window shall be allowed in the General Business and Industrial Zoning Districts, but shall be limited to a size of five (5%) of the window glazing area, or three (3) square feet, whichever is less.

5.5 Animated and Changeable Message Signs shall comply with the following:

5.5.1 Changeable signs, manually activated, are permitted in all business and industrial zones.

5.3.2 Electronic Message Board Signs are prohibited in the Central Business, Central Professional, and all residential Zoning Districts.

5.5.3 Animated, Changeable signs, electronically activated, other than electronic window message board signs as specified in Section 5.4.2 are allowed upon the grant of a Special Permit by the Zoning Board of Appeals in all business and industrial zones, except the Central Business and Central Professional Zoning Districts where they are prohibited. Elements to be reviewed and regulated in allowing a Special Permit shall include, but not be limited to the following:

5.5.3.1 The intensity of illumination and or animation, especially as it may impact the use or quiet enjoyment of surrounding properties.

5.5.3.2 The frequency of changing message text, especially as it may have an impact on traffic safety. In addressing this issue, the Zoning Board of Appeals may review sight distances and speed limits on surrounding roads.

5.5.3.3 The size of the electronic changeable sign. The size of an electronic changeable message sign shall not exceed one half the allowable square footage of a non-electronic changeable message sign.

5.6 Illuminated Signs

5.6.1 No sign shall be illuminated except during the hours of operation of the business to which the sign refers, or until 10:00 p.m., whichever is later.

5.6.2 Electric signs shall display the Underwriter's Laboratory approval seal, or shall display the manufacturer's name and the voltage and amperage used.

6.0 PERMITTED ACCESSORY SIGNS

6.1 The following signs are permitted in any district without a permit:

6.1.1 Signs and professional name plates denoting the name and address of the occupants of the premises, which signs shall not exceed two (2) square feet in area.

6.1.2 Signs advertising the lease, sale or rental of the premises upon which the sign is located, which signs shall not exceed ten (10) square feet in area.

- 6.1.3 Signs denoting the architect, engineer or contractor placed on the premises where construction, repair or renovation is in progress, which signs shall not exceed ten (10) square feet in area.
- 6.1.4 Legal notices, identification information or directional signs erected by governmental bodies.
- 6.1.5 Flags and insignia of any government, except when displayed in connection with commercial promotion.
- 6.1.6 Public signs, such as community information signs, and signs indicating scenic or historical points of interest.
- 6.1.7 Not more than three (3) instruction signs, such as signs directing and guiding traffic, parking and loading on private property.
- 6.1.8 Signs warning trespassers or announcing property as posted.
- 6.1.9 Signs placed upon the exterior of a structure indicating the location of restrooms, bathhouses, handicapped access or other notices related to public health and safety.
- 6.1.10 Temporary signs including banners and pendants for a period of not more than thirty (30) days not to exceed thirty-two (32) square feet in area advertising special civic or cultural events, special decorative displays used for holidays or nonpartisan civic purposes or the opening of a new store, business or profession.
- 6.1.11 Temporary signs for political advertising shall be permitted for a period not to exceed forty-five (45) days prior to the election or vote advocated by such signs; such signs shall not exceed thirty-two (32) square feet in area and shall be removed within five (5) days after the election or vote.
- 6.2 The following signs are permitted in any residential district upon issuance of a sign permit by the Building Inspector:
 - 6.2.1 Home occupation or home profession signs not to exceed six (6) square feet in area. Such signs shall be non-illuminated and may be a wall, ground or window sign.
 - 6.2.2 One sign in connection with a lawfully maintained non-conforming use which sign shall not exceed ten (10) square feet in area.
 - 6.2.3 One ground sign for identification purposes at any public entrance to a subdivision or multi-family development.
 - 6.2.4 One identification sign for each community facility, public utility, church or non-profit institution and two bulletin or announcement boards.
- 6.3 The following signs shall be permitted in any commercial or industrial district upon issuance of a sign permit by the Building Inspector unless otherwise noted in other sections of this Chapter:
 - 6.3.1 Any sign permitted in the residential districts subject to the same provisions.
 - 6.3.2 Each lot with a building put to commercial or industrial use shall have not more than one ground sign. Each separate business is also entitled to either one wall sign or one projecting sign or one window sign or one Electronic Message Board Sign. Any Electronic Message Board Sign shall comply with the special permit requirements of Section 5.5 or if a Window Electronic

Message Board Sign, the requirements of Section 5.4.2. Where three or more tenants occupy one building the maximum area of a ground sign shall be thirty-two (32) square feet and each tenant may share equally in the allowed sign area.

