

**FORM A – APPLICATION FOR ENDORSEMENT OF A PLAN BELIEVED NOT TO REQUIRE APPROVAL UNDER THE SUBDIVISION CONTROL LAW**

Date: \_\_\_\_\_

The undersigned, being the applicant as defined by the Subdivision Control Law, M.G.L. c. 41 §81-L, requests a determination and endorsement by the Planning Board that approval of the attached plan does not require approval under the Subdivision Control Law. The Planning Board recommends that a representative be available at the meeting to discuss the proposal.

Applicant: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Applicant's Phone Number: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

Property Owner: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Surveyor: \_\_\_\_\_ PLS # \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Property Information: Assessors Map # \_\_\_\_\_ Parcel # \_\_\_\_\_ Zoning Dist. \_\_\_\_\_

Property Address, location/description, for proper identification: \_\_\_\_\_

\_\_\_\_\_ Number of Lots or Parcels Proposed \_\_\_\_\_

Deed to Property recorded in the Worcester District Registry of Deeds Book \_\_\_\_\_ Page \_\_\_\_\_

\_\_\_\_\_  
Applicant's Signature\_\_\_\_\_  
Owner's Signature

**INSTRUCTIONS:** Complete three (3) copies of this application and tax verification form. Deliver one complete form with five (5) copies of the plan, 8 copies of the plan sized 11" x 17", a digital copy of all submitted materials, and the proper filing fee to the Planning Board or by certified mail to the Planning Board Office at the above address, to be reviewed at the next regularly scheduled Planning Board meeting. Upon acceptance of the plan, the Planning office will deliver a copy of the application, one copy of the plan, and notice that the plan has been submitted to and accepted by the Planning Board to the Oxford Town Clerk.

**FILING FEE:** \$75.00 for the first two plus \$25.00 for each additional lot or parcel.

**NOTICE:** *Oxford Planning Board meets on the second and fourth Monday of each month. To ensure that your submission is placed on the agenda, you must submit a complete application package to the Planning Board before noon on the Wednesday prior to the meeting.*

**FOR OFFICIAL USE ONLY**

THIS PORTION TO BE COMPLETED BY THE PLANNING BOARD CLERK

Received by Planning Board: (Signature) \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_

Received by Town Clerk: (Signature) \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_



**TO THE APPLICANT:**

Please furnish the following information and return to the appropriate board, office, department, commission or division of the Town of Oxford (pursuant to Chapter 53, Section 1 through 5, General By-Laws, Town of Oxford):

APPLICANT or  
PRINCIPLE OF ORGANIZATION: \_\_\_\_\_

Address: \_\_\_\_\_

PROPERTY  
OWNER: \_\_\_\_\_

Address: \_\_\_\_\_

\*\*\*\*\*

**Board of Assessors:**

Property Location: \_\_\_\_\_

Please list parcel owned by above applicant:

Map: \_\_\_\_\_ Parcel: \_\_\_\_\_ Date Purchased: \_\_\_\_\_

\_\_\_\_\_  
Assessor's Office Date

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**Tax Collector:**

Tax Status: \_\_\_\_\_

Real Estate: \_\_\_\_\_

Personal Property Tax: \_\_\_\_\_

\_\_\_\_\_  
Treasurer/Collector's Office Date