



## TOWN OF OXFORD

Conservation Commission

450 Main Street

Oxford, MA 01540

Tel: 508-987-6044

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### Oxford Conservation Commission Plan Requirements

Plans with sufficient information are required in order for the Conservation Commission to properly review proposed projects. To prevent delays in issuing permits, plans submitted with a Notice of Intent (NOI) or Request for Determination of Applicability (RDA) must adhere to the following:

#### Plan requirements:

1. Plans shall not be smaller than 1" = 40'. Resource areas impacted and replication areas shall be shown at 1" = 10'.
2. Engineered plans shall be stamped and signed by a Professional Engineer.
3. The plans shall be dated and revision dates shall be included when applicable.
4. Locus map shall be readable and useable for locating the site.
5. Multiple sheets may be used to show all required information in a readable and useable format.
6. The plans shall list the name of the Wetland Specialist and date of wetland delineation.
7. Additional information may be required based on the proposed project.

#### The plans shall clearly show:

8. The entire parcel.
9. Scale and North arrow.
10. Resource areas and wetland flag numbers on the subject parcel. Resource areas on abutting property shall also be shown if within 200 feet of the project.
11. The following zones shall be shown on the plans:
  - a. 100-foot Buffer Zone
  - b. 200-foot Riverfront Area
  - c. 10-foot No Disturb Zone
  - d. 20-foot No Build Zone
12. Existing and proposed structures. Proposed structures are to be marked in the field.
13. Existing and proposed grades shall be labeled and shown topographically.
14. The closest disturbance to the wetland with the exact distance listed. For septic systems, show the closest distance to the fill, grading, and leach field trench lines.
15. Sediment and erosion control type and location.
16. All trees proposed to be removed within the resource area and buffer zone shall be shown on the plans and flagged in the field.
17. Existing and proposed utilities including water, sewer, electric and utility pole locations and utility pole numbers.
18. For new houses, the square footage of contiguous upland, per the Town of Oxford Zoning By-Law definition for **Lot Size or Lot Area**.

*If you have any questions regarding deviation from the above, please contact the Conservation Department at 508-987-6044.*

*Updated July 23, 2020*