- 6.3.3 Wall murals or signs painted on a building may be permitted by grant of a special permit from the Zoning Board of Appeals.
- 6.3.4 One additional sign used as a directory for the occupants of a building may be affixed at each public entrance to a building which sign shall not exceed an area determined on the basis of one square foot for each occupant with the total area not exceeding eight (8) square feet.
- 6.3.5 Where a group of three or more business buildings are built as a plaza or shopping center an additional ground sign is permitted displaying only the plaza or center name.
- 6.3.6 Where an industrial area is removed from a public way by an access road one additional ground sign with a maximum sign area of sixty-four (64) square feet is permitted within view of said public way displaying the name of the industrial area and the occupants located therein.
- 6.3.7 For a gasoline service station, not more than one ground sign to advertise the brand of gasoline sold, such sign to have a maximum area of thirty-two (32) square feet and a maximum height of thirty (30) feet to the top of the sign.
- 6.3.8 Where a lot put to commercial or industrial use contains frontage on two or more public ways there is permitted one additional ground sign meeting the provisions of Section 5.1.

6.4 Signs in the Central Professional and Central Business Districts

Whenever an application for a sign permit is filed for the erection of a sign in the Central Professional and Central Business District said application shall be subject to the review of the Historical Commission as well as the required approval of the Building Inspector. The Building Inspector shall forward a copy of the sign application to the Historical Commission which shall have fifteen (15) working days to submit their comments and recommendations to the Building Inspector. The Historical Commission shall consider the proposed design, arrangement, texture, materials, color, lighting, placement and appropriateness of the proposed sign in relation to other signs and other structures in the District. The Historical Commission shall recommend to the applicant and Building Inspector such modifications it determines necessary to preserve the integrity and historic character of said Districts and the Building Inspector shall consider these recommendations in the final disposition of the application.

6.5 Signs of greater number, size or height, other than Electronic Message Board Signs shall be permitted in any commercial or any industrial district, other than the Central Professional District, upon grant of a special permit by the Zoning Board of Appeals provided the following conditions are met:

- 6.5.1 For buildings with wall signs setback more than the minimum required distance from a roadway, the size of the sign is no larger than necessary to allow the same legibility from the proposed setback

distance as a sign of thirty-two (32) square feet at a distance of 15 feet from the roadway.

6.5.2 For ground signs and wall signs on buildings abutting Route 395 or Route 20, the size of the sign is no larger than necessary to allow safe reading by passersby at the average speed traveled without causing a distraction.

6.5.3 The application for such special permit includes elevation drawings, location plans, details, and supporting documentation reasonable to support a finding that the proposed arrangement will not result in an unsafe condition on roadways, distract drivers from traffic control devices, result in an adverse visual impact on the neighborhood, or cause a nuisance to a neighboring residential area by virtue of illumination. Unless the Zoning Board of Appeals makes such a finding, no such special permit shall be issued.

7.0 ADMINISTRATION AND ENFORCEMENT

7.1 Permits

No sign unless herein excepted shall be erected, constructed, structurally altered or relocated without first filing with the Building Inspector an application in writing and obtaining a sign permit. The Building Inspector shall within thirty (30) working days of the date of the submission of the application approve or deny the application or refer it back to the applicant when insufficient information has been furnished. All signs which are electrically illuminated require a separate Electrical permit and an inspection.

7.2 Plan Specification

Every application for a sign permit shall be accompanied by a plan or plans in sufficient detail to determine if the requirements of this Chapter have been met. Such information shall include: the location of the sign in relation to the face of the building or lot lines, the dimensions of the wall surface to which it is to be attached, if applicable, the dimensions of the sign including the maximum and minimum height and the construction materials, details of fastening or securing, manner of illuminating and the wording to be carried on the sign.

7.3 Changes Not Requiring A Permit

7.3.1 The changing of the advertising copy or message of a sign.

7.3.2 The repair or maintenance of a sign.

7.4 Permit Fees

A permit fee shall be paid to the Building Inspector for each sign permit issued under this Chapter, such fees to be established and changed from time to time by the Building Inspector subject to approval by the Board of Selectmen; however, no fee shall be charged for putting a non-conforming sign into conformance with the provisions of this Article. For electrical signs, electrical permit fees shall be charged in addition to sign permit fees. Fees may be waived by the Building Inspector for churches and non-profit schools and institutions.

