



SEWER APPLICATION CHECKLIST

- ☐ A completed application form with original signatures of all Owners.
- ☐ A completed application form with original signatures of Town Licensed Drainlayer
- ☐ Up-to-date Liability Insurance Certificate
- ☐ Sketch Plan of the proposed work-A Connection Sketch is acceptable for *gravity* connections only. *Pressure connections* require a design to be completed by a Massachusetts Registered Professional Engineer.
- ☐ As-built drawing shall be submitted to DPW by the licensed Drainlayer after construction.
- ☐ Trench/R.O.W. permit application (if applicable)
- ☐ Check made out to the Town of Oxford- see fee schedule below

| TYPE | AMOUNT | BASIS |
|-----------------------------|-------------|--|
| Application Fee | | |
| Residential Application Fee | \$ 250.00 | Per Connection |
| Commercial Application Fee | \$ 300.00 | Per Connection |
| Entrance Fee | | |
| Residential Entrance Fee | \$ 4,800.00 | Per Unit |
| Commercial Entrance Fee | \$ 8.00 | Per Gallon of Title V Design Flow, \$ 4,800.00 minimum |

- ☐ We will contact you if there are additional fees that may include any road/ curb cut fees according to the fee structure below:

| | |
|-----------------------------|---|
| <u>Road Cut Fee:</u> | \$100.00 for the first 100 s.f. \$2.00 for each additional 10 SF |
| <u>Curb Cut Fee:</u> | \$50.00 – Commercial \$20.00 – Residential |

Note:

- ❖ Please note any work done on Main St (Rt 12) is owned and maintained by MassDOT, therefore an Access Permit is also required. You can apply for an Access Permit through MassDOT's permitting portal (SHAPS).
- ❖ All work must occur during April 1st to November 15th construction season.
- ❖ All paperwork can be dropped off at the DPW office located at 450 Main St., Oxford, MA 01540 or emailed to dpwpermits@oxfordma.us

If you have any questions, please do not hesitate to contact us at 508-987-6006.