



TRENCH PERMIT R.O.W. APPLICATION CHECKLIST

1. A completed application form with original signatures of all Owners and Contractors.
2. Up-to-date Liability Insurance Certificate
3. Sketch Plan of the proposed work.
4. \$20.00 application fee (check made out to the Town of Oxford)
5. We will contact you if there are additional fees that may include any road/curb cut fees according to the fee structure below:

Road Cut Fee: \$100.00 for the first 100 s.f.

\$2.00 for each additional 10 SF

Curb Cut Fee: \$50.00 – Commercial

\$20.00 – Residential

Note:

All work must occur during April 1st to November 15th construction season.

All paperwork can be dropped off at the DPW office located at 450 Main St., Oxford, MA 01540 or emailed to dpwpermits@oxfordma.us

If you have any questions, please do not hesitate to contact us at 508-987-6006.