7.5 Enforcement & Maintenance

- 7.5.1 Every sign shall be maintained in good structural condition at all times. No person shall allow any sign to remain on any premises owned or controlled by him in a dangerous or defective condition.
- 7.5.2 The Building Inspector shall inspect and shall have the authority to order the repair, alteration or removal of a sign which constitutes a hazard to the public health and safety by reason of improper maintenance or dilapidation.
- 7.5.3 The Building Inspector shall serve a written notice by certified mail describing the violation to the owner, tenant or lessee of the property on which the sign is located. Said notice shall direct that the violation be brought into compliance or that the sign be removed within thirty (30) days from the date of receipt of the notice.

7.6 Abandoned Signs

Any sign that is located upon property which becomes vacant and is unoccupied for a period of six (6) months shall be deemed to have been abandoned. An abandoned sign is prohibited and shall be removed by the owner of the premises. Violations of abandoned signs are subject to the enforcement provisions of Section 7.5 of this Chapter. The provisions of this Chapter shall thereafter apply to any premises where a sign has been deemed to be abandoned.

7.7 Non-Conforming Signs

Any sign not conforming to the terms of this Chapter is hereby declared a non-conforming sign and may not be enlarged or structurally altered unless such sign conforms to the requirements of this Chapter. Upon the cessation of a particular use on a parcel of real property, the owner thereof shall within thirty (30) days of such cessation remove all non-conforming signs.

- 7.7.1 Any sign which has deteriorated to such an extent that the cost of restoration would exceed thirty-five (35) percent of the replacement cost of the sign shall not be repaired, re-built or altered except to conform to the requirements of this Chapter.

Requirement of a 2/3 vote, which was declared by the Moderator.

Carried.

Article 15. STREET ACCEPTANCE - JASMINE ROAD

Recommended by the Finance Committee.

Recommended by the Planning Board.

Report of the Planning Board

In accordance with the provisions of CHAPTER 9 of the Town Charter and CHAPTER TWENTY-FOUR of the General By-Laws, the Planning Board has considered a proposal to see if the Town will vote to accept as a public way Jasmine Road which is located off Fort Hill Road near Sutton Avenue as shown as a proposed road on an approved subdivision plan entitled "Definitive Subdivision Plan of Oxford Crossing Subdivision prepared for Oxford Fort Hill Realty Trust, 6 Edgewood Road, Westborough, Massachusetts" that is recorded in the

Worcester District Registry of Deeds, Plan Book 745, Plan 40 and Plan Book 856, Plan 6, as laid out as a public way by the Board of Selectmen, and further to authorize the Board of Selectmen to accept roadway easement and associated drainage easements, or act thereon (A plan and description for the roadway easement and drainage easements are on file in the Office of the Town Clerk), as described in Article 15 on the Warrant for the October 9, 2013 Special Town Meeting, and voted to recommend favorable action on said Article.

Richard A. Escolas, Jr., Chairman
Oxford Planning Board

Voted: To accept as a public way Jasmine Road which is located off Fort Hill Road near Sutton Avenue as shown as a proposed road on an approved subdivision plan entitled "Definitive Subdivision Plan of Oxford Crossing Subdivision prepared for Oxford Fort Hill Realty Trust 6 Edgewood Road Westborough, Massachusetts" that is recorded in the Worcester District Registry of Deeds Plan Book 745, Plan 40 and Plan Book 856, Plan 6 as laid out as a public way by the Board of Selectmen, and further to authorize the Board of Selectmen to accept roadway easement and associated drainage easements, further described as follows:

A Unanimous Vote.

A certain piece of land located in the Town of Oxford, County of Worcester, Commonwealth of Massachusetts, shown as Jasmine Road on a plan entitled "STREET ACCEPTANCE PLAN OF JASMINE ROAD IN OXFORD, MA." Scale 1"=60', Dated March 15, 2013, prepared by Green Seal Environmental, Inc. and recorded herewith in Worcester District Registry of Deeds, Plan Book_____, Plan_____.

and being more particularly described as follows:

BEGINNING at a concrete bound set on the intersection of the westerly sideline of Fort Hill Road and Southerly sideline of Jasmine Road.

THENCE Westerly, 45.64 feet along a curve to the left with a radius of 30.00 feet, to a concrete bound being a point of reverse curvature;

THENCE Westerly, 125.46 feet along a curve to the right with a radius of 575.00 feet, to a spike, being a point of reverse curvature;

THENCE Westerly, 253.51 feet along a curve to the left with a radius of 415.00 feet, to a concrete bound being a point of compound curvature;

THENCE Westerly, 453.27 feet along a curve to the left with a radius of 1855.00 feet, to a concrete bound being a point of tangency;

THENCE S 81°20'00" W, 88.86 feet to a concrete bound being a point of curvature

THENCE Westerly, 19.47 feet along a curve to the left with a radius of 20.00 feet, to a concrete bound being a point of reverse curvature;

THENCE Easterly, 305.30 feet along a curve to the right with a radius of 60.00 feet, to a concrete bound being a point of reverse curvature;

THENCE Easterly, 19.47 feet along a curve to the left with a radius of 20.00 feet, to a concrete bound being a point of tangency;

THENCE N 81°20'00" E, 89.16 feet to a concrete bound being a point of curvature;

THENCE Easterly, 465.48 feet along a curve to the right with a radius of 1905.00 feet, to a concrete bound being a point of compound curvature;

THENCE Easterly, 284.05 feet along a curve to the right with a radius of 465.00 feet, to a concrete bound being a point of reverse curvature;
THENCE Easterly, 108.76 feet along a curve to the left with a radius of 525.00 feet, to a concrete bound being a point of compound curvature;
THENCE Northerly, 48.94 feet along a curve to the left with a radius of 30.00 feet, to a concrete bound being a point of tangency;
THENCE S 25°20'00" W, 110.17 feet to the point of beginning.
The above described Right of Way contains 60,359 square feet of land.

Together with a Drainage and Utility easement shown on said plan and being more particularly described as follows:

DRAINAGE EASEMENT:

Commencing at a Concrete bound on the Southerly sideline of Jasmine Road at a point of reverse curve, thence 181.45 feet along the curve to the right with a radius of 60.00 to the point of beginning.

THENCE N 86°20'43" W, 106.23 feet to a point
THENCE S 25°24'46" W, 41.54 feet to a point
THENCE S 72°37'30" W, 215.00 feet to a point;
THENCE S 89°14'35" W, 300.41 feet to a point
THENCE N 06°34'09" E, 515.00 feet to a point
THENCE S 58°43'53" E, 600.28 feet to a point;
THENCE S 25°24'46" W, 91.71 feet to a point
THENCE S 86°20'43" E, 107.94 feet to a point
THENCE 22.35 feet along a curve to the left with a radius of 60.00 feet, to the point of beginning.

The above described easement contains 185,948 square feet of land, more or less.

Together with a Utility easement shown on said plan and being more particularly described as follows:

UTILITY EASEMENT

Beginning at a concrete bound at a point of curvature on the northerly sideline of Jasmine Road

THENCE N 13°30'00" W, 145.10 feet to a point
THENCE S 71°33'15" W, 149.64 feet to a point
THENCE N 58°43'53" W, 600.28 feet to a point
THENCE N 71°51'10" E, 430.00 feet to a point;
THENCE S 79°56'51" E, 260.00 feet to a point
THENCE S 20°05'55" E, 333.25 feet to a point
THENCE S 71°22'55" W, 110.40 feet to a point;
THENCE S 13°30'00" W, 146.69 feet to a point
THENCE S 81°20'00" W, 20.07 feet to the point of beginning

The above described Utility easement contains 202,200 square feet of land, more or less.

**Article 16. PETITION - RESOLUTION TO PETITION CONGRESS –
CONSTITUTIONAL GOVERNANCE**

A motion was moved and seconded: To waive the reading of the proposed resolution which is written in the Warrant and that Article 16 be adopted as printed in the Warrant.

Voted to waive the reading of the proposed resolution.

Carried.

Recommended by the Finance Committee.

Voted: To adopt the following resolution submitted by a petition of more than 100 Oxford voters:

**RESTORING CONSTITUTIONAL GOVERNANCE
RESOLUTION OF OXFORD, MASSACHUSETTS**

WHEREAS, the town of Oxford, Massachusetts is not a “battlefield” subject to the “laws of war;” and

WHEREAS, Federal Judge Katherine Forrest has ruled Section 1021 of the 2012 NDAA is unconstitutional;

WHEREAS, the U.S. Supreme Court has ruled that neither Congress nor the President can Constitutionally authorize the detention and/or disposition of any person in the United States, or citizen of the United States “under the law of war” who is not serving “in the land or naval forces, or in the Militia, when in actual service in time of War or public danger;” and

WHEREAS, for the purposes of this resolution, the terms “arrest,” “capture,” “detention under the law of war,” “disposition under the law of war,” and “law of war” are used in the same sense and shall have the same meaning as such terms have in the 2012 NDAA, Section 1021(c); and therefore

BE IT RESOLVED, that notwithstanding any treaty, federal, state, or local law or authority, enacted or claimed, including, but not limited to, an authorization for use of military force, national defense authorization act, or any similar law or authority enacted or claimed by Congress or the Office of the President directed at any person in Oxford, who is not serving “in the land or naval forces, or in the Militia, when in actual service in time of War or public danger,” it is unconstitutional, and therefore unlawful for any person to:

- a. arrest or capture any person in Oxford, or citizen of Oxford, within the United States, with the intent of “detention under the law of war,” or
- b. actually subject a person in Oxford, to “disposition under the law of war,” or
- c. subject any person to targeted killing in Oxford, or citizen of Oxford, within the United States; and be it further

RESOLVED, that the Town of Oxford requests the Massachusetts State Legislature recognize the duty of the Commonwealth of Massachusetts to interpose itself between unconstitutional usurpations by the federal government or its agents and the people of this state, as well as the

duty to defend the unalienable natural rights of the people, all of which is consistent with our oaths to defend the Constitution of the United States and the Constitution of the Commonwealth of Massachusetts against all enemies, foreign and domestic; and be it further

RESOLVED, that the Town of Oxford, requests our Congressional delegation commence immediately with efforts to repeal the unconstitutional sections of the 2012 NDAA, to wit, sections 1021 and 1022, and any other section or provision which will have the same or substantially the same effect on any person in the United States not serving "in the land or naval forces, or in the Militia, when in actual service in time of War or public danger;" and be it finally

RESOLVED, that Oxford, requests our Congressional delegation introduce, support, and secure the passage of legislation which clearly states that Congress not only does not authorize, but in fact prohibits the use of military force, military detention, military trial, extraordinary rendition, or any other power of the "law of war" against any person in the United States not serving "in the land or naval forces, or in the Militia, when in actual service in time of War or public danger."

Recognizing our duty to defend the Constitution of the United States and the Constitution of the Commonwealth of Massachusetts, as well as recognizing the duty of the people to protect our unalienable natural rights to "life, liberty, and the pursuit of happiness" as articulated in the Declaration of Independence, we, the Town Meeting of Oxford, Massachusetts, do hereby adopt this resolution.

Carried.

A motion was moved and seconded: That the meeting be dissolved.

It was so voted. The meeting dissolved at 8:53 p.m.



Lori A. Keeley
Town Clerk--Oxford, Massachusetts
CMC/CMMC

OXFORD WATER COMPANY

Although the legal authority under which Aquarion operates a water supply system in Oxford requires that it annually furnish an itemized statement, under oath, of its receipts and expenditures, such a report has not been submitted in time to be included in this annual report. (See Chapter 193 of the Acts of 1904, section 9).

The Town of Oxford is always looking for volunteers.

Would you be willing to give your time in service to your community? If so, please complete the following form and return it to the Town Manager's Office or the Board of Selectmen's Office at 325 Main Street, Oxford, MA 01540

Please indicate your area(s) of interest by circling them. Occasionally, task forces and special purpose committees are formed, so if you have a particular interest, please add it at the bottom of the page.

Date: _____

Name: _____

Address: _____

Town/City: _____ Zip code: _____

Telephone Numbers: _____ Cell: _____

E-Mail Address: _____ Occupation: _____

Background/Experience: _____

Please circle your area(s) of interest

Animal Shelter Volunteer

Cultural Council

Agricultural Commission

Development & Industrial Commission

Board of Appeals

Downtown Beautification Committee

Board of Assessors

Fence Viewer

Bandstand Committee

Finance Committee

Board of Health Member

Historical Commission

Cecelia Smolenski/Millette Charitable Trust II

Liaison To The Last Green Valley

Cemetery Commission

Open Space Committee

Charles F. Larned Entertainment Fund Committee

Personnel Board

Charter Review Committee

Planning Board

Community Emergency Response Team (CERT)

Recreation Commission

Conservation Committee

Water Commissioners

Council on Aging

Your Special Interest(s) _____

Previous Town Service: _____

References: _____

T H E C O M M O N W E A L T H O F M A S S A C H U S E T T S

In the Year Two Thousand and Thirteen

AN ACT VALIDATING THE DATE OF INCORPORATION OF THE TOWN OF OXFORD.

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same, as follows:

SECTION 1. Notwithstanding any general or special law to the contrary, the date of July 8, 1713 is hereby validated, ratified, confirmed and declared to be the date of incorporation of the town of Oxford.

SECTION 2. This act shall take effect upon its passage.

House of Representatives, August 5, 2013.

Passed to be enacted,

Paul J. DeCicco Acting
Speaker.

In Senate, August 5, 2013.

Passed to be enacted,

Stan Rosenberg Acting
President.

7 August, 2013.

Approved,

at 12 o'clock and 47 minutes, P. M.

Deval Patrick
Governor